



Services and Activities Fee Committee

11:00am – Noon, Wednesday, November 18, 2020

Zoom: <https://washington.zoom.us/j/94522501271>

Zoom Telephone: (253) 215-8782

Meeting ID: 945 2250 1271

MEETING MINUTES 01

CALL TO ORDER: 11:04am

ATTENDANCE (*1 minute*)

Voting Members

Sabrina Bui - present

An Le Dang- present

Emily Flavin - present

Veronica Ramirez Ramsay - absent

Amy Rhee - present

Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - present

Drew Dunston, *ASUWT Director of Finance* - present

Jan Rutledge, *Finance & Administration Representative* - present

Ronald San Nicolas, *Lecturer & Simon Family Endowment MSW Autism Field Unit Coordinator*

Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* – present

Guests

Kelly Tyrell,

Luke Pierre, the Ledger

- I. OPEN PUBLIC FORUM
 - a. None.
- II. APPROVAL OF AGENDA (*1 minute*)
 - a. Per Open Public Meetings governance, agendas cannot be changed once published publically. Committee agreed to move forward with the current, posted agenda.
- III. APPROVAL OF MINUTES (*1 minute*)
 - a. Amy Rhee moved to approve the Minutes from the June 03, 2020 SAFC Meeting. Sabrina Bui seconded. Motion passed unanimously.
- IV. UNFINISHED BUSINESS (*1 minutes*)
 - a. None.

V. NEW BUSINESS (15 minutes)

- a. Election of Chair and Vice-Chair. Sabrina Bui moved to nominate Amy Rhee to the SAFC Chair position and Emily Flavin to the Vice Chair position. An Le Dang seconded. The nominees accepted the nomination. Motion passed unanimously.

VI. ANNOUNCEMENTS (5 minutes)

- a. The process to appoint additional committee appointees will be underway soon using a similar process as was used during the Spring committee appointment process. Sean will follow up with Amy Rhee and Emily Flavin for next steps.
- b. There were three SAFC-supported programs that had approved expenditures transact just after the 2019-2020 fiscal year ended. A carryforward request will be added to the agenda of the next meeting.
- c. The Autumn Special Allocations proposal window has closed. Sean will place the proposals in the SAFC Google Drive for committee members to review in order to prepare for discussion and approval of the proposals. The proposals will also be placed on the SAFC website.

ADJOURNMENT: Amy Rhee moved to adjourn the meeting at 12:04pm. Emily seconded. Motion passed unanimously.