



**Services and Activities Fee Committee**

Friday, February 19th, 2021 - 2pm

**Zoom:** <https://washington.zoom.us/j/94522501271>

**Zoom Telephone:** (253) 215-8782

**Meeting ID:** 945 2250 1271

MEETING MINUTES 08

CALL TO ORDER: 2:04pm

ATTENDANCE (*1 minute*)

Voting Members

Julisia Brock - Present

Sabrina Bui - Present

An Le Dang - Present

Emily Flavin, Vice-Chair - Present

Amy Rhee, Chair - Present

Kylee Zehnder - Present

Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - Present

Drew Dunston, *ASUWT Director of Finance* - Present

Jan Rutledge, *Finance & Administration Representative* - Present

Ronald San Nicolas, *Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator* - Absent

Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* – Absent

Guests

Kelly Tyrrell - Present

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- I. Introductions & Icebreaker
  - II. OPEN PUBLIC FORUM
  - III. APPROVAL OF AGENDA (*1 minute*)
    - a. **Sabrina moved to approve the February 19<sup>th</sup> agenda. Emily seconded. Motion passed unanimously.**
  - IV. APPROVAL OF MINUTES (*1 minute*)
    - a. **Emily moved to approve the minutes of the February 12<sup>th</sup>, 2021 meeting. An seconded. Motion passed unanimously.**

- V. UNFINISHED BUSINESS *(30 minutes)*
  - a. Memorandum of Understanding
  - b. MOU between SAFC and University YMCA
    - i. Quickly reviewed YMCA Financing Agreement, UWY Lease Agreement, Cooperative Use Agreement.
    - ii. Board Members stated they understand the terms and conditions of the contractual agreements between UWT and the YMCA. No formal vote held.
  - c. 2020-2021 Committee Values and Norms
    - i. Created the 2020-2021 Committee Values and Norms document. The Board discussed and codified important SAFC values and norms to establish moving forward for the school year.
  - d. Annual Allocations – 2021-2022 Initial Requests
    - i. Quick overview of the Annual Allocation initial requests. Brief discussion of next week's agenda for review of Annual Allocations.
  
- VI. NEW BUSINESS *(15 minutes)*
  - a.
  
- VII. ANNOUNCEMENTS *(5 minutes)*
  - a.
  
- VIII. ADJOURNMENT
  - a. **Emily moved to adjourn the meeting at 2:56pm. Sabrina seconded. Motion passed unanimously.**