Minutes
UWT Curriculum Committee
September 24, 2003

Committee convened September 24, 2003 1:00 p.m., WCG 405. Present: Brian Coffey (Urban Studies, 2005), Emily Keller (Library, ex-officio), Diane Kinder (Education, 2005), Kären Landenburger, Chair (Nursing, 2005), George Mobus (Computer & Software Systems, 2004), Myrth Ogilvie (Social Work, 2005), Patrick Pow (Information Technology, ex-officio), Deirdre Raynor (IAS, 2004). Terms expire in June of the year indicated.

I.   Members introduced
II.   Minutes from June 19, 2003 approved as written
III.   Meeting dates set for 2003-2004. Meeting dates are as follows: September 24, 2003; October 17, 2003; November 14, 2003; December 12, 2003; January 16, 2004; February 20, 2004; March 19, 2004; April 16, 2004; May 21, 2004 and June 04, 2004. All meeting will be held from 1:00 – 3:00 pm.
IV.   Review of program submissions
        A.   Course Applications, Business
             1.   The following courses were approved and forwarded to Jack Nelson for his signature.
                  a.   TBUS 504 Marketing Management, permanent new course
                  b.   TBUS 506 Strategic Management, permanent new course
                  c.   TBUS 510 Environmental context of Organizations, permanent change
                  d.   TBUS 520 Strategic Research Configuration, permanent change
        B.   Course Applications, Computing and Software Systems
             1.   The following courses were approved and forwarded to Jack Nelson for his signature.
                  a.   TCSS 440 Formal Models in Computer Science, conversion
                       Editorial changes made to:
                       Purpose of request: Conversion …offering beginning *A* quarter 20*03* changed to conversion …offering beginning *W* quarter 20*04*.
                       Justification: Third sentence should read Formal Models …for those *who* may want…computing.
                       Catalog description: Moved abbreviated title to proper line.
                  b.   TCSS 481Computer Security, conversion
                       Editorial changes made to:
                       Purpose of request: Temporary new course…drop spring 03 through spring 04.
                       Conversion …offering beginning *A* quarter 20*03* changed to conversion …offering beginning *W* quarter 20*04*.
                  c.   TCSS 570 Introduction to Parallel Computing, conversion
                       Editorial changes made to:
                       Catalog description: Dropped periods in abbreviated title to read *Intro Parallel Comp*
             2.   The following courses were approved pending changes to the applications.
                  a.   TCSS 545 Database Systems Design, conversion
                       Purpose of request: change conversion dates to dates when course will next be taught. The dates must be after final approval by UWS curriculum committee.
                       Catalog description: Reduce description to within 50-word limit. Delete comparison between undergraduate and graduate courses.
                  b.   TCSS 581 Cryptology, conversion
                       Justification: Discuss impact of course within program. Discuss how course will affect other community programs (see TCSS 440 as an example).

Develop syllabus to give more information on weekly assignments (see TCSS 481 as an example).

    c.   TCSS 697 Internship in Computing and Software Systems, conversion
Purpose of request: change conversion dates to dates when course will next be taught. The dates must be after final approval by UWS curriculum committee.
Change description to read: *Provides a student with an opportunity to demonstrate comprehensive knowledge in CSS. Allows a student to pursue a significant project or practical application in an industrial environment. Prerequisite: TCSS 540; TCSS 558.*
Credits and hours: Add how you are going to measure effort: Suggest that you move "*Completion of a work project …sponsor." from catalog description.*

    d.   TCSS 699 Design Project in Computing and Software Systems, conversion
Purpose of request: change conversion dates to dates when course will next be taught. The dates must be after final approval by UWS curriculum committee.
Change description to read: *Provides a student with an opportunity to demonstrate comprehensive knowledge in CSS. Allows a student the opportunity to develop a significant design and implementation project led by a CSS graduate advisor. Prerequisite: TCSS 540; TCSS 558.*

    e.   TCSS 700 Mater's Thesis in Computing and Software Systems, conversion
Purpose of request: change conversion dates to dates when course will next be taught. The dates must be after final approval by UWS curriculum committee.
Change description to read: *Provides a student with an opportunity to demonstrate comprehensive knowledge in CSS. Allows a student to complete a research project led by a CSS graduate faculty member. Prerequisite: TCSS 540; TCSS 558.*

  3.   The following course was rejected and must be resubmitted to curriculum committee.

    a.   TCSS 540 Theory of Computing, conversion
There are no differences between CSS 540 and CSS 440. Please see ***Guidelines for Courses Offered Jointly to Undergraduate and Graduate Students.***
Purpose of request: change conversion dates to dates when course will next be taught. The dates must be after final approval by UWS curriculum committee.

C.   Course Applications, Interdisciplinary Arts and Sciences

  1.   The following courses were approved and forwarded to Jack Nelson for his signature.

    a.   TCXG 301 Intensive Spanish: Reading Skills, course change
    b.   TCXG 302 Intensive Spanish: Conversation Skills, course change
    c.   TCXG 303 Intensive Spanish: Writing Skills, course change
    d.   TQS 312 Calculus and its Practical Applications II, permanent new course
Editorial changes made to course description: Capital letters in *density* and *concepts* changed to lower case.
    e.   TPSYCH 454 History and systems of Psychology, permanent new course
Editorial changes made to justification: Psychology & concentration changed to lower case.

D.   Course Applications, Nursing

  1.   The following courses were approved and forwarded to Jack Nelson for his signature.

    a.   TNURS 350 Critical analysis and Writing to Improve Decision Making, permanent change
    b.   TNURS 402 Families in Society, permanent new course
Course syllabus: Page 3 – Drop attendance from grading section.
    c.   TNURS 514 Challenges and Issues in Patient Education, conversion

E.   Course Applications Urban Studies

  1.   The following course was approved and forwarded to Jack Nelson for his signature.

        a.   TURB 415 Urban Government and Organizations, permanent new course
              Editorial change made to course description: "no prerequisites" deleted.

2.   The following new course prefix was approved and forwarded to Jack Nelson for his signature.
        a.   Urban Studies: TGIS

3.   The following courses were approved pending changes to the applications.
        a.   TGIS 312 GIS Data and Analysis, permanent new course
              Catalog description: Drop TESC. Move abbreviated title to proper space.
              Reduce abbreviated title to nineteen characters: GIS DATA & ANALYSIS.
              Resources: State *No*.
              Syllabus: Change from a twelve to a ten-week quarter.
        b.   TGIS 313 GIS Project Design, permanent new course
              Catalog description: Drop TESC. Move abbreviated title to proper space.
              Syllabus: Change from a twelve to a ten-week quarter.
        c.   TGIS Advanced GIS, permanent new course
              Catalog description: Move abbreviated title to proper space.
              Syllabus: Change from a twelve to a ten-week quarter.
        d.   TGIS 415 GIS Practicum, permanent new course
              Catalog description: Need abbreviated title. Suggest GIS PRACTICUM.
              Syllabus: Change from a twelve to a ten-week quarter.

V.   Meeting adjourn 2:55 pm