



Services and Activities Fee Committee

Friday, March 5th, 2021 - 2pm

Zoom: <https://washington.zoom.us/j/98157852128>

Zoom Telephone: (253) 337-9723

Meeting ID: 981 5785 2128

MEETING MINUTES 10

CALL TO ORDER: 2:03pm

ATTENDANCE (*1 minute*)

Voting Members

Julisia Brock - Present
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Amy Rhee, Chair - Present
Kylee Zehnder - Present
Sarah Kim - Present

Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - Absent
Drew Dunston, *ASUWT Director of Finance* - Present
Jan Rutledge, *Finance & Administration Representative* - Present
Ronald San Nicolas, *Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator* - Present
Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* – Present

Guests

Kelly Tyrrell – Present
Madeleine Porter – Present

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- I. Introductions & Icebreaker
 - II. OPEN PUBLIC FORUM
 - III. APPROVAL OF AGENDA (*1 minute*)
 - a. **Emily moved to approve the March 5th, 2021 agenda. Kylee seconded. Motion passed unanimously.**
 - IV. APPROVAL OF MINUTES (*1 minute*)
 - a. **Emily moved to approve the minutes of the February 26th, 2021 meeting. Sabrina seconded. Motion passed unanimously.**

- V. UNFINISHED BUSINESS *(30 minutes)*
 - a. MOU Email to Chancellor Pagano
 - b. Annual Allocations – 2021-2022 Initial Requests
 - i. Reviewed initial allocations and unspent contingencies in overview of total budget and funds available.
 - ii. ASUWT:
 - 1. The Board interviewed Drew Dunston, ASUWT Director of Finance, in review of ASUWT’s allocation request. The increase in request amount compared to last year was determined to be derived from minimum wage increases for 2021-2022. Drew to prepare a presentation to break down ASUWT’s request for the Board at a later date.
 - 2. Initial approval granted for ASUWT’s request. No formal motions held at this time.
 - iii. Career Development & Education:
 - 1. The Board reviewed Career Development & Education’s initial request. Questions prepared for allocation proposer to clear up confusing items on request.
 - 2. Initial approval granted for the Career Development & Education’s request. No formal motions held at this time.
- VI. NEW BUSINESS *(15 minutes)*
 - a.
- VII. ANNOUNCEMENTS *(5 minutes)*
 - a.
- VIII. ADJOURNMENT
 - a. **Emily moved to adjourn the meeting at 2:59pm. Kylee seconded. Motion passed unanimously.**