

# APT Information Session

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APRIL 9, 2018

# Useful Links

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[http://www.tacoma.uw.edu/sites/default/files/sections/FacultyAssembly/GuidelinesAPTupdateFeb2018\\_EC\\_approved.pdf](http://www.tacoma.uw.edu/sites/default/files/sections/FacultyAssembly/GuidelinesAPTupdateFeb2018_EC_approved.pdf)

<http://www.tacoma.uw.edu/academic-affairs/promotion-tenure>

<http://www.tacoma.uw.edu/sites/default/files/sections/AcademicAffairs/ahr/UW%20Tacoma%20Promotion%20Review.pdf>

<http://www.tacoma.uw.edu/sites/default/files/sections/AcademicAffairs/ahr/NEW%20checklist%202017.pdf>

# Promotion Terminology

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Mandatory Promotions—Assistant Professors (except early promotion cases)

- Stopping the Clock
- Going Up Early

Non-Mandatory Promotions—Associates to Full and All Lecturer-Track Promotions.

- How Do I know I am Ready

# Key Topics To Be Covered

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## Review Committee Formation

- Negotiating with the Dean/Directors
- Selecting a Chair
- Members Outside of your Unit

## Identification of External Reviewers

- Should Come From Both Lists
- Create a Table
- Tenure Track
- Senior Versus Principal Lecturer
- Three Key Principles:
  - Credibility
  - Independence
  - Ability to Understand the Context

## Writing Your Narrative

- Scholarship, Teaching, Service
- Scholarship for Lecturers

# Key Topics

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- CV
- How To Respond to Summaries (Review Committee, Voting Faculty)
- Do You Get to See the Dean's Letter?
- What is the Role of APT?