

UNIVERSITY OF WASHINGTON TACOMA
Minutes
Faculty Assembly Academic Policy Committee (APC)
Monday, March 1, 2010
12:30-1:30 GWP 215

Attendance: Deirdre Raynor, Chair; Charles Emlet, Lisa Hoffman, Greg Noronha, Cathy Tashiro

Guests: Beth Rushing, Vice Chancellor on Academic Affairs; Marcie Lazzari, Faculty Assembly Vice-Chair; Bobbe Miller-Murray

1. The February 1, 2010 minutes were approved.
2. Undergraduate Advisory Council (UAC) and Structure - Draft:

Beth Rushing explained that this council comes from the Foundations of Excellence (FoE). The idea came from the FoE report on the first year experience, plus the experience of students as a whole. The UAC is guided by questions that started with academic policy and procedures for freshmen. The UAC addresses the undergraduate experience outside of programs. This attends to a more holistic view. This includes the co-curriculum. This is not a policy making body. This group makes recommendations to other councils, committees, or units on the UW Tacoma campus.

 - a. APC discussed faculty membership on the UAC. Rushing explained that she prefers not to have units represent programs, since this is an extra-program body.
 - b. Bobbe Miller Murray this committee might be a place for the registrar to be included.
 - c. Lisa Hoffman asked if there are other major transitions to be addressed besides the FoE. Rushing explained that the UAC may address issues for transfer students along with freshman. Rushing explained that the UAC applies to all undergraduates. Rushing explained that future conversations could include transitioning from Colleges to Schools. Or, UAC might address accommodations for international and study abroad students.
 - d. Cathy Tashiro asked who the UAC informs. Rushing clarified that the UAC informs Student Affairs and Academic Affairs, which under “the Chancellor’s authority.”
 - e. Rushing noted that other tasks for the UAC might be drafting a document to rename General Education, other work with non-academic programs, and Study Abroad programs.

- f. Lisa Hoffman asked whether that is a mechanism for the wider faculty to effect the recommendations on the FoE. Rushing responded that appropriate recommendations that fall to the UW Tacoma faculty code go to the Faculty Assembly Executive Council. Deirdre Raynor added that the FoE report, under the action plan status and responsibility, includes a list which refers groups who should address various issues. Tashiro asked if the UAC advises the FoE report. Rushing responded that this body was recommended by FoE.
- g. Rushing explained that the UAC is for undergraduates. There is a graduate council which is a policy making body. The graduate council is analogous because it is policy related.
- h. Greg Noronha raised a concern about the UAC and future committees, which impact faculty and staff time. Rushing responded that if there was another body to manage the scope of this work she would appoint one to the FoE recommendations. Rushing added that if a committee which can operate with trust and transparency, the size of the UAC could change. Miller Murray asked if the UAC can apply members for FA EC, Curriculum, and APC committee reps in the place of the 3-5 extra FA EC appointed faculty members. Charles Emlet asked if the UAC can be reviewed regarding the structure and importance after 2-3 years. Emlet added that the review can address the UAC's function and its constitution.
- i. Tashiro asked about the proposal for compensation of chairs of the standing committees. Rushing responded that she was waiting for the proposal on the Standing Committee Chairs.
- j. Raynor explained the importance of the 70 participants who worked on the 9 dimensions of FoE. Their work justifies UW Tacoma following through on this campus effort.
- k. Hoffman asked if the UAC can be named a taskforce. Noronha added that a taskforce gives the impression that the UAC is temporary and this addresses UWT's immediate needs. Rushing responded that she will change the UAC taskforce and after three years review the membership structure and function.
- l. Marcie Lazzari suggested that faculty have representation. Rushing responded that communication is not ensured by programmatic representation. Hoffman suggested that programs should be represented. Tashiro added the purpose of the UAC is to come up with a more integrated approach. Depending on the program it may not be easy to get people to serve on the committee.
- m. Lazzari asked for clarification on draft, under **Purpose**. It read: "Its scope includes the formal academic curriculum and the co-curriculum, as well as

student academic support services.” Rushing responded that this refers to all four years. Emlet suggested that the vagueness may give the UAC purview over something they do not have. Rushing explained that the UAC (taskforce) must have permission to work and if groups feel like this is not under their purview this should be communicated to the UAC. Rushing explained that the UAC should not be looking at programs.

Action: Rushing explained that the UAC council operates it will modify its scope. The FoE is the primary thing this council will work on, for all UW Tacoma students. Rushing agreed to change the UAC to Undergraduate Advisory Taskforce (UAT) and after three years Academic Affairs will review the membership, structure, and function.

3. VCAA Academic Plan (Beth Rushing)
 - a. Rushing drafted the Academic Plan keeping in mind the faculty feedback. Rushing is modifying a four page draft and would like APC to review this. Guidelines for new programs and expanding existing programs will only go through only with new funding.
 - b. Rushing informed the APC that the Tuition Bill is dead. Rushing explained that the Academic Plan will not be finished to guide new tenure track positions. For example in business Shahrokh M. Saudagaran proposed an Ethics and Banking course which needs tenure track, and there is an Art proposal. Academic Affairs will need to get a sense of priorities for what shapes UWT’s newer tenure track lines.
 - c. Deirdre Raynor advised the APC that she will send out an email for spring quarter meetings. APC will probably meet more than once a month. Regarding Concentrations to Majors; Jenny may come to this meeting.
4. The meeting adjourned at 1:27 p.m.