

Campus Technology Committee (CTC)

November 18, 2020

Minutes

Meeting held via Zoom

Present: Ana Marie Alameda, Uba Backonja, Andrea Coker-Anderson, Ken Cruz, Bill Fritz, Nolan Hibbard-Pelly, Darcy Janzen, Wes Lloyd, Julie Masura, Patrick Pow, Stephen Rondeau, Sean Schmidt, Forrest Tyree, Susan Wagshul-Golden, Jenny Xiao.

Absent: Haluk Demirkan, Chris Knaus, Jim Thatcher.

*Due to time, some agenda items were not discussed.

1. Updates

1.1. Remote Labs

Several more Remote Labs (with specialized software) have been set up for faculty and students to use. We have set up two virtual labs in Microsoft Azure. Patrick presented a chart which indicated the software programs and classrooms/computer labs being utilized for the Remote Labs.

1.2. Selected Projects to Provide Business Continuity: Student Wellness Check-In System and Time Schedule

On average, 20-30 students complete the Student Wellness Check-in (attestation) each day.

For Winter Quarter, The Time Schedule Quick Search will soon include the option to search for asynchronous, synchronous and in person courses to increase flexibility for student course planning.

1.3. Selected Medium Term Projects: PHP Live!; Financial Aid Emergency Aid Portal; Care Team Training Request Form; BIAS Incident Report System Upgrade; SendInBlue email system

Many more departments are utilizing live chat to communicate with students as our services have shifted online because of the pandemic.

SendInBlue is an email service that allows for customized email messages to students and has seen increased use by the Registrar's Office and other departments.

1.4. Campus Website Migration to Drupal 8

Migration to Drupal 8 is scheduled for December. Some pages could migrate in January.

1.5. CP-005 Open Lab Workstation Scheduling

Currently, Ana Marie has setup 25 Live for students to reserve the workstations in CP-005.

As Stephen Rondeau has shared his experience in using Lab Archives Scheduler for SET, IT is exploring if we can use this software for both in person open lab and remote lab scheduling. A big advantage of Lab Scheduler is that more than one student can reserve a lab during the same time slot, and the system doesn't allow any more reservations than the maximum students configured to use a lab simultaneously.

1.6. Portfolium

The Pathways module is added to the UW Tacoma Portfolium, but not in Canvas. Pathways helps students visualize where they are headed and the progress they are making. Educators can build themed pathways that are intentional and flexible. Because UWT contracts with Portfolium separately, students can continue to use the platform after graduation. Andrea and Julie are interested in partnering with IT and Darcy to learn more about the new module.

2. Campus-Wide Renovation and Construction

2.1. Top Priority is to Have Network Infrastructure and Media Systems Up and Running for the SET Labs on Ground Floor of Academic Block (GWP/BB/BHS/WCG) by Summer 2021

2.2. SNO and TLB Learning Commons Will Follow Immediately

2.3. Building Design is Underway for Milgard Hall

3. SPSS Campus License

Based upon feedback from various schools, upgrading to version 27 is preferred by most. Additionally, several schools requested the standard level over the base level. Jenny asked about installing on work and home computers and what add-ons may be available. Forrest responded the software can be install on work computers and then faculty can remote in to their desktop to access it from home. Forrest will report back on what add-ons will be included.

4. Current Technology Issues?

Andrea reported some difficulties accessing records as we've shifted to work from home and many records are kept on campus. Her department is currently working on moving to digital recordkeeping in alignment with current electronic record retention standards. Jenny suggested that departmental shared NetIDs may need to be considered to avoid the time restriction when using basic Zoom accounts and to avoid faculty using personal accounts for course recordings.

5. We Are Recovering From the Pandemic (Disaster Recovery). Is Our Business Continuity Process Working for You?

5.1. Teaching Support

Many members acknowledge that hybrid courses allow more flexibility for students who may also work and have family responsibilities. For this reason, hybrid courses will likely be more common when we are able to return to campus. Julie mentioned she is currently teaching a

geology course and that there is no substitute for field/lab work. Ken also stated that the move to virtual learning has led to some loss of community, but that faculty are trying creative ways to work on this.

5.2. Student Success Support

Nolan reported he hears about Zoom fatigue from other students. However, he did think that tutoring services are well utilized. Ana Marie reported the continued increase of reservations for study spaces on campus.

5.3. Remote Work Support

6. EDUCAUSE 2021 Top IT Issues

Patrick briefly mentioned the resources from EDUCAUSE he shared in the agenda.

Meeting adjourned at 11:04 am.