



Academic Policy & Curriculum Committee

April 24, 2019, GWP 320, 12:30-1:20pm

Meeting Minutes

Present: Menaka Abraham, Robin Evans-Agnew (via zoom), LeAnne Laux-Bachand, Anthony Falit-Baiamonte, Ruth Vanderpool, Evelyn Shankus (via zoom), Jarek Sierschynski, Jutta Heller, Andrea Coker-Anderson, Serin Anderson, Patrick Pow, Jill Purdy, Lorraine Dinnel, Christie Peralta **Excused:** Jeff Cohen **Guests:** Tammy Jez, Bonnie Becker

Consent Agenda and Recording

Consent given to the agenda and for recording minutes.

I. Minutes

The 4-10-19 meeting minutes were approved with the following changes:
Addition of absences in attendance log.

6 approved, 0 no, 1 abstention

II. Announcements

Tammy Jez, Strategic Project Manager for Academic Affairs, has recently begun working on matters pertaining to curriculum and new programs. Tammy will attend APCC meetings going forward.

Jutta Heller provided an update from the April 16, 2019 UWCC meeting. There were no issues with UW Tacoma's courses. APCC Chair, Menaka Abraham, will attend the next UWCC meeting in June. Incoming APCC Chair, Robin Evans-Agnew, will attend the following meeting in August.

Student Success Lightning Talks – April 25, 2019 from 3:30 p.m. to 5:00 p.m. in GWP 320

III. Policy Issues & Other Business

W, S, & R Designations update

Associate Vice Chancellor for Student Success, Bonnie Becker, provided an update on the status of W, S, & R Designations within units. Units are not meeting their designation deadlines for various reasons.

Actions:

- Deadlines for units to complete W, S, & R designations will be extended to June 1, 2019 (to the extent that this is possible).

- ‘W’ designation guidelines for each unit will be posted on the policies section of the APCC website.

W Course Caps or Lack Thereof

Discussion took place regarding the recommended enrollment cap for W courses, which is currently 25 students. Tammy Jez looked at enrollment statistics for W courses from Winter 2019 and found most courses were meeting these enrollment caps.

Further discussion took place regarding W designations at the unit level, including units removing W designations from their courses, how enrollment caps affect course availability, and workload of W courses on faculty.

Committee members discussed how support for W courses can be provided in the future, including through the Writing Advisory Committee and possible revival of the Campus Writing Fellows. This will be re-visited in the future.

PNOI Review Process

In response to APCC members being tasked with the PNOI review process in the next academic plan cycle, committee members reviewed the PNOI Review Process draft and the Academic Planning Rubric draft.

In addition to the PNOI Review Process and Academic Planning Rubric, Academic Affairs will have standardized measures for benchmarking available via the Integrated Postsecondary Education Data System (IPEDS) for the next PNOI cycle.

Actions:

- Committee members will make additional comments and edits on the Academic Planning Rubric and the PNOI Review Process document.
- APCC Chair, Menaka Abraham, will link the Academic Planning Rubric to the PNOI Review Process document.
- Executive Vice Chancellor for Academic Affairs, Jill Purdy, and Collections & Budget Librarian, Serin Anderson, will update UW Tacoma’s organizational degree charts to also help with the next PNOI cycle.

IV. Adjournment

- The meeting adjourned at 1:25 p.m.
- The next meeting of APCC will be held Wednesday, May 8, 2019 from 12:30-1:20 p.m. in GWP 320.

V. TURB 290 Special Topics in Urban Studies (online vote)

After reviewing TURB 290 Special Topics in Urban Studies at the April 10, 2019 APCC meeting, committee members decided this new course proposal would need to be reviewed again after changes were made to the abbreviated title and SLOs. These

changes were made and this new course proposal was voted on via a catalyst survey by APCC voting members.

8 yes, 0 no, 0 abstention