

UNIVERSITY OF WASHINGTON TACOMA
Faculty Assembly Executive Council (FA EC)
Minutes

Wednesday, January 5, 2011

CP-206C

12:30 – 2:00 p.m.

Attendance: Marcie Lazzari, Chair; Zoe Barsness, Vice Chair; Donald Chinn, Linda Dawson, Charles Emler, Emily N. Ignacio, George Mobus, Mark Pendras, Jose Rios, Peter Selkin, Tracy Thompson, Charles Williams

1. Executive Session

A discussion continued from the last meeting and was held from 12:30 – 1:10 p.m. – to evaluate a complaint regarding a public officer. Only voting members of EC attended this session. The open EC meeting began at 1:15 p.m.

2. The EC minutes from December 9, 2010 were approved.

- 3. Advising Systems Taskforce** Marcie Lazzari and Zoe Barsness asked EC if they should continue to represent the Faculty Assembly on the Taskforce. After a brief discussion Lazzari and Barsness decided they will attend the next meeting and continue to support the academic advisers. Lazzari and Barsness will continue use their best judgment regarding their involvement on this taskforce.

An EC member noted that EC must focus on the budget shortfall.

4. Updates from Standing Committee chairs

Academic Policy Committee – George Mobus, Chair of APC asked the EC to pass the Resolution for the Academic Policy Committee to Develop a Faculty Oversight Plan for the Office of Undergraduate Education. The resolution established APC’s role in the formation of this committee. Jose Rios and Mobus are on this committee and they will get 2-3 people from the faculty at large to define the work package at large and bring it back to EC. **Action:** The EC voted, Tracy Thompson moved, Mark Pendras seconded, and the EC unanimously passed the resolution.

Appointment Promotion & Tenure (APT) – Emily Ignacio, Chair of APT announced APT is working on getting files for 6 non-mandatory cases, which will hopefully come through next week.

Ignacio clarified the process for review of composition of the APT regarding the evaluation of non-mandatory cases. Full professors must meet quorum requirements when voting on a promotion to full. After corresponding with Marcia Killien, Secretary of the Faculty senate, she advised that, for example, if there are 3 full professors on the review committee, 2 of the three should be full professors to fulfill the quorum requirements. There was a brief discussion about whether there could be a scenario where

only one full professor is reviewing a case. It is probable that will not happen. Zoe Barsness asked about APT's campus level evaluation. Ignacio affirmed that APT will be voting at the campus level.

Zoe suggested that her understanding came from Marcia.

Faculty Affairs (FA) - Donald Chinn, Chair of FA, has given the Research Survey to Sergio Davalos and Jim Posey. Regarding workload by program, Chinn is working with Emily Ignacio to articulate the need for programs to develop written procedural approaches on workload. Next week, FA will discuss the daycare proposal.

Curriculum – Jose Rios, Chair of CC clarified for UW Seattle that UWT grading policy is aligned with the UW grading policy. Second, Curriculum Committee will focus on recruitment strategy at the next meeting, since there will be a major turnover next year. Rios asked EC to think of faculty who might serve on the CC.

- 5. Budget Principles Update** – Chancellor Patricia Spakes reported on an email sent to UWT employees on January 5, 2011 regarding the “Budget Update for the Campus”. Several documents were included in this email: the “Budget Principles”, the “Executive Planning Council Mission and Vision” and guiding principles, and the “Campus Budget Development Timeline”. There was some urgency in getting this out because Academic Affairs will ask the Associate Vice Chancellors to submit their own budgets. On February 1, 2011 the UWT budget plan is due to Interim Provost Mary Lidstrom (meetings in February and March). UWT will report on their strategy for enrollment growth over the next two years, their efficiencies, and budget reduction. They will provide examples to Provost Lidstrom where there are efficiencies. UWT is not planning to eliminate any programs. Everything will be posted on the UWT Budget Planning Website.

Chancellor Spakes asked for further comments on the Budget Principles document. Budget Requests due date (temporary and permanent) generated from the 350 additional FTE and be supported by data. In this document they have opportunity for further comment on the “Budget Principles” February 17, 2011 the campus conversation will allow for more public comment. UWT is evaluating all academic, as well as non-academic programs. Vice Chancellors and Associate Vice Chancellors will provide their proposals and answer these questions – What did you do with the budget last time? What do you need?

UWT will not report on Bridge Funding because UW Seattle does not give these funds to UWT. Also, UWT will not have Capital Funding.

For the February 1, 2011, Beth Rushing Vice Chancellor for Academic Affairs will use the data from IRP. They will strategize for growing FTE and hiring permanent faculty. This will include enrollment, fiscal, and employment data.

Rushing asked the EC to agree on the weights they will use to submit to the Provost for the January 17, 2011 deadline. Rushing will also consult the program directors. **Action:** Tracy Thompson will email the collection of work from the Budget Principles meetings

to Rushing and Lazzari, and they will include the directors to confirm they have been edited correctly.

Chancellor Spakes would like any further comments/questions on the Campus Budget Update to come to her via email.

6. **Advising Coordinator Candidates** - Beth Rushing will be invite faculty to meet with the advising coordinator candidates. The candidates' resumes will be posted.
7. **Updated EC and Faculty Assembly meeting calendar:** the calendar has been updated and is published online.
8. **New Student Orientation Board** - Travis Mears to speak at a future EC meeting about faculty serving on the New Student Orientation Board. Marcie will invite him to come to an EC meeting.
9. **Tentative Agenda for the Full Faculty Assembly meeting** – please ask your program if they want to add something to the agenda. Marcie will ask Sharon Fought to report on the chancellor's search. Lazzari would like EC members to ask their programs what topics should be covered at the meeting. There will be an update from UWT Senators and an update from the daycare committee. There will be an overview from Academic Affairs on the budget (Rushing will be out of town).

The EC will ask Jim Fridley, the legislative rep from the Faculty Senate to come to the FA meeting. (<http://www.washington.edu/faculty/facsen/rep.html>)

Announcements from Academic Affairs

- Beth Rushing, VCAA, announced HECB is introducing legislation to make it possible for the branch campuses to offer doctorates. There is a proposal coming from Nursing and Education, an EdD in Educational Leadership. There must be legislative change in order to grant those doctoral degrees.
- Chancellor Spakes commented that the Governor announced legislation to create a single Secretary of Education under the state of Washington to combine pre-K to higher education (community colleges and universities).

10. **The meeting adjourned at 1:59 p.m.**