



Academic Policy & Curriculum Committee  
May 11, 2016, WCG322, 12:30-2:00pm

Minutes

**Present:** Andrea Coker-Anderson, Jane Compson, Robin Evans-Agnew, Jeff Cohen, Lauren Montgomery, Patrick Pow, Evelyn Shankus, Jenny Quinn, Justin Wadland. Jenny Sheng, Kathy Beaudoin, Lorraine Dinnel. **Excused:** Omer Adam, Eric Bugyis, Anthony Falit-Baiamonte

**I. Consent Agenda**

The 4/13/16 meeting minutes were approved.

**II. Program Change Proposals**

**Discussion:** The SW & CJ program changes are to standardize GPA requirements across the programs. The American Indian Studies Minor 1503 contained a list of electives, so APCC requested that it the elective list be removed and instead have “See approved list” so that the 1503 won’t have to come through again for any changes to the elective list.

**Vote:** The following program change proposals were approved [Jeff Cohen moved, Jane Compson second: 6 yes, 0 no, 0 abstain, 2 absent, 1 late (9 eligible to vote):

- SIAS - Ethnic Gender and Labor Studies (pending “see approved list” wording change.
- SIAS - American Indian Studies Minor
- Social Work – BASW Major
- Criminal Justice – CJ on-campus Major
- Criminal Justice – CJ on-line Major

**III. Course Change Proposals**

**Discussion:** APCC members discussed this proposal’s SLOs. Though they didn’t all begin with active verbs, the intent of measurable behavior was explicit in each one. The wording may have been specifically chosen to align with SW&CJ accreditation requirements. The Seattle Curriculum Office hasn’t been sending back proposals which don’t have active verb SLOs. Should APCC worry about active verbs in the SLOs? If the overall intention of measureable outcomes is present, but they don’t always begin with an active verb, then it’s okay. However, SLO’s that read as content goals would be an issue.

**Vote:** The following course change proposal was approved [Kathy Beaudoin moved, Robin Evans-Agnew second: 7 yes, 0 no, 0 abstain, 2 absent (9 eligible to vote):

- TSOCW 542 – Social Work in Schools

**IV. Graduation Petitions**

**Discussion:** These graduation petitions all had their root issue in the Residency Requirement. Previously, UWT advisors had not been enforcing the part of the policy which states that DL courses do not count as in-residence credits. UWT advisors are now aware of and enforcing this policy, thus, there will be less graduation petitions submitted due to this issue. For one petition in particular, it was difficult for APCC to understand what exactly was being petitioned. This petition also lacked an Advisor Statement. In the end, it became clear that the student petitioning was working very hard to earn a degree and was asking APCC to waive approximately 10 in-residence credits that were needed (the 10 credits were from DL courses, which do not count as in-residence). This petition was approved pending an Advisor’s Statement.

**Vote:** The 3 graduation petitions were all approved.

## V. Other Business

### APCC Chair 2016-2017

**Discussion:** Jeff Cohen offered to be the chair of APCC for 2016-2017. A call for other nominations was opened. As there were no other nominees, APCC voted unanimously to elect Jeff Cohen as chair for 2016-2017.

The current chair, Lauren Montgomery, spoke about the job description of the APCC chair: helps with the monthly process, pre and post-review; reports tactfully to the main curriculum proposal contacts within each academic unit if there are any proposals returned, or pending an addition/correction; writes the monthly agenda and reviews meeting minutes; drafts policy as needed; is a member of the Executive Council (2 meetings a month) and acts as liaison between EC and APCC; when policy is approved by EC, the chair must make sure the policy is clear, accurate, and free from error (word-crafter, attention to detail); the chair position is a one-year term, but it is helpful to the committee for a chair to serve two years in a row (for continuity and learning the role). She also informed the committee of things to expect for next year: new curriculum management system (paperless, online) and Diversity Designation Review (requiring a sub-committee of APCC).

**Vote:** Jeff Cohen was elected as the APCC chair for 2016-2017 by a unanimous vote: 6 yes, 0 no, 0 abstain, 2 absent, 9 eligible to vote (Jeff Cohen abstained from voting).

### Question of Summer Meeting

**Discussion:** When APCC proposed a summer meeting to EC in 2015, there were many new courses being developed. Since then, the volume of proposals has decreased. APCC will have their scheduled meeting this summer (July 20, 2016), but review the need of it for future summers. Chair, Lauren Montgomery, shared with the committee that there is to be \$150 of compensation for this summer meeting and the work required to receive said stipend. Official letters containing these details will be sent to each faculty member of APCC.

## VI. Adjourn