



Services and Activities Fee Committee

Friday, March 19th, 2021 - 2pm

Zoom: <https://washington.zoom.us/j/97606414543>

Zoom Telephone: (253) 337-9723

Meeting ID: 976 0641 4543

MEETING MINUTES 12

CALL TO ORDER: 2:02pm

ATTENDANCE (1 minute)

Voting Members

Julisia Brock - Present
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Amy Rhee, Chair - Present
Kylee Zehnder - Present
Sarah Kim - Absent

Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - Present
Drew Dunston, *ASUWT Director of Finance* - Absent
Jan Rutledge, *Finance & Administration Representative* - Present
Ronald San Nicolas, *Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator* - Absent
Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* – Absent

Guests

Kelly Tyrrell – Present

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- I. Introductions & Icebreaker
 - II. OPEN PUBLIC FORUM
 - III. APPROVAL OF AGENDA (1 minute)
 - a. **Emily moved to approve the March 12th, 2021 agenda. Kylee seconded. Motion passed unanimously.**
 - IV. APPROVAL OF MINUTES (1 minute)
 - a. **Emily moved to approve the minutes of the March 12th, 2021 meeting. An seconded. Motion passed unanimously.**

V. UNFINISHED BUSINESS (40 minutes)

a. Annual Allocations – 2021-2022 Initial Requests

- i. Reviewed initial allocations and unspent contingencies in overview of total budget and funds available.
- ii. Peer Success Mentor Program:
 1. The Board reviewed the Peer Success Mentor Program's initial request, requested by the Teaching and Learning Center. The Board discussed line items on the request and why wages for student workers in this program were higher than usual.
 2. Initial approval granted for the Peer Success Mentor Program's request. No formal motions held at this time.
- iii. Registered Student Organizations (RSO):
 1. The Board reviewed the RSO's initial request, requested by the Center for Student Involvement.
 2. Initial approval granted for the RSO's request. No formal motions held at this time.
- iv. Student Activities Board (SAB):
 1. The Board reviewed the SAB's initial request, requested by the Center for Student Involvement. Quickly discussed significance of campus and community impact from this program.
 2. Initial approval granted for the SAB's request. No formal motions held at this time.
- v. Student Advising Mentor Program:
 1. The Board reviewed the Student Advising Mentor Program's request, a new program for SAFC's funding. Discussed purpose of this program and its impact on campus for students struggling with classes, as well as prior successes with helping students get back on their feet.
 2. Initial approval granted for the Student Advising Mentor Program's request. No formal motions held at this time.
- vi. Student Life:
 1. The Board reviewed Student Life's initial request. Discussion around the relatively large request, particularly focusing on large wage amounts and several line items on the budget request. Also determined software fees are in SAFC's domain for budget approval, not STFC.
 2. Initial approval granted for Student Life's request. No formal motions held at this time.
- vii. Student Publications:
 1. The Board reviewed Student Publications' initial request. Discussed the program's prevalence on campus as well as the opportunities it provides to students who are interested in it.
 2. Initial approval granted for Student Publications' request. No formal motions held at this time.
- viii. UWY & Dawg House:
 1. The Board reviewed the UWY & Dawg House's request. Discussed where costs are coming from and the large amount of student staff employed by this program. The STFC may also send fee for video games to be funded by the SAFC as well.

2. Initial approval granted for UWY & Dawg House's request. No formal motions held at this time.
- ix. Veteran & Military Resource Center (VMRC):
 1. The Board reviewed VMRC's request. Discussion around request for event prizes, pins, medals, and coins, and the importance of these items for both veteran and military members. The proposer also mentioned she had issue with the initial allocation submission and some items may be off.
 2. Amy and Emily proposed bringing in a representative to speak for this program and discuss some of the line items on the budget request.
 3. Initial approval granted for Veteran & Military Resource Center's request. No formal motions held at this time.
- x. STFC Allocations sent to SAFC:
 1. Quickly reviewed STFC's requests sent over to SAFC regarding funding for video games by UWY & Dawg Den. The Board informally decided to table this to a later date. No action taken at this time.
 2. Quickly reviewed request for Makerspace student employee and sewing machine within the UWT Library. The Board informally decided to table this to a later date. No action taken at this time.

VI. NEW BUSINESS (10 minutes)

a.

VII. ANNOUNCEMENTS (5 minutes)

- a. SAFC to meet next on April 2nd, holding no meeting March 26th due to Spring Break.

VIII. ADJOURNMENT

- a. **Sabrina moved to adjourn the meeting at 2:54pm. Kylee seconded. Motion passed unanimously.**