



STFC Meeting

April 9th, 2021

2pm-4pm

Name	Present	Absent
Aiden Helt	X	
Fanny Castro	X	
Lydia Abduli	X	
Paul Zuber-Fantulin	X	
Ray Lee	X	
Sarabjot Singh	X	
Siddarth A Sheth	X	
Vanessa Sundita	X	

Zoom Link: <https://washington.zoom.us/j/93660996297>

Phone: +1 253 215 8782 US (Tacoma)

I. Call to Order - **2:04 PM PST**

II. Roll call

- Attendees - Patrick Pow, Joshua Gibson, Forrest Tyree, Sean Schmidt, Elizabeth Hansen, Paul Lovelady, Christopher, John Stevens.

III. Open public forum

IV. Approval of agenda and previous minutes

- Approval of agenda moved by **Nolan 8 - 0 - 0**
- Approval of past minutes (April 2) moved by **Nolan 8 - 0 - 0**
- Approval of past minutes (March 12) moved by **Nolan 8 - 0 - 0**

V. Discuss possible new requests from SAFC

- Nolan gave an overview of last week's meeting

VI. Start review at allocation **22A022** covered by **Aiden Helt**

- Proposal for new TLC space.
- To fund 3 computers on an annual basis.
- The computers mentioned are not the standard issue computers. Proposal mentions they will be used for Quantitative purposes thus requires a higher configuration level.
- Forrest mentioned to check the warranty / maintenance period. Dell provides standard 3 years warranty and requires warranty extension for the fourth year.

VII. Start review at allocation **22A001** covered by **Aiden Helt**

- Proposal to hire 12 student workers for \$14/hr for IT services.
- Given rate is above minimum wage. One of the reasons might be the projected increase in minimum wage level.

VIII. Start review at allocation **22A002** covered by **Aiden Helt**

- For IT training programs. Currently have 5 students and want to continue the same. Proposal for increasing the number of students to 6.
- Given rate is above minimum wage. One of the reasons might be the projected increase in minimum wage level.
- Joshua explained that the training was effective even in the current pandemic situations.
- Recruitment is carried out via Handshake

IX. Start review at allocation **22A003** covered by **Aiden Helt**

- Proposal to hire 3 students for Media Technician students.
- It is an ongoing program.
- Students will be trained with A/V setup.
- Given rate is above minimum wage. One of the reasons might be the projected increase in minimum wage level.
- Correction on form - Not one time. It is a recurring proposal.
- Paul Lovelady gave an in depth description of what the Media Lab does.

X. Start review at allocation **22A005** covered by **Aiden Helt**

- Proposal for printer supplies.
- Supports free printing for UW Tacoma students across campus.
- Have been used during the pandemic as well.
- PaperCut is the software used for printing.

XI. Start review at allocation **22A004** covered by **Aiden Helt**

- Proposal to hire 3 student Media Technicians on campus for document accessibility.
- Student employees will help support all document accessibility issues including panopto.
- Will be trained by Media Lab staff.
- Given rate is above minimum wage. One of the reasons might be the projected increase in minimum wage level.
- Correction on form - Not one time. It is a recurring proposal.

XII. Start review at allocation **22A031** covered by **Siddharth Sheth**

- Proposal to acquire 20 new laptops and related security softwares for Computer Services.
- All current laptops have been checked out in Fall 2020.
- Correction on form - Has been approved by the Department head.
- Cost of each laptop will be around \$900 instead of the mentioned \$1400.

XIII. Start review at allocation **22A032** covered by **Siddharth Sheth**

- Proposal to acquire 11 laptops by the Science and Mathematics departments.
- Comment by Forrest that each department student has access to the general available laptops. Why does each department need their own laptop inventory?

XIV. Start review at allocation **22A033** covered by **Siddharth Sheth**

- Proposal to buy subscription of HootSuite software by the student life department.
- Currently the student life uses their free subscription.

XV. Start review at allocation **22A034** covered by **Siddharth Sheth**

- Proposal by the IT department to acquire Audio podcasting Kit.

- Correction in the proposal - All previous dates mentioned are typos and should be referred to as 2021-2022.
- Maintenance and assembling is supported by the IT department.

XVI. Start review at allocation **22A035** covered by **Siddharth Sheth**

- Proposal to acquire Wifi services for the parking lot.
- Access points required for the service are already installed in the Cragle parking lot.
- The cost is on the higher end as the route of wiring is undetermined.

XVII. Final Thoughts:

- Patrick and Sean - We need to start filtering the proposals for final decisions.

Announcements

End of meeting - **4:00 PM PST**