

## **Sample change of status request letter**

[date]

From:

[name and address]

To:

United States Citizenship and Immigration Service

RE: Request for change of status from H4 to F1

To Whom It May Concern:

I am currently in the United States on an H4 visa and would like permission to change my visa status to F-1 student. I entered the United States in H4 status in order to accompany my spouse. I decided to apply for the Computer Science graduate program at University of Washington Tacoma, and was offered admission for graduate study.

I would like to change status to F-1 in order to have the opportunity to gain some practical training in my field of study with internships, which are possible under F1 status but not under H4 status. Please find my I-539 application, I-20, I-94, and other supporting materials along with this letter.

I can assure you that I have not worked illegally at anytime since my arrival in this country. I can also assure you that I will maintain my status as a full-time student if you grant this request. As my in-laws and parents reside in India, my spouse and I intend to go back to India to live with our family after the completion of my graduate program.

Thanking you in advance for your consideration of this application.

Sincerely,

[name]