Date: Friday, February 27, 2015
Time: 12:30 – 2:00 pm
Location: KEY 102
NOTE: Highlights indicate actions taken/decisions made

Agenda

I. General & Updates
   a. Approve 02/06/2015 IAS Meeting minutes

II. Reports:
   a. Faculty Senate
   b. Faculty Assembly EC
   c. Faculty Council

III. IAS Updates
   a. IAS Fellows Groups
   b. Merit Timeline
   c. Diversity Follow-up

IV. Associate Dean Reports
   a. Searches
   b. Curriculum & Scheduling
   c. Majors Assessment Development Plan

V. Search Committee Report
   a. Community Psychology & Community Research & Action
   b. Catalyst link: https://catalyst.uw.edu/workspace/naomid/47551/

Attachments:
   1. Attachment A

Discussion

I. General & Updates
   a. Approve 02/06/2015 IAS Meeting minutes

II. Reports:
   a. Faculty Senate
      i. Senate met 2/26.
      ii. Topics of discussion:
         1. Faculty salary policy
            a. This requires prioritizing faculty salaries over all else in budget.
            b. There was a move to allocate to required raises.
               i. Some did not like this idea as some departments are on
                  soft money and it would cease other projects
               ii. A motion came forward from business law and med
                   schools to table the idea for now as the units feel their
                   concerns have not heard
               iii. There was a 30/30 vote was split; only half were
                  available of the 120
            c. More meetings will take place within next 2 months address
               concerns.
            d. The timing of the policy to be brought forth to all faculty this
               academic year is unknown.
            e. There are various different ways units works and how people are
               paid, making one salary policy difficult.
            f. An overarching policy without flexibility will not work.
iii. Tacoma rep Zoe Barsness is a candidate for chair elect. Election will be week of 3/2.

iv. Update on legislature items: limit costs of text books has died.

b. Faculty Assembly EC

i. Currently discussing how to transition to working with the new chancellor
ii. Poll has been sent out to faculty (including M. Pagano)

v. Faculty Council

i. Faculty Council discussed the following:
   1. Biomed major
   2. Retention policy
   3. Multi-year lecturers
   4. Merit
   5. Research & Teaching fund applications
   6. Lower division

ii. Faculty Council is currently voting on revisions to bylaws. The revision include the following:
   1. Election timing
      a. Faculty Council chair-elect
      b. Division chairs
   2. Curriculum committee membership
   3. Removal of student representative of the Shared Leadership Committee

d. Majors Fair: April 13

i. Representatives from each major will be present between 10-2 pm
ii. E. Ignacio will communicate information with chairs
iii. E. Ignacio also met with external recruitment. Example classes to be held.
iv. When Students apply, they add their intended major. Faculty will soon have access to this information.

e. IAS Faculty who received sabbatical for AY2015-16 were recognized. (See Attachment A, page 3)

III. IAS Updates

a. IAS Fellows Groups (See Attachment A, page 4)
b. Merit Timeline (See Attachment A, page 6)
c. Diversity Follow-up

i. https://catalyst.uw.edu/workspace/kp23/49034/
ii. P. Kruse reviewed the Catalyst site.
iii. Faculty encouraged to send resources for site to P. Kruse

IV. Associate Dean Reports

a. Searches (See Attachment A, page 7)

i. Peer mentoring for Assistant & Associate Professors:
   1. 3/6: 2:00 – 3:30 pm
   2. Topic: Work Life Balance Issues
   3. Panel: B. Becker, A. Navarrete, S. Hampson

b. Curriculum & Scheduling (See Attachment A, page 8)
c. Majors Assessment Development Plan (See Attachment A, pages 10-14)
d. Student concerns

i. E. Ignacio met with Cedric’s group to talk about student concerns
ii. More info will be available in spring quarter
iii. A reminder to faculty that E. Ignacio should be copied and notified of any academic alerts, behavior, etc.

V. Search Committee Report

a. Community Psychology & Community Research & Action
b. Report was presented and discussed

i. See final discussion report posted on Catalyst page
ii. Catalyst link: https://catalyst.uw.edu/workspace/naomid/47551/
# School of Interdisciplinary Arts & Sciences Faculty Meeting

## 27 February 2015

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>5 minutes</td>
<td>General &amp; Updates</td>
<td>• C. Greengrove</td>
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<tr>
<td></td>
<td>• Approve 02/06/2015 IAS Meeting minutes</td>
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<tr>
<td>5 minutes</td>
<td>Reports:</td>
<td>• Committee representatives</td>
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<td>• Faculty Senate</td>
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<td>• Faculty Assembly EC</td>
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<td>• Faculty Council</td>
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<tr>
<td>10 minutes</td>
<td>IAS Updates</td>
<td>• C. Greengrove</td>
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<td></td>
<td>• IAS Fellows Groups</td>
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<td></td>
<td>• Diversity Follow-up</td>
<td>• P. Kruse</td>
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<td></td>
<td>• Merit Timeline</td>
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<td>20 minutes</td>
<td>Associate Dean Reports</td>
<td>• T. Kayaoglu</td>
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<td></td>
<td>• Searches</td>
<td>• B. Becker</td>
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<tr>
<td></td>
<td>• Curriculum &amp; Scheduling</td>
<td>• E. Ignacio</td>
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<td></td>
<td>• Majors Assessment Development Plan</td>
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<tr>
<td>20 minutes</td>
<td>Search Committee Report</td>
<td>• N. McKinley</td>
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<td></td>
<td>• Community Psychology &amp; Community Research &amp; Action</td>
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<td></td>
<td>• <a href="https://catalyst.uw.edu/workspace/naomid/47551/">https://catalyst.uw.edu/workspace/naomid/47551/</a></td>
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UPDATES

Approval of minutes

Reports from
• Faculty Senate
• Faculty Assembly
• Faculty Council

Upcoming Events:
• April 13th Majors Fair
Congratulations

Katie Baird – Chosen as one of the UW faculty for the University of Washington-University of Bergen Faculty Exchange Program for research in Norway

The following faculty have received sabbaticals:
   Kima Cargill
   David Coon
   Joyce Dinglasan-Panlilio
   Sushil Oswal
   Sam Parker
   Ingrid Walker

UWT Environmental Sciences ranked #8 in the country for Best Colleges advocating Environmental Science by Environmental Science.org

http://www.environmentalscience.org/top-schools
IAS Fellows Groups

Group 1 – Teaching Load Analysis
Jim Gawel, Jennifer Harris
(Bonnie Becker provides data)

Group 2 – Decision Making Processes & Administrative Models
Will McGuire, John Finke
(Patricia Kruse assists with research & reporting)

Group 3 – Lower Division Curriculum Analysis & Strengthening
Bonnie Becker – Lead; Dustin Annis – Staff support;
Erica Tucker – Advisor; Amanda Bruner – Student Engagement;
Lorraine Dinnel- Advising Associate Director; Ingrid Walker - Consultant

VLPA
Nicole Blair (UEAC)
Sam Parker
Joe Sharkey
Joanne Clarke Dillman

NW
Julie Masura (UEAC)
Jutta Heller
Megan Schwartz
Haley Skipper

I&S
Tanya Velasquez (UEAC)
Leighann Chaffee
Libi Sundermann
Eric Bugyis
Diversity Resources Catalyst Website

https://catalyst.uw.edu/workspace/kp23/49034/
<table>
<thead>
<tr>
<th>Action</th>
<th>Who</th>
<th>Start</th>
<th>Deadline</th>
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</thead>
<tbody>
<tr>
<td>• Submit materials to the appropriate staff for Catalyst site</td>
<td>• All full-time faculty</td>
<td></td>
<td>• Friday, 3/27</td>
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<tr>
<td>• <strong>Keifer</strong>: SBHS and SHS</td>
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<td>• <strong>Lundberg</strong>: CAC</td>
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<td>• <strong>Annis</strong>: SAM and PPPA</td>
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<td>• Materials:</td>
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<tr>
<td>• Submitted by faculty member:</td>
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<td></td>
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<tr>
<td>• CV</td>
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<tr>
<td>• Activity Report</td>
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<td>• Peer teaching evaluation</td>
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<tr>
<td>• Submitted by staff:</td>
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<tr>
<td>• Student teaching evaluations (tables)</td>
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<tr>
<td>• <strong>Part-time Lecturers:</strong></td>
<td>• Divisional full-time faculty</td>
<td>Monday, 4/20</td>
<td>Friday, 5/1</td>
</tr>
<tr>
<td>• Phase 1: Division reviews Part-time Lecturers</td>
<td>• All full-time faculty</td>
<td>Monday, 5/4</td>
<td>Friday, 5/15</td>
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<tr>
<td>• Phase 2: Review recommendation of Divisions</td>
<td></td>
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<tr>
<td>• Review <strong>Full-time Lecturers</strong></td>
<td>• Professors</td>
<td>Monday, 4/20</td>
<td>Friday, 5/1</td>
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<td>• Associate Professors</td>
<td>• Associate Professors</td>
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<td>• Assistant Professors</td>
<td>• Assistant Professors</td>
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<td>• Senior Lecturers</td>
<td>• Senior Lecturers</td>
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<tr>
<td>• Review <strong>Senior Lecturers</strong></td>
<td>• Professors</td>
<td>Friday, 4/24</td>
<td>Friday, 5/1</td>
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<td>• Associate Professors</td>
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<tr>
<td>• Assistant Professors</td>
<td>• Assistant Professors</td>
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<tr>
<td>• Review <strong>Assistant Professors</strong></td>
<td>• Professors</td>
<td>Friday, 5/1</td>
<td>Friday, 5/8</td>
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<tr>
<td>• Associate Professors</td>
<td>• Associate Professors</td>
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<tr>
<td>• Review <strong>Associate Professors</strong></td>
<td>• Professors</td>
<td>Friday, 5/8</td>
<td>Friday, 5/15</td>
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<tr>
<td>• Review <strong>Professors</strong></td>
<td>• Dean</td>
<td>Friday, 5/8</td>
<td>Friday, 5/15</td>
</tr>
<tr>
<td>• Review &amp; Discuss Votes</td>
<td>• IAS Faculty Council</td>
<td>Wednesday, 5/20</td>
<td>Wednesday, 6/3</td>
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<tr>
<td>• Make Recommendation to Dean</td>
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<tr>
<td>• Send Recommendation to VCAA</td>
<td>• Dean</td>
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<td>Monday, 6/8</td>
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</tbody>
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## Faculty Searches

<table>
<thead>
<tr>
<th>Department</th>
<th>Status</th>
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<tbody>
<tr>
<td><strong>Security Studies and Conflict Resolution (TT)</strong></td>
<td>Benjamin Meiches has accepted our offer</td>
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<tr>
<td><strong>Regional Economics (TT)</strong></td>
<td>The only viable candidate declined our offer; the Committee is bringing a fourth candidate, Trey Dronyk-Trosper, to the campus on March 4.</td>
</tr>
<tr>
<td><strong>Communication Law &amp; Policy (TT)</strong></td>
<td>The only viable candidate declined our offer; the Committee is reviewing the applicant pool for a possible fourth candidate.</td>
</tr>
<tr>
<td><strong>Environmental Psychology/Human Ecology (TT)</strong></td>
<td>Offer letter is out</td>
</tr>
<tr>
<td><strong>Applied Mathematics (TT)</strong></td>
<td>Offer letter is out</td>
</tr>
<tr>
<td><strong>Psychology and Community Research and Action (TT)</strong></td>
<td>The Committee submitted its final report</td>
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<tr>
<td><strong>Groundwater Hydrology (TT)</strong></td>
<td>Campus interviews underway; Third candidate, Jessica Meeks, will interview on March 4.</td>
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<tr>
<td><strong>American Government (Lecturer)</strong></td>
<td>Initial review of applicants underway</td>
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<tr>
<td><strong>Film Studies (Lecturer)</strong></td>
<td>Initial review of applicants underway</td>
</tr>
<tr>
<td><strong>Math (Lecturer)</strong></td>
<td>Initial review of applicants underway</td>
</tr>
<tr>
<td><strong>History (Lecturer)</strong></td>
<td>Application priority deadline: March 1</td>
</tr>
<tr>
<td><strong>Sociology (Lecturer)</strong></td>
<td>Application priority deadline: March 1</td>
</tr>
<tr>
<td><strong>Creative Writing (Lecturer)</strong></td>
<td>Application priority deadline: March 15</td>
</tr>
<tr>
<td><strong>Geosciences (Lecturer)</strong></td>
<td>Application priority deadline: March 15</td>
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</table>
Curriculum and Scheduling

• Lower Division Revision Fellows
  – Two meetings so far
  – Talk to your reps
  – Look for new survey

• Check your schedule!
  – Summer 2015 is up, registration begins 4/13
  – Fall will go “dead” in early March

• New Courses
  – Next is March 20 (to your chair)
  – Last call for Winter 2016 is April 17
New Programs

• MS in Environmental Science (Fall 2015) (Joyce)
• Major in Mathematics (Fall 2015) is in Tri-campus (Julie E)
• Major in Biomedical Sciences (Fall 2016) (Erica and Jutta)
• Upcoming:
  – Minor in Indigenous Studies (*submitted*) (Michelle and Danica)
  – Minor in Social Science Research Methods (draft) (Steve R)
  – Minor in Africana Studies (Luther)
  – Minor in Sociology (Luther)
  – Major in “Arts” (Beverly and Bonnie—*Group Meeting*)
  – Revised Minor in Non-Profit Studies (Steve D and Ruth B)
IAS Majors Assessment Plan
Emily Ignacio and Asao Inoue

Background

• Winter 2014: IAS faculty voted to eliminate the portfolio as a requirement for graduation

• BUT – University of Washington requires that majors are regularly (i.e., usually annually) assessed
What is “Assessment”:

The majority of the literature on program assessment, as well as the 2013 accreditation handbook of the Northwest Commission on Colleges and Universities (the accreditation body by which UWT is accredited), emphasizes six elements of any program assessment:

Effective and productive program assessment is on-going and part of the normal processes of the program, and crafted around identifiable and explicit purposes that guide the kind of quantitative and/or qualitative evidence (usually of learning and teaching) collected, which is analyzed to understand what is happening in the program.

These findings then inform changes or improvements to curricula and teaching, a necessary part of the cycle of assessment that helps inform its purposes.

Finally, because program assessment most effects faculty and students, these stakeholders should be intimately involved in the design, implementation, analysis, and changes made to the program.
Assessment Needs by Division:

**CAC:** still gathering information for each major

**PPPA:** all majors in PPPA have assessments in place, but would like to see if their assessment materials/classes can be strengthened

**SAM:** all majors in SAM have assessments in place, but would like to see if their assessment materials/classes can be strengthened

**SBHS:** Psychology would like to attend a workshop to figure out how to best assess their students without having a capstone class in place.

General IAS needs to have extensive discussions re: assessment; Nita stated that SBHS would like to take the lead on this as it is under their division.

**SHS:** EGLS and Global Studies concentration need extensive discussions re: assessment.

History feels their assessment is ok.
The Plan

• Because each major has different needs, Asao and Emily will meet with pointpersons from each major during Spring quarter to help create a plan for assessment

  o There will be at least a one hour meeting with each major’s pointperson. If needed, can schedule another meeting

  o The purpose is to help each major come up with a plan for assessment

• Depending on needs of the majors – may need resources and/or support from CIDR and/or Beth Kalikoff’s Assessment office
TIMELINE:

February 27, 2015:
- Assessment expectation, description, and needs communicated at IAS faculty meeting
- Request that Divisional Chairs work with faculty and/or Major Coordinators re: the need to do assessment
  - Request that majors choose pointpersons, ideally, by the end of finals week (March 20th)

March 20th, 2015:
- Alert major coordinators/point persons that point persons will need to create description (bullet-point is okay) re: what assessments the major currently has in place (if any) and bring them to their first meeting with Asao and Emily
- Point persons for majors chosen and given to Emily
  - Emily will contact point persons and present available time slots throughout Spring quarter

Spring 2015 (March through May):
- Individual meetings with major point persons

June 2015 and/or Summer 2015:
- Depending on what comes out of individual meetings, may have two mini--retreats and/or individual meetings to get things ready for Fall 2015 or Winter 2016 rollout
  - We anticipate needing to provide additional money for participation if these are scheduled after faculty contracts are over
  - We also many need to get CIDR and/or Beth Kalikoff’s office to help here
Search Report

*Community Psychology* – Nita McKinley (Chair)
Jenny Harris, John Finke, Hyoung Lee, Jack Vincent, Carolyn West, and Vanessa de V. Woodside, members, and Johari Du Pont (student)