Date: January 30, 2015
Time: 9:30 – 10:00 am
Location: CP 103
Note: Highlight – indicated actions taken/Decisions made

Attendees/Invitees

<table>
<thead>
<tr>
<th>Name</th>
<th>Capacity</th>
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<tbody>
<tr>
<td>Mary Hanneman</td>
<td>Chair (PPPA)</td>
<td>✓</td>
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<tr>
<td>Michael Forman</td>
<td>Chair-elect (PPPA)</td>
<td>✓</td>
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<tr>
<td>Ellen Moore</td>
<td>Lecturer-at-Large</td>
<td>✓</td>
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<tr>
<td>Loly Alcaide Ramirez</td>
<td>CAC</td>
<td>✓</td>
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<tr>
<td>Amos Nascimento</td>
<td>PPPA</td>
<td>✓</td>
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<tr>
<td>Julie Masura</td>
<td>SAM</td>
<td>✓</td>
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<td>Lauren Montgomery</td>
<td>SBHS</td>
<td>✓</td>
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<td>Johann Reusch</td>
<td>SHS</td>
<td>✓</td>
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<tr>
<td>Cheryl Greengrove</td>
<td>Interim-Dean, IAS</td>
<td>✓</td>
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<tr>
<td>Bonnie Becker</td>
<td>Associate Dean</td>
<td>✓</td>
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<tr>
<td>Erica Cline</td>
<td>Chair of Chairs</td>
<td>✓</td>
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<tr>
<td>Kristina Powers</td>
<td>Staff</td>
<td>✓</td>
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</tbody>
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Agenda

1. Approval of Minutes
   a. January 16 Meeting
2. Reports (see below)
3. ACTION ITEM: Bio-Med Major (Erica)
4. Discussion
   a. Retention report update (Julie)
   b. Reappointment Policy for Multi-year Lecturers (Cheryl)
   c. Bylaws Revisions (Michael)
   d. Draft Lower Division Plan (Julie)

Looking Ahead:

- Lecturer Promotion Policy
- Reappointment policy for senior lecturers
- Grade Inflation
Discussion

1. Approval of Minutes
   a. January 16 Meeting
   b. Minutes approved
2. Reports (see below)
   a. Add diversity info from Lauren
3. ACTION ITEM: Bio-Med Major (Erica)
   a. Curriculum has passed ICC: 1/28/2015
   b. Faculty Council votes on recommendation of the major
   c. Erica reviewed a number of reasons why the bio-med major should be approved:
      i. Reasons to support bio-med
         1. There is a demand from the students for biology and application of human health
         2. Courses are the same as biology degree but emphasis is different.
         3. There is a focus for an alternative pathway for health applications
         4. There are electives for health and society
         5. The focus is on biomed, not ecology and environmental science
         6. Bio track option, conservation biology within environmental science
         7. It has the potential to attract more students
         8. Degree could double the SAM student majors
         9. Students can start next year but degree will not be launched until 2017
         10. Ethics component addressed in research and contemporary society
      ii. Question: With the lower level shared, what kind of different employment opportunities that are different from environmental science?
   d. Issues:
      i. IAS
         1. There isn’t an overarching IAS priority plan. One is needed to tie together the divisional strategic plans.
         2. There is a need to review plans and lay a pathway of the majors
         3. Funding for those (faculty) developing majors last year was approved by B. Kunz.
         4. Action item: next leadership meeting to develop an IAS strategic plan
      ii. UWT campus wide
         1. In the past, there was a park committee made up of deans, directors and faculty assembly). This does not exist anymore.
         2. At this time, various programs are moving forward (EE, Milgard, Biomed) but resources are not being addressed.
      iii. It is necessary to tie the strategic planning together.
   e. Move to approve. Anonymously approved.
4. Discussion
a. Retention report update (Julie)
   i. UEAC – charged by Buck Banks
   ii. Strategic enrollment management committee commissioned the report. It was chaired by Harlan and Cedric.
   iii. Retention report
       1. Reviewed overarching issues
       2. 1st year core
       3. Foundation of excellence etc.
   iv. ACTION ITEM:
       1. For discussion at next faculty council meeting
       2. Julie to send documents to Kristina to post on Faculty Council site - DONE

b. Reappointment Policy for Multi-year Lecturers (Cheryl)
   i. The policy drafted by Associate Dean of Faculty was reviewed and discussed.
      1. It follows similar to third year/reappointment review for multi-year appointments
      2. There is concern for the number of reviews. There is a lot to review and a lot to ask of those up for review.
      3. Timing of review was discussed: spring vs. fall
      4. Remove committee for the review, is this necessary?
      5. Faculty Council recommendation the following changes:
         a. Eliminate a review committee
         b. Rethink the process to make it quicker and easier for reviewers and lecturer up for review

c. Bylaws Revisions (Michael)
   i. B. Becker, M. Hanneman, C. Greengrove and M. Forman met to review bylaws
   ii. Process:
       1. Revisions to be posted
       2. 1 week to review
       3. Vote via catalyst of approve
       4. After Faculty Council approvals, changes will be forwarded to code cops
       5. After code cops review, it will be sent to faculty for final approval
   iii. Revisions reviewed

d. Draft Lower Division Plan (Julie)
   i. Julie emailed the draft of the lower division plan.
   ii. ACTION ITEM: Review and send questions or comments directly to Julie Masura by Monday, 2/2.

REPORTS

1. ELT/Associate Dean of Curriculum:
i. Fall 2015 schedule goes "dead" next week. Mostly ready to go although still a lot of TBAs for Core. Winter and spring now all submitted by chairs and under analysis by staff.

ii. Tons of new curriculum came through. Some issues from ICC to be brought to FC by Julie Masura.

iii. New minors under development: Indigenous studies, Africana Studies and Sociology, in addition to Social Science Research Methods, Creative Writing and Tech Comm, and Human Rights MA.

iv. New IAS Lower Division Committee (new title TBD) starts meeting on 2/10.

v. Working group on Arts proposal starts meeting on 2/9.

b. Following up on Honors Discussion:

i. Our action items for last meeting were to work with divisions for their particular honors and do more research on what IAS honors are.

ii. Kelly and Jess have worked with History on getting their forms up and have notified the registrar's office that we will be calculating using UD THIST courses. They decided that IAS will do the calculations and the reg's office will not double check them.

iii. Bonnie did some further research about IAS honors at UWT. Our current IAS honors can be found at: http://www.tacoma.uw.edu/interdisciplinary-arts-and-sciences/undergraduate-student-resources (under academic honors and societies).

1. Note that there are University-wide "Baccalaureate Honors" (cum, magna, summa) that are calculated by School. For UWT programs, can be found here: http://www.tacoma.uw.edu/uwt/enrollment-services/deans-list-honors. IAS/ES cum laude honors is 3.77.

2. In addition, there are IAS honors, which requires a 3.7 GPA (cumulative at UWT) and an honors thesis. I do not know how many students take this option.

iv. Not sure if further action is needed at this point since the main question (whether we want some consistency in how GPA is calculated was resolved last meeting).

c. Following up on AoK discussion:

i. At our last meeting, we discussed the history and status quo of AoK requirements. I did some research (including talking to advisors) and this is what I know:

ii. The UW-wide policy is at least 10 in each AoK, with a total of 40. (So essentially, you can do 10-10-20 with the last being in your major.) http://www.washington.edu/uaa/advising/general-education-requirements/areas-of-knowledge/

iii. This policy is the same for all of UWT. http://www.tacoma.uw.edu/academic-advising-center/general-education-requirements

iv. At UW Seattle Arts and Sciences, the requirement is 20 credits in each AoK with 75 credits total.
http://www.washington.edu/students/gencat/academic/college_arts_sciences.html

v. The current IAS requirement is the same, without the 75 credit total (so 20 in each AoK).
   1. This requirement is not, and has never been (far as I can tell), 15 credits each. The only reference to 15 I could find is in the general IAS Major where they have to take 15 credits from each of 3 long lists that roughly align with AoK.
   2. This was confirmed with Heather.

vi. Some majors have a tack on "5 credits of TESC", which essentially ties the student to take 5 NW credits in IAS (although the actual requirement allows transfer of an Environmental Science course). Majors that do NOT have this add on are:
   1. American studies (newly revised, TESC built into curriculum)
   2. AMC (does say need 5 credits of NW, not sure if has to be in IAS)
   3. Hispanic Studies
   4. Writing Studies (Tech Comm track does NOT, Creative Writing track DOES. Tech Comm has a list of "Breadth in Creative, Scientific, and Technical topics built in.)
   5. PPE (removed recently)
   6. Law and Policy
   7. Environmental Science and Studies (of course NW is built in to majors)
   8. Math (new major, does not ask for TESC separately)
   9. IAS major (built into lists)
   10. History

vii. Possible options to discuss at division level:
   1. Status quo
   2. Have IAS-wide requirement of 20 credits of each AoK, remove the 5 credits of TESC from remaining majors.
   3. Have IAS-wide requirement of 20 credits each, but require some (maybe 5 credits) to come from IAS or UWT.
   4. Encourage majors to integrate NW courses into the curriculum more organically (such as Tech Comm in Writing Studies)

   d. Following up on a question I had last meeting:
      i. Somebody last meeting mentioned that the UWT Diversity requirement had changed to not limit courses to having an American focus--this was news to me! I did some follow up research and found that this policy has not changed from last year. We cleaned up the IAS webpage to make this clear.

2. Division Chair Update:
   a. Chair of Chairs would like to request 10 minutes or more to discuss the strategic planning process at the IAS level.
   b. The chairs discussed that there is now a well-developed strategic planning process at the divisional level, but would like to see more opportunities for discussion of overall priorities at the SIAS level.
c. While budget and resource allocation issues are the purview of the administration, the chairs felt that there should be a stronger role for faculty in consulting on these issues. It would be desirable to have:
   i. Additional opportunities for discussion of IAS priorities
   ii. A careful consideration of how and at what point decisions are made for strategic hiring, new majors (not just curricular oversight), or other priorities that then have impacts on resource allocation decisions.

3. CAC
   a. CAC had a lively discussion on the future of the division in our last meeting. Several options about how to divide CAC came up from its members and now we are in the process of polling the members to see which one is the most popular. Once the poll is closed, Chris will present the results to Faculty Council.

4. SAM
   a. Math (through IAS) & Biomedical (through ICC) majors approved
   b. Math minor (through ICC) approved
   c. Masters in Environmental Science finalizing and preparing for go ahead
   d. Interviewing: Applied Math, Hydrology
   e. Working Groups: Masters admissions, Environmental Studies revision, Math, CORE/LD non-majors science curriculum
   f. New Faculty: Alan Bartlett (math), Kelly Biedenweg (ecosystem services), and Olga Shatunova (math/stats)
   g. SAM Retreat

5. SBHS
   a. Environmental Psychology/Human Ecology Search – concluded with three viable candidates ranked for preference
   b. Psychology and Community Research and Action – in the midst of interviews

6. SHS
   a. American Government Lecturer – ad posted
   b. History Lecturer – ad posted

7. PPPA

8. Diversity update (Lauren)
   a. I've found a relatively definitive answer to the Diversity designation question. The UW Tacoma created its own policy, via APCC in 2012-2013. Our policy is written on the application form for a Course Diversity designation, but apparently nowhere else. It includes the stipulation that a D course must introduce students to diversity in the U.S. The Seattle policy, updated in 2014, does not have this stipulation. According to both Nita McKinley and Bill Kunz we should use the UWT guidelines in their current form.
   b. Currently, both are posted on the IAS website, so to avoid further confusion, I think we should remove the Seattle guidelines. Meanwhile, if there is a desire to change the UWT guidelines as they now stand, that should be initiated through APCC in consultation with EC.