



Student Technology Fee Committee (STFC) Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2021-02-19 14:03:18

Date Due: 2021-02-19 23:59:00

Date Submitted: 2021-02-19 15:03:54

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Student Computers for Learning Commons

Request Description: The CEI seeks two new student computers to expand student services and access to technology in the new Learning Commons to open Fall 2021.

ALLOCATION REQUEST INFORMATION

Department Name: Center for Equity and Inclusion/Learning Commons

Request Code: 21A0303

Contact Names: Jimmy McCarty, Nedralani Mailo, Tim Bostelle

UW Tacoma Affiliation: Staff

UWT Email Address: jwmccar@uw.edu

Phone Number: 9099084335

Title of Request: CEI Student Staff Computers

Type of Request: One Time

Department Head Approval: Department Head: Jimmy McCarty, James McShay

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

We currently have 4 STFC funded computers. One operates as our CEI student staff computer and the remainder three are open for students to study, print, presentations, browse, etc. As we prepare for our transition in the new Learning Commons in Snoqualmie, we anticipate more student usage in our space. In light of this anticipated increase of usage, we've also requested increased funding from SAFC to support hiring more student employees. At our current capacity a CEI student staff computer will need to be utilized as our check-in computer at the front desk and the other three computers will be placed in our student cubicle space. We are requesting two additional computers: one to be used for checking-in to the center and the other to expand our technology access to all students in our space, including student staff during their work hours.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

Students utilize our STFC computers for multiple purposes as mentioned above (printing, homework, group projects, browsing, job searching, etc.). The CEI will be moving to a larger and more centralized location on campus as part of a multi-unit endeavor to create a "learning commons" in which the CEI will be working in a more intentional way with both the TLC and the Library. In light of this relocation and expansion of services we anticipate more students in our space and therefore an increase in students who will utilize the technology in the CEI. By adding two additional computers the CEI will provide more technology access for students in our space.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

All UW Tacoma students will have access to these requested items and equipment. An expansion of CEI student staff will also create a need for increased access to technology to enable them to do their work. These two additional computers will enable us to meet these needs.

Below is a breakdown of printing usage/computer usage for the academic year 2018-2019.

Fall Quarter 2018

23.9% of students utilized the CEI for printing/computer purposes

Winter Quarter 2019

33.7% of students utilized the CEI for printing/computer purposes

Spring Quarter 2019

22.8% of students utilized the CEI for printing/computer purposes

*Graphs available if requested.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

We will be purchasing equipment in the summer 2021 to prepare to move into our new space in Fall 2021.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The UW Tacoma is renovating the Snoqualmie building and the Tioga Library building in order to create a new, technology rich, space for students. This new space, called the Learning Commons, will be a shared space between the Center for Equity and Inclusion, the Library and the Teaching and Learning Center.

The new Learning Commons space will have a true collaboration between the Center for Equity and Inclusion, the Library, and the Teaching and Learning Center. Each of these units will have a front desk which they will staff and who can provide front-line support for equipment in the complex.

In addition, the Library staffs an IT Help desk in the Learning Commons. The students and staff at this desk provide support for all of the student equipment in the complex. And the Head of Library IT works with UW Tacoma Campus IT and all collocated units to help provide more advanced support and work to ensure campus infrastructure is secure and in good working condition.

Dell OptiPlex 3080 - SFF - Core i5 10500 3.1 GHz - 16 GB - SSD 256 GB. With 1 22 inch monitor

Cost: \$1111

(each)

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Dell OptiPlex 3080 - SFF - Core i5 10500 3.1 GHz - 16 GB - SSD 256 GB. With 1 22 inch monitor	2	\$1,111.00	\$0.00	\$113.32	\$2,448.64
OVERALL TOTAL:					\$2,448.64