

Bachelor of Arts, Healthcare Leadership

Application Checklist

This checklist provides potential applicants with information about the HCL Supplemental Kit. All items below must be submitted digitally via the kit. Do NOT submit any documents as hardcopies.

Application Materials for the University

- Complete the UW Tacoma application for transfer admission with the appropriate fee online. If you are a current UW Tacoma student then you can go straight to the HCL Supplemental Kit.
- Request an official transcript for all college-level coursework. UW Tacoma requires electronic transcript submission from all Washington state community and technical colleges. Please use ET code 412 for processing. High school transcripts are required only if foreign language or mathematics requirements were completed in high school.

HCL Supplemental Kit

- HCL Program Application
- Essential Behaviors and Social Networking Policy and Guidelines Agreement
- Current résumé: Include work and volunteer experience and any honors or awards
- HCL Application Essay: Write about personal and professional experiences. Your essay should be no more than two pages, typed and double spaced with a 12-point font. The essay should be an example of your ability to communicate effectively in writing.

Address ALL of the following areas as they pertain to you:

- Your reasons for applying for a BA in Healthcare Leadership program
- Strengths and experiences that will make you successful in the program
- What you want to do after graduation with your degree
- If applicable, write about these areas that are strongly preferred for admissions into the HCL program:
 - * Experiences related to healthcare (paid or volunteer). Health-related professional, or volunteer experience strongly preferred
 - * Leadership, Achievements, Accomplishments
 - * Experience with Diverse Communities (such as racial, ethnic, ability, LGBTQI2S+, veteran, and rural communities, among others)
 - * Experience with Disadvantaged Populations (such as food insecure and homeless populations)
 - * Special Skills/Experiences (such as being bilingual, research experiences, involvement in community engagement)