

**Academic Policy & Curriculum Committee Minutes**

December 9th 2020, Zoom 12:30-2:00 pm

***Members Present:*** *Chair Menaka Abraham, Robin Evans-Agnew, Sonia De La Cruz, Evy Shankus, Julie Masura, Laura Feuerborn, Anthony Falit-Baiamonte (arrival after minutes approval), Gillian Marshall*

***Non-voting members:*** *Patrick Pow (Information Technology),.**Tammy Jez (Academic Affairs), Jill Purdy (EVCAA), Lorraine Dinnel (University Academic Advising), Andrea Coker-Anderson (Registrar), Dennis Adjetey (ASUWT)*

***Excused:*** *Serin Anderson (UWT Library), Tanya Velasquez*

***Absent:*** *None*

***Guests:***  *None*

***Administrative Support:*** *Andrew Seibert*

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## **Land Acknowledgement, Consent Agenda & Recording Permission**

## Agenda was given consent and recording permissions were granted by the committee

1. **Welcome and Introductions**
2. **Approval of Minutes**​ from November 18, 2020 - ​*Found in APCC Canvas –12.09.2020 Module*

* The Committee reviewed the minutes and did not have concerns regarding the minutes.
* Motion to approve the minutes as written was made by Evy Shankus and seconded by Julie Masura.

***Votes:*** *8 yes, 0 no, 0 abstentions*

1. **Announcements**

* **ASUWT Updates**

ASUWT Representative had no updates related to APCC

1. **New Course Proposals**
2. [T CRIM 437: Abolitionism and Revolutionary Criminology](https://uw.kuali.co/cm/#/courses/view/5fbc0932b2a6bf002657fd80)
   * Suggestion to revise participation language (Removing attendance from grading)
   * This will not be seen by the committee once revised
3. [TME 425: Energy Efficiency in Buildings](https://uw.kuali.co/cm/#/courses/view/5f6df68e5256a600261b8276)
   * In course description: Final sentence is not necessary
4. **TECE Courses**
5. [TECE 510: Advanced Computer Architecture](https://uw.kuali.co/cm/#/courses/view/5fb7f54f172f170028680e47)
6. [TECE 512: Advanced Embedded Systems](https://uw.kuali.co/cm/#/courses/view/5fb810f5a287de0026d75635)
7. [TECE 514: Distributed Systems](https://uw.kuali.co/cm/#/courses/view/5fb82c23381bfd0026d4b584)
8. [TECE 521: Advanced VLSI for Communication Systems](https://uw.kuali.co/cm/#/courses/view/5fba9bcfafafd5002683840d)
   * SLOs are not measurable.
9. [TECE 523: Wireless Integrated Circuit Design](https://uw.kuali.co/cm/#/courses/view/5fba9fb2afafd50026838412)
   * SLOs are not measurable.
10. [TECE 531: Advanced Power System Operation](https://uw.kuali.co/cm/#/courses/view/5fbaa2dc85d56300264ca8e3)
11. [TECE 533: Renewable Energy Systems](https://uw.kuali.co/cm/#/courses/view/5fbaa944afafd50026838417)
12. [TECE 537: Generalized Theory of Electrical Machines](https://uw.kuali.co/cm/#/courses/view/5fbaad056e9e780026b72ae2)
13. [TECE 539: Advanced Power Electronics](https://uw.kuali.co/cm/#/courses/view/5fbab145b8670f0026b61c74)
14. [TECE 551: Control Systems Design](https://uw.kuali.co/cm/#/courses/view/5fbaca90ca28b60026964b39)
15. [TECE 553: Digital Control Systems](https://uw.kuali.co/cm/#/courses/view/5fbaccfb7ded930026285e7b)
16. [TECE 555: Nonlinear Systems](https://uw.kuali.co/cm/#/courses/view/5fbad14dfc2b430026af1549)
17. [TECE 557: Optimal and Robust Control](https://uw.kuali.co/cm/#/courses/view/5fbad4651ada910026dfa091)
18. [TECE 563: Modern Signal Processing](https://uw.kuali.co/cm/#/courses/view/5fbada231ada910026dfa0b9)
19. [TECE 565: Advanced Random Signal Processing](https://uw.kuali.co/cm/#/courses/view/5fbaf63e1ed5d50026c021e5)
20. [TECE 567: Digital Communications](https://uw.kuali.co/cm/#/courses/view/5fbadfa2d2e3f000265d6958)
21. [TECE 569: Wireless Communications](https://uw.kuali.co/cm/#/courses/view/5fbbd455a4fffe002680a4be)
22. [TECE 572: Microwave Engineering](https://uw.kuali.co/cm/#/courses/view/5fbae27aa8a44c0026fa9a71)
23. [TECE 573: Advanced Electromagnetics](https://uw.kuali.co/cm/#/courses/view/5fbae44b1ed5d50026c021a9)
24. [TECE 590: Special Topics in Electrical and Computer Engineering](https://uw.kuali.co/cm/#/courses/view/5fbae5a3fc2b430026af159a)
25. [TECE 598: Master’s Seminar](https://uw.kuali.co/cm/#/courses/view/5fbae84dfc2b430026af159d)
    * In Syllabus under Evaluation details, reword and expand on how grading is evaluated in the seminar. Suggestion is to use a rubric.
    * This will not be seen by the committee once revised
26. [TECE 599: Capstone](https://uw.kuali.co/cm/#/courses/view/5fbae9ae7ded930026285eee)
27. [TECE 600: Independent Study or Research](https://uw.kuali.co/cm/#/courses/view/5fbaec0a1ada910026dfa0de)
28. [TECE 700: Master’s Thesis](https://uw.kuali.co/cm/#/courses/view/5fbaed5b5663320026ccc107)
29. For majority of TECE Courses
    * Prerequisites of Instructor permission cannot be enforced in the system. Remove Instructor Permission. If needed, move prerequisites to course description.
30. **Course Change Proposals**
31. [T CRIM 390: Introduction to Criminal Justice Research](https://uw.kuali.co/cm/#/courses/view/5fa9bc56c56183002619fbfc)
    * Needs acknowledgement of Responsibility
32. [T SOCW 514: Social Work Practice V - Assessment of Mental Disorders](https://uw.kuali.co/cm/#/courses/view/5fbc295f6869ce00283e85ef)
    * Clarify whether course is in person or remote instruction

* A motion was made to approve all courses once revised. It was made by Robin Evans-Agnew, seconded by Evy Shankus
  + ***Votes:*** *8 yes, 0 no, 0 abstentions*

1. **Policy Issues & Other Business**

* Academic Plan Progress - EVCAA’s office (See hyperlink for [Flowcharts](https://drive.google.com/drive/folders/18XIs43IVHD1k9O5GK4OZ6lKDOPwBpcFP?usp=sharing))  
  <https://www.tacoma.uw.edu/faculty-assembly/academic-plan>
  + EVCAA went over the flowchart and provided a progress update on the programs that were part of the academic plan.
  + Questions or comments on Flowcharts
    - APCC has a rubric for evaluating PNOI. It is recommended that the APCC in the 2021-2022 academic year revisit this to prepare for the next academic Plan.

1. **Adjournment**

* Meeting was adjourned at 1:45PM
  + Next meeting will be on January 13, 2021 12:30-2:00 PM