***Present:*** *Andrea Coker-Anderson, Robin Evans-Agnew, Jeff Cohen, Lauren Montgomery, Patrick Pow, Evelyn Shankus, Justin Wadland. Kathy Beaudoin, Lorraine Dinnel, Eric Bugyis, Anthony Falit-Baiamonte; Jane Compson, Menaka Abraham, Jill Purdy.* ***Guests:*** *Anne Bartlett, Riki Thompson, Ginger MacDonald.*

1. **Consent Agenda**

The 7/20/16 meeting minutes will be approved at the October meeting.

1. **New Program Proposals**

**Presentation/Discussion:** Ginger MacDonald shared about the Ed.D. – Proposal for Advanced Standing: Holders of Washington State Initial Superintendent Certificate. This proposal asks that people who are applying to the Ed.D. program and already hold a Superintendent Certificate can have advanced standing in the program. For this to become a transcripted option, it needs approval from APCC.

**Vote:** The following proposal to allow advanced standing was approved [Kathy Beaudoin moved, Lauren Montgomery second: 7 yes, 0 no, 0 abstain, 2 late, (9 eligible to vote):

Ed.D. – Proposal for Advanced Standing: Holders of Washington State Initial Superintendent Certificate

**Discussion:** Other than a question about credits, which was clarified, there was no further discussion of the new minor Sociology Minor. The Sociology Steering Committee bylaws we also approved. They will oversee the minor jointly and consist of faculty from across the UW Tacoma campus. For the Minor in Sustainable Urban Development, APCC members noted some grammatical errors and the need to fix the number of credits to align correctly with the language within the proposal.

**Vote:** The following new program proposal was approved [Lauren Montgomery moved, Eric Bugyis second: 9 yes, 0 no, 0 abstain, (9 eligible to vote):

 SIAS 1503 – Minor in Sociology

The following new program proposal was approved *pending revisions* [Jane Compson moved, Anthony Falit-Baiamonte second: 9 yes, 0 no, 0 abstain, (9 eligible to vote):

 Urban Studies – Minor in Sustainable Urban Development

**PNOI:** For the Master of Science in Electrical and Computer Engineering PNOI, APCC did not have any feedback. APCC noted that there is a more proscribed process for graduate degree PNOI’s due to the system that the Graduate School has in place. For the Bachelors of Science in Urban Design PNOI, APCC members gave the following feedback:

* They expressed excitement regarding the proposed BS in Urban Design
	+ particular excitement to see a design-related major on campus
	+ impressed with the "horizontal integration" of the proposed BS degree and its leveraging of existing resources
* More fully articulate what distinguishes the major as a BS (as opposed to BA) and in what ways that makes it distinct from current offerings in Urban Studies
* Concern regarding the number of required credit hours (102). This is significantly higher than the traditional 60-70 credits required for a major on the UWT campus; which increases the "time to graduation" for students
* It was strongly recommended that the number of credits be reduced to better serve our student body
* There was concern regarding the degree of specialization and its congruence with the strategic plan and mission of the campus, with particular concern in relation to likelihood of incoming students to be prepared to declare a major so early in their academic career as to make this degree viable for them
* There was a recommendation that the full proposal address recruitment of students for the degree
* There is a recommendation to discuss resources that will be required for the "studio" courses, with particular attention to technology needs and library resources/needs
* In the 4-year plan, the first year includes two TCORE courses per term for a total of six. However, there are only four required TCORE courses in the Freshman Core program
* There was one editing note: The second to last sentence in the first paragraph under the section "Horizontal Integration with Current Undergraduate Course and Degree Offerings" reads "Seven of the two new courses are studios." Should this be "Seven of the ten new courses are studios"?

Feedback to Urban Studies and the Institute of Technology was provided via email.

1. **Program Change Proposals**

**Discussion:** All of the SIAS course level changes, prefix changes, and their corresponding 1503’s were well organized and straightforward. As background for these changes, this was posted by SIAS with the proposals “*SIAS faculty reviewed curriculum for alignment of courses with academic pathways. We approved 1503s for majors and minors that have courses that changed levels.\*Much of the curriculum in SIAS was developed when the UW Tacoma only served the 300 and 400 level. In the fall of 2015 the SIAS Lower Division Revision Fellows, a cross-school group working on general education issues, made it one of its goals for the AY 15-16 to formalize SIAS definitions of course levels and review the SIAS curriculum for alignment of courses with academic pathways. The course level designations proposed by the SIAS Fellows were approved by the SIAS Faculty Council on January 8, 2016. These designations are offered as guidelines to help faculty in determining course levels with the ultimate goal of allowing students to make more informed course pathway decisions in their degree programs. The SIAS Fellows also created a rubric with which the faculty may assess the appropriateness at which courses are being offered. SIAS faculty were asked to review their courses and use the rubric to evaluate the level of their current courses.”* Additionally, “*SIAS would like to add four new prefixes: TBIOL, TCHEM, TGEOS and TPHYS. This will better reflect the content of courses*.”

Vote: The following program change proposals were approved [Eric Bugyis moved, Jane Compson second: 8 yes, 0 no, 0 abstain, 1 late, (9 eligible to vote):

SIAS – Asian Studies Minor

 SIAS - IAS Major

 SIAS – Law & Policy Major

 SIAS – Writing Studies Major

 SIAS – Hispanic Studies Minor

SIAS – Hispanic Studies Major

SIAS – Math Major

SIAS – Prefix Memo TBIOL

SIAS – Prefix Memo TCHEM

SIAS – Prefix Memo TGEOS

SIAS – Prefix Memo TPHYS

1. **New Course Proposals – N/A**
2. **Course Change Proposal**

**Discussion:** These course changes were straightforward and there was no discussion.

**Vote:** The following course change proposals were approved [Eric Bugyis moved, Menaka Abraham second: 9 yes, 0 no, 0 abstain, (9 eligible to vote):

TIAS495 – Career and Internship Development (course drop)

 TWRT280 - Fiction Writing

1. **Graduation Petition**

**Presentation/Discussion:** This student was allowed to persist as a non-matriculated student and never officially graduated in 1994 due to not fulfilling the World Languages requirement. The student would now like to complete that requirement by getting credit for a language proficiency examination (CLEP). The request is to waive the student’s residency requirement (because the significant enrollment as a non-matriculated student didn’t meet the 45/60 credits in residence requirement) and to allow for the CLEP exam to count as credit for the World Languages requirement.

The Graduation Petition was approved.

1. **Policy Issues & Other Business**

Announcements:

**PNOI Process –** APCC will be working on clarifying this process to make it more functional.

**UW Curriculum Committee – Need for UW Tacoma representative.**

The committee decided that they would serve on this committee jointly by rotating who from APCC attends to UWCC meetings each month. This way, the time commitment and workload for UWCC will be more manageable and Tacoma will still be represented. Chair, Jeff Cohen, will send a doodle poll to gather APCC member’s availability. Eric Bugyis volunteered for the October UWCC meeting. Lauren Montgomery volunteered for the November UWCC meeting.

1. **Adjourn**