Date: Friday, January 9, 2015
Time: 12:30 – 2:30 pm
Location: Milgard Assembly Room
NOTE: Highlights indicate actions taken/decisions made

Agenda

1. General & Updates
   a. Approve 12/5/2014 IAS Meeting minutes

2. Reports:
   a. Faculty Senate
   b. Faculty Assembly EC
   c. Faculty Council
   d. Associate Deans

3. IAS Updates
   a. Scholarships
   b. Grants
   c. Hiring
   d. Nominations for IAS Faculty Fellows Projects
   e. February 6th Faculty Meeting

4. WAC & Assessment

5. Voting Discussion

6. Strategic Hiring Plan Highlights (5 minutes per division)
   a. CAC
   b. SAM
   c. SBHS
   d. SHS
   e. PPPA

7. Strategic Hiring Plan Discussion

Attachments:
1. Cheryl Greengrove’s PowerPoint Presentation: Attachment A
2. IAS Fellows Charge: Attachment B
3. Bonnie Becker’s PowerPoint Presentation on Strategic Hiring: Attachment C

Discussion

1. General & Updates
   a. Approve 12/5/2014 IAS Meeting minutes
   b. Minutes approved

2. Reports:
   a. Faculty Senate
      i. Faculty Senate met on Dec 4, 2014
         1. Discussion topic: faculty salary policy
            a. senators to report back to senate any feedback from faculty
            b. Jack Lee, Past Chair of the Faculty Senate, answered questions
            c. It is clear there are doubts and issues with the policy:
               i. Lecturer contract discrepancies
               ii. What to do for those who are not interested in salary increases. Some faculty are interested in time compensation or teaching, service flexibility
               iii. Each unit modeled the salary policy on its own budget;
2. Lee will come to UWT for info session on January 23rd from 1:00-3:00 pm in WPH

b. Faculty Assembly EC
   i. Faculty teaching evaluation under review
   ii. Sushil Oswal, Chair of the Teaching Evaluation Campus Fellows (a taskforce set up by the Faculty Assembly) requests a need for a variety of guidelines for evaluating faculty teaching from as many national organizations of different disciplines as possible. Dr. Oswal is still looking for more responses. Please send responses directly to him.

c. Faculty Council
   i. Topics of discussion and review:
      1. Lecturer promotion policy in discussion
      2. Grade inflation being looked at
      3. What are/whether there should be IAS wide requirements
   ii. Math major is underway and on track for approval
   iii. Faculty encouraged to speak with elected representatives about any issues or concerns

d. Associate Deans
   i. Math proposal approved and submitted to APPC
   ii. Bio major up has been posted and will be up comments until January 16
   iii. Deadlines:
      1. New course proposals: 1/9/2015
      2. 2016 winter courses: April
   iv. Schedules:
      1. Summer schedule has been entered
      2. Fall schedule being entered now
   v. IAS brown bag series starts: 1/14
   vi. Assistant professor peer mentoring will meet in January with a visit to Advancement
   vii. There will be lecturer quarterly meeting in January. The following will be reviewed:
      1. Lecturer promotion guidelines
      2. Reappointment guidelines
   viii. Book proposal group will begin again. Those interested should contact Turan.
   ix. See Attachment A
      1. Grant proposals
      2. Faculty search updates

3. IAS Updates
   a. Scholarships
      i. Total amount of grant $ awarded $12,100
      ii. Number of scholarships 5
      iii. Who was on the committee Patricia Kruse, Jane Compson, Roger Knight, Michelle Montgomery, Peter Selkin, Joanne Clarke Dillman
      iv. Next round in spring. This is an ongoing process and will meet twice a year.
   b. Staff searches
      i. Front desk – Dustin Annis
      ii. Two new Administrative Coordinators to assist divisions – hired
         1. Christie Kiefer (SHS and SBHS)
         2. Margaret Lundberg (CAC and PPPA)
      iii. Fiscal Specialist - offered
      iv. MAIS advisor/admin - advertised
      v. Undergraduate advisor - advertised
      vi. Manager of program Operations SAM - hired
      vii. Lab coordinator – in process
   c. Nominations for IAS Faculty Fellows Projects
i. IAS Faculty Fellows Project was suggested by Mary Hanneman
ii. It is to mirror Faculty Assembly
iii. Cheryl asked faculty to think about next year's initiatives as only 40 responded out of 108
iv. See Attachment B

d. February 6th Faculty Meeting
i. February 6th 12:30-4:30
ii. IAS – Milgard Assembly Room in WPH – IAS faculty meeting and Diversity workshop with Ujima Donalson

4. WAC & Assessment
a. Writing Advisory Committee (WAC) developed a mission, vision, philosophy, outcomes, and common elements for the first-year writing experience at UWT.
b. The WAC has also developed a stretch sequence that will be proposed very soon.
i. This two semester sequence will meet the same first-year writing requirement as TCORE 101.
ii. Both options, the one quarter option (TCORE 101) and the stretch option (2 quarters), as well as a third option, called “stretch-plus,” which includes TWRT 111, will constitute the three options students will be presented with for their choosing through a formal directed-self placement process that will happen in the writing center over the summer.
iii. This new arrangement requires that the stretch courses be proposed and go through the curriculum approval process, which is underway.
iv. It is important to note that the stretch option uses the same course goals as the single quarter course (TCORE 101). The only difference is how much time a student wants to complete their writing requirement. The third option, the stretch-plus, adds TWRT 111, and is pitched to students who not only want more time over their academic year to complete their first-year writing requirement, but more time on writing tasks within each quarter.
v. The goal is to have these options ready for students in Fall 2015.
c. WAC will begin looking at the W course requirements and their oversight procedures. The goal is to revise those requirements and procedures, so that a consistent W course experience, informed by contemporary writing studies scholarship, is used here at UWT.
d. Winter quarter, the UWP conducted two workshops:
i. Teaching reflective practices in writing classrooms, facilitated by Alison Cardinal and Asao Inoue
ii. Designing effective and purposeful writing assignments, facilitated by Allison W. Stromdahl and Asao Inoue.
iii. Each quarter, two workshops like these will take place.
iv. The topic for the workshop for writing teachers next quarter will be determined soon, and the general workshop is on responding to student writing and will be co-facilitated with Kelvin Keown. Expect to see more information on these workshops near the beginning of the Winter quarter.
e. The UWP also has instituted a University Writing Symposium that invites noted scholars in writing studies and related fields to come and give a workshop for faculty and a public lecture.
i. On Jan 16, Victor Villanueva (Washington State University) will come to talk about racism and the teaching of writing.
   1. He’s an internationally known scholar in rhetoric and composition, having won numerous awards for his book, Bootstraps: From An American Academic of Color, keynoted many conferences, and authored many other books, chapters, and articles.
   2. He’s been the Conference on College Composition and Communication’s (CCCC) chair, and was honored in 2009 with the CCCCCs Exemplar Award, which is given only to those whose years of service as an exemplar for the organization represents the highest ideals
of scholarship, teaching, and service to the entire profession, and is international in scope.

ii. The UWP’s second invited speaker will come on April 10. Dana Ferris (University of California, Davis) will come and speak to us on teaching writing to L2 writers.
   1. Ferris is also a nationally known scholar and linguist, who has focused her work on L2 and ESL writers. She’s written numerous books on the subject, some include Writing in a Second Language; Written Corrective Feedback in Second Language Acquisition and Writing; and Teaching College Writing to Diverse Student Populations.
   2. She’s also the Editor in Chief to the Journal of Response to Writing.

5. Voting Discussion
   a. Voting for hiring via catalyst for new hires and renewals
   b. T&P and 3rd year review call for in room voting. Seattle is starting to question where everyone is and why there is low participation. The question is, how do we fix this?
   c. Discussion:
      i. Issue is due to the size of IAS; outside areas of knowledge
      ii. Argument against going to online voting. It is the job of faculty to read external reviews and committee report.
      iii. The vote is to vote on committee recommendation. The scholarship is outsourced via the external reviewers.
      iv. Is more time needed to review materials?
      v. There appears to be many emails thus causing confusion of when to vote for various topics. It was suggested that a separate email for actions items be developed.
      vi. It was voiced that there is a need to vote in person on these issues.
   d. The discussion will continue in Faculty Council. Faculty Council has been tasked to think about how to “fix” voting participation.

6. Strategic Hiring Plan Highlights
   a. IAS Hiring Process:
      i. Request deadlines:
         1. Divisional requests (12/12)
         2. IAS Wide requests (11/24-25)
      ii. IAS Discussion: 1/9
      iii. IAS Shared Leadership Recommendation (1/16)
      iv. IAS Advisory Vote (2/6)
      v. Administrative decision:
         1. Dean recommends to VCAA/Chancellor
         2. Chancellor recommends to Provost
         3. Approval sent to Dean
      vi. Form search committees: early April 2015
   b. Each of the chairs spoke to their division and highlighted the requested positions:
   c. Strategic Hiring Plan Discussion
      i. General information:
         1. Feedback to be used at IAS Shared leadership meeting on 1/16
         2. The positions requested are for searches starting in 2017
         3. IAS could possibly receive 5-7 tenure track positions. This does not include lecturer conversions.
         4. The lecturer conversions should be completed by next year.
      ii. Discussion:
         1. CAC:
            a. Question: Why isn’t there a TT request for film studies?
            b. Answer: No one is available to lead committee next year due to administrative duties and sabbaticals.
         2. PPPA:
a. Question: Why the request for the associate level for ethics?

b. Answer: Division would like to build. 2 faculty members are working on the major part-time. One person cannot do it alone as there are various areas to address/cover (examples below):
   i. Business
   ii. Environmental ethics
   iii. Ethics across curriculum
   iv. Ethics in politics;

3. SAM:
   a. Question: Why the request for an associate vs. an assistant for Epidemiology and Neurobiology?
   b. Answer: The faculty members are being asked to build large biomed program from ground up. The difference between an associate vs. an assistant is that the associate will have limited facilities when starting and his/her research would already be in place.

4. SBHS:
   a. Comment: There is a need for social science research methods. The master program requires social science and a variety is necessary and needed. Research methods combine to get a more holistic view to focus on methodologies.
      i. Question: Research methods may need a lab, what is the source of funding for lab?
      ii. Answer: There have been discussions with facilities about future needs for SBHS faculty. There is a plan for the needs – classroom, faculty and labs.

5. SHS:
   a. Question: Why a sociologist position and what is the relation to Natalie Jolly?
   b. Answer: SHS does not have enough people to teach the 9 sections of Intro to Sociology. There is a need to help develop the program.
   c. Comment: (Support) for non-profit studies. There is a need and a lot of demand for health care leadership and a MA track in non-profit studies.
   d. Comment: SHS has not had a TT hire since 2002. There are no junior faculty members.

6. Cross divisional:
   a. Question: Which division should be involved with the critical disability studies?
   b. Answer: All should be involved. There are social justice courses, PPPA rhetoric, neuro-bio and/or psychology.
   c. Comment: Within Gender Studies, we find disability studies to be very closely linked to theories of embodiment in particular; these questions are on the cutting edge of new work in feminist and queer studies. Having senior scholars who understand this work within the context of a sociological or societal model (vs. a medical model) would be very valuable to creating an intellectual community around these issues. Further, as most faculty are aware, disability studies is particularly important because of the significant number of students who are personally impacted by these issues and/or will come to work in workplaces where sensitivity and training in these areas is critical to professional success.

7. General questions:
a. Question: What are the criteria based on?
   i. Enrollment trends
   ii. Retirement
   iii. Depth vs gaps
   iv. Contributions across curriculum?
   v. Push for research?
   vi. Lecture vs. tenure track?
   vii. Is there any way to think about criteria to be more forceful? How to make sense or prioritizing criteria?

b. Response:
   i. The previous chancellor pushed for new programs and strategic direction.
   ii. All items listed above (in section 6.c.ii,7.a) come into play

c. Question: How will the new chancellor effect the decision?

d. Response: Pagano will start March 16. There will be transition however he will not stop initiatives already in progress.

7. Move to adjourn. Meeting adjourned.