

W UNIVERSITY of WASHINGTON | TACOMA

**Safety Committee Minutes
November 8, 2018
1 PM to 2:00 PM
CAR401**

Member	Representing	Present
Employee Elected Members		
Ashley Walker	Education	-
Nathan Ketzner	Nursing	X
Hannah Wilson	Library	X
Carolyn Maxson	Teaching & Learning Center	-
Jennifer Wilson	Academic Advising	X
Nikki Tabafunda	Milgard School of Business	X
Kathleen Beaumont	Professional Development Center	X
Chris Barrett	School of Engineering	X
Vacant	Academic Affairs, Global Honors, Urban Studies & Office of the Chancellor	-
Galen Guffy	Finance & Administration	X
Carina Tapia	Advancement	X
David Hirschberg	Center for Urban Waters	-
Mariah Goyenechea	Enrollment Services	X
Sara Contreras	Equity and Inclusion	-
Gim Seow	Faculty Senate	X
Management Appointed Members		
Stanley Joshua	Director of Facilities Services	X
Susan Wagshul-Golden	Director of Campus Safety & Security	-
Michelle Miller	Environmental Science/IAS Instructional Supervisor	-
James Sinding	Auxiliary Services Manager	X
Committee Executive Sponsor		
Dave Leonard	Director of Environmental Health & Safety	X

I. **Meeting called to order:** 1:03 PM.

II. **October 2018 OARS Reports:**

10/24/2018 **2018-10-101** a student lab assistant inadvertently splashed their eye with an ethanol cleaning solution. Eye flushing/washing protocol was observed and performed. No injuries were sustained. Note: proper PPE (personal protective equipment) such as safety glasses/goggles should be worn at all times when handling potentially hazardous chemicals in a lab setting or otherwise.

10/26/2018 **2018-10-100** there was a test tube spill in a lab fridge in the Science Building. The substance leaked and got on the lab technician's pants as he investigated the source of the spill. Examination of the substance revealed that it consisted of a non-toxic sterile solution. No toxic materials exposure occurred and clean-up protocols were observed and practiced.

10/31/2018 **2018-10-115** An employee in the Undergraduate Academic Advising Department cut their index finger while using a paper cutter. This level 1 wound bled profusely and the employee was transported to Urgent Care by a colleague using their own personal vehicle. The Committee discussed what further action was needed for this OARS report. Stanley Joshua, UW Tacoma Director of Facilities Services indicated that he would prefer employees request facilities come and clean up any biohazardous waste on campus as they are specially trained to do so and will use best practice protocols.

The Committee reviewed and discussed these OARS reports and found that no further actions are needed at this time.

III. UWide Report – Hannah Wilson:

The UWide meeting is scheduled for Wednesday November 14th (a week after this meeting) so there will be no UWide report at today's committee meeting but there will be a report for the 11/14 UWide meeting at the Safety Committee Meeting on December 13, 2018.

IV. EH & S Safety Report –Dave Leonard

UW Tacoma Director of Environmental Health & Safety, Dave Leonard indicated that UW Tacoma's Appeal of the Asbestos L & I Citation and Fine received this past summer during the rooftop work performed on the Mattress Factory is still pending.

V. Safety Round Robin: Committee

Hannah Wilson: Someone hid a Lime Scooter in the Library. It started beeping and alerted staff to its presence. Also there are a lot of leaves in the exterior stairwells of the Library causing a slip/trip hazard.

Nathan Ketzner: On Halloween the off in specific areas on the third floor of Cherry Parkes. Stanley said he believes this had to do with an electrical repair job that was in progress that day in that area. If there are power outages in your area please notify UW Tacoma Facilities Services.

Kathleen Beaumont: I was driving on campus and a woman cut me off while riding a Lime Scooter. She the wiped out on the scooter and then got back up, got on the scooter and entered traffic.

Gim Seow: It would be good if a large convex mirror was placed at the exit of the Court 17 parking garage so that drivers exiting the garage could see pedestrians approaching and wishing to cross the exit. Also, the large blue Court 17 dumpster that is placed outside the building in front of the parking garage every week blocks the vision of drivers leaving the Court C garage exit. UW Tacoma Transportation Services Manager, James Sinding indicated that the feasibility study for the new UW Tacoma Academic building to be built next to Court 17 will include a dumpster enclosure that will be located off the street. James also indicated that he has solicited a bid for strobe lights that will flash to indicate to drivers exiting Court 17 when a pedestrian is coming close to the exit crossing.

Carina Tapia: Concerning the ongoing hotel construction at 17th and Broadway next to the Carlton Building, the traffic flaggers are not flagging properly to give pedestrians the right of way in the intersection. Also, the construction crane is operating lifting heavy building materials and swinging them across the sidewalks right over pedestrians' heads and the construction signage has a tendency to fall down on the sidewalks blocking the way and creating hazards for pedestrians attempting to walk on the sidewalks.

Chris Barret: Faculty working in the Science Labs are concerned that there are no sections in the safety manuals in the labs for electrical safety standard operating procedures. Dave Leonard will follow up with UW Seattle EH&S to incorporate SOP's for electrical safety into the Science building's lab safety manuals.

James Sinding: Working with UW Risk Management, the UW Attorney General's Office, and the Lime and Bird Scooter and Bike vendors to make the UW Tacoma campus a "no parking" zone for Lime and Bird vehicles.

Gim Seow: Two of my students revealed to me that they are homeless. One of these students fainted in my class room. I am concerned about them and wondering what can be done to help them. A discussion ensued about the UW Tacoma Pantry food bank for homeless and food insecure students as well as other resources for students in need on campus.

Meeting adjourned at 2 pm

Meeting Minutes Respectfully Submitted by Galen Guffy

Next meeting: December 13, 2018 1pm in CAR 401