

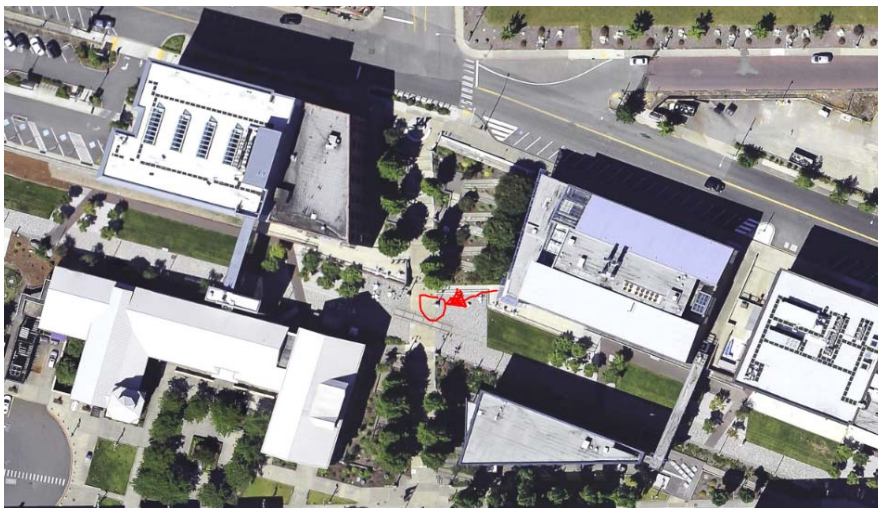
FIRE PIT SAFETY REQUIREMENTS

Prior to event day:

- Communicate your plans to host a fire pit to Facilities Services to ensure ventilation accommodations have been set for spaces that will be impacted (minimum of 5 business days prior to event)
- Identify and confirm scheduling for residual material/ash 24 hours post event during Facilities Services business hours.
- Check out 2x Fire Extinguishers from Facilities Services during regular business hours. (Facilities Services will show staffing checking them out how to use them)
- Notify Campus Safety of Fire Pit event (request assistance via space request)
- Responsible Event Manager and Onsite Point of Contact complete online fire extinguisher training.

Day of event – Prior to Fire Pit use:

- Check wind direction before you light a fire (if wind is in excess of 15 mph fire pit is not permitted)
- Check <https://www.co.pierce.wa.us/982/Outdoor-Burning> -- if burn ban is in place fire pit is not permitted
- Fire should be no more than three feet in diameter and two feet in height
- Fires should be located at least 25 feet from any structure or combustible material. Conditions which may cause fire to spread should be eliminated prior to ignition.
- Sand must be placed on concrete surface and an aluminum pan placed under the unit to collect any residue/product that falls through.
- Fire will be lit with commercial starter that came with fire pit
- Fire Pit may be on concrete if there are legs holding the fire above ground
- Fire pit must not obstruct ADA pathways
- Facilities will check in prior to event to confirm appropriate set up
- Mark boundaries on the concrete (to keep people from getting too close to the fire)
- Don't use flammable fluids (gasoline, lighter fluid, etc.) to light or relight fires
- Don't wear flammable clothing (like nylon) or any loose-fitting clothing
- Avoid using soft woods like pine or cedar, because they can "pop" and throw sparks
- Hand out safety forms to inform guests about the risks of open flames



During

- Fire Pit will not be left unattended
- Require safe cooking practices for s'mores
- Abide by student conduct code
- Avoid Distractions (cell phone)
- Assigned fire extinguisher handlers who will wear identifiers

Clean Up:

- Ensure ambers are put out by dousing with water
- Disposal of ashes – Put in purchased approved tin can, wet, and dispose in the compost container outside of MAT 103
- Wait one hour and observe ashes before disposal
- Facilities will conduct last check before disposal (during regular hours of operation M-F 7 a.m. – 4 p.m. – alternate plan must in place if outside regular business hours) of ashes and confirm the ashes are ready to dispose

Safety Precautions

- Plan for an Exit Safety Route – All parties proceed away from buildings and towards open areas
- Pull Fire Alarm in one of the surrounding buildings
- Make sure to keep children and pets at least 3 feet away from the fire
- All precautions will be abided by from the list on the Pierce County Recreational fire <http://www.centralpiercefirer.org/Content.aspx?ID=19>