



Services and Activities Fee Committee

Friday, April 2nd, 2021 - 2pm

Zoom: <https://washington.zoom.us/j/97606414543>

Zoom Telephone: (253) 215-8782

Meeting ID: 976 0641 4543

MEETING MINUTES 13

CALL TO ORDER: 2:00pm

ATTENDANCE (1 minute)

Voting Members

Julisia Brock - Present
Sabrina Bui - Present
An Le Dang - Present
Emily Flavin, Vice-Chair - Present
Amy Rhee, Chair - Present
Kylee Zehnder - Present
Sarah Kim - Present

Ex-Officio Members

Bernard Anderson, *Associate Vice Chancellor for Student Life* - Present
Jan Rutledge, *Finance & Administration Representative* - Present
Ronald San Nicolas, *Lecturer, Simon Family Endowment MSW Autism Field Unit Coordinator* - Absent
Sean Schmidt, *Student Affairs, Associate Director of Administration, Finance, and HR (Compliance Officer)* – Present

Guests

Kelly Tyrrell – Present
Steve Ayden – Present
Jen Wilson – Present
Elizabeth Hanson – Present

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- I. Introductions & Icebreaker
 - II. OPEN PUBLIC FORUM
 - a. Student Advising Mentor Program
 - i. Jen Wilson spoke as a representative about the new program, funding requirements, and necessity for the program on campus.
 1. Highlighted use of the program, particularly Student Mentor outreach to those in need of peer assistance, especially to newly registered or struggling students at the University of Washington – Tacoma.
 - ii. The Board discussed funding line items, specifically student wages for those in the program.

- b. Permission to Reallocate 'Center for Student Involvement' Funds
 - i. Steve Arden spoke to a proposal for a reallocation of funds from the Center for Student Involvement.
 - 1. Funds would go to a 'Research Coordinator for Equitable Leadership Initiatives' position within the program, effectively replacing another role within the CSI that is currently vacant. No new funds would be necessary for the reallocation.
 - 2. The role would be officially rolled out for the 2021-2022 school year.
- III. APPROVAL OF AGENDA *(1 minute)*
 - a. **Emily moved to approve the April 2nd, 2021 agenda. Sabrina seconded. Motion passed unanimously.**
- IV. APPROVAL OF MINUTES *(1 minute)*
 - a. **Emily moved to approve the minutes of the March 19th, 2021 meeting. Kylee seconded. Motion passed unanimously.**
- V. UNFINISHED BUSINESS *(20 minutes)*
 - a. Annual Allocations – 2021-2022 Initial Requests
 - b. Permission to Reallocate 'Center for Student Involvement' Funds
 - i. **Amy entertained a motion to approve the reallocation of funds to the 'Research Coordinator for Equitable Leadership Initiatives' position within the CSI in place of a vacant position. Emily moved to approve the reallocation of funds. An seconded. Motion passed unanimously.**
- VI. NEW BUSINESS *(10 minutes)*
 - a.
- VII. ANNOUNCEMENTS *(5 minutes)*
 - a.
- VIII. ADJOURNMENT
 - a. **Sabrina moved to adjourn the meeting at 3:02pm. Julisia seconded. Motion passed unanimously.**