CONTRACT

__________________________________________ and ________________________________________________

(University Mentor) (Student)

enter into a mentor-mentee contract on ______________________ at the University of Washington, Tacoma.
(dd/mm/yyyy)

SSMP Mentor and Student agree to:

- Meet at least three times per quarter – (approx. beginning, middle, and end of each quarter)
- Attend SSMP quarterly meetings (SSMP website will post most current dates/locations)
- Document occurrence of meetings by submitting a meeting log (electronic or paper logs accepted)
- Discuss option of continuing or “closing” the mentor-mentee relationship at end of academic year
- If continuing, maintain contact with one another as possible throughout summer quarter

COMMUNICATION PREFERENCES

You may have differing preferred methods of communication (e.g. email, phone, texting, facebook...)
Discuss and decide upon mutually-agreeable method(s) of communication you will use between in-person meetings?

Are there any communication methods that are off-limits? (texting, facebook, etc.)

COMMITMENT

I agree to the SSMP Mentor and Student agreements above. Furthermore, I understand and will comply
with my mentor’s / mentee’s communication preferences as they have specified.

University Mentor’s name (print): __________________________  Student name (print): __________________________

University Mentor’s signature: __________________________  Student’s signature: __________________________

Please make copies of SSMP contract for both student and mentor. Additionally, please submit one copy to
Robbie Lang, Student Mentoring Specialist, UWT Diversity Resource Center – (Campus Mailbox 358409)