



## Student Technology Fee Committee (STFC) Annual Allocation Request

### ALLOCATION REQUEST DATE INFORMATION

Date Created: 2021-02-17 12:00:33

Date Due: 2021-02-19 23:59:00

Date Submitted: 2021-02-17 12:09:42

### ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: 2021 Student Technology Fee Committee (STFC) Multimedia Lab Hardware/Software Proposal

Request Description: The Multimedia Lab would like to purchase 3-6 new iMac stations to replace our 8 year old computers and 14 adobe creative cloud licenses for our editing stations.

### ALLOCATION REQUEST INFORMATION

Department Name: Information Technology

Request Code: 21A0272

Contact Names: Zachary Curtis

UW Tacoma Affiliation: Staff

UWT Email Address: zcurtis@uw.edu

Phone Number: 253-692-4654

Title of Request: 2021 Student Technology Fee Committee (STFC) Multimedia Lab Hardware/!

Type of Request: One Time

Department Head Approval:  Department Head: Patrick Pow

## Annual Request Information

**1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?**

The Multimedia Lab (MMLab) is a unique resource on campus that helps students make all sorts of media projects. We provide one-on-one assistance with students, from every discipline and all skill levels, as they work through the process of developing their ideas.

We specialize in helping people with video editing and Photoshop, but that's just the tip of the iceberg!

We've helped RSOs make posters and t-shirts, visited and hosted classes on video and podcast production, helped with personal and coursework photo editing, research poster layouts, brochures, logos and more.

The Multimedia Lab would like to purchase the annual Adobe Creative Cloud license for all our editing stations and replacement computers to upgrade our aging workstations.

**2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.**

Our current fleet of iMacs are all approaching their eight-year anniversary and greatly exceed IT's computer lifecycle policy. They also exceed the typical 3-4 year renewal lifecycle of most other STFC computers. Over the years of supporting many projects the computers are becoming less reliable in terms of processing editing tasks quickly and maintaining satisfactory performance with several apps open at the same time. We understand that in the future many students may have to make calculated decisions on when and why they come to campus and we want to make sure we're equipped to make the most out of their time on campus. To do this, we'd like to purchase at least 3, but if possible, 6 new iMac stations.

Our current computers are late 2013 models and have sometimes have difficulties keeping up with the demands and data sizes of media materials and projects we see now. We would like to purchase 3-6, 27" iMacs with 10-Core i9 processors, 32GB of RAM, and 2TB of SSD internal memory. This will ensure that we can meet the needs of students and emerging technology for at least the next five-seven years!

These computers will allow students to edit video without waiting for the computer to catch up as well as allow students to multitask more efficiently with multiple apps running at the same time. Not only would these computers help students complete projects with short deadlines but it also ensures that our lab is equipped with machines that meet industry performance standards. We'd also like to purchase Apple Care for each one to ensure that the machines are protected for three years should anything happen to them.

#### Replacement items

- 6 27" iMac Pro's with 3.6GHz 10-Core i9 processors, 32GB memory, & 2TB of SSD internal memory
- 6 Apple Care+ protection plans

The software we are requesting would allow us to continue offering the most up-to-date, industry standard, creative software in Adobe Creative Cloud. These applications are used heavily by other programs and RSOs on campus and would allow us to maintain compatibility with them.

#### Software Items

- 14 Adobe Creative Cloud licenses (12 for each of our editing stations and 2 for 2 computers in the WG 108 computer lab)

### **3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.**

We will continue to promote these MMLab services through TV ads, DawgDen social media notifications, and upcoming resources fairs.

Located on the Pacific Avenue level of Cherry Parkes (CP 005) the Multimedia Lab is open to all registered UWT students. We are currently staffed Monday through Thursday, 9-6pm and Friday 10-3pm. When remote, the lab is open via zoom Monday - Thursday, 10-6pm, and Friday from 10-3pm.

During midterms and the weeks leading up to Finals Week, we try to extend our hours of operation, especially Fridays to try and accommodate student schedules and deadlines.

We are primarily a drop-in lab but requests can also be made for appointments at

(253) 692-5743 or tacMPS@u.washington.edu.

### **4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.**

Installation and upgrades will take place no later than summer 2021 and be in place for the first day of the autumn quarter.

### **5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.**

Information Technology, as well as Computer Services, will install, support and maintain the items requested. All pricing quotes have been determined by consultation with Information Technology's Multimedia Services and Computer Services.

## **Funding Request Items**

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
27" iMac, 3.6GHz 10-core i9,32GB memory, 2 TB fusion drive	6	\$3,539.00	\$90.00	\$360.98	\$23,489.88
Apple Care	6	\$169.00	\$0.00	\$17.24	\$1,117.44
Adobe Creative Cloud	14	\$270.00	\$0.00	\$27.54	\$4,165.56
OVERALL TOTAL:					\$28,772.88