Duties and Responsibilities:
Reading hand-written student papers to a blind professor and writing down his comments.
Assisting with organization of student papers.
Making copies of handouts for classes

The work schedule is to be negotiated with Dr. Oswal.
Scheduling of work will change from quarter to quarter.
Hours that will work for Dr. Oswal for the Spring 2013 quarter are Tuesdays and Thursdays from 1:30 – 4 pm and Wednesdays from 3-6 pm.

Minimum Qualifications:
Good listening skills.
Excellent reading skills and legible handwriting.
Well organized and punctual
Flexible and reliable.

Educational Benefits:
Opportunity to work with a professor with an interdisciplinary specialization in Environmental Science, Policy, and Writing for several hours every week.
A chance to observe first hand how a faculty member responds to student work, provides feedback and evaluates assignments.
Acquire an insight into Professors’ academic lives outside the classroom and understand what tasks do they perform in their offices.
Gain knowledge about how a blind professor can accomplishes academic tasks independently with the use of technology.
Learn how to interact with a disabled faculty member professionally.