

University of Washington, Tacoma
Curriculum Committee
Minutes
Monday, November 19, 2007, 12:45 p.m.

Present: Jose Rios, Ruth Rea, Tom Diehm, Kent Nelson. **Absent:** Yonn Dierwechter, Emily Ignacio, Sam Chung. **Guests:** Patrick Pow, Alice Dionne.

1. Approval of Minutes

Minutes from the October 24, 2007 meeting were approved.

2. Update on Ex-Officio Members

Jose learned that while non-faculty cannot serve in ex officio capacity on Faculty Assembly committees, individuals can be invited as guests if they provide useful information in the decision making process. We will continue to invite representatives from Computing, the Library, and the Registrar's office as guests to our meetings.

3. Course Applications

TSOCWF 425: Approved with the following change: in the Catalog Description, the word "structure" needs to be changed to "structures." Return to Jose.

TURB 325: Approved with the following change: The box next to "Change prefix and/or number" needs to be checked. Jose will do this and send it on to Seattle. No action needed by Urban Studies.

TINTL 399: Approved as is.

TIBCG 200: Approved with following changes: Drop the optional catalog information related to the HR major; the learning objectives on the application form need to exactly match those in the syllabus (or vice versa); Jose will check that seminar hours "count" the same as lecture hours in figuring section 4 of the application; the committee suggests the Catalog Description be simplified, perhaps using the first sentence from the syllabus course description (this is optional). Also, the grading scale suggests an A+ as a possible grade—please check that this is even an option. Return to Jose when corrected.

TEST 211: Approved with the following changes: the justification needs to be rewritten to be an actual justification for why the class should be offered within the context of the IAS curriculum, not a defense of the course itself or why the topic is important. Under Catalog Description, change the final sentence to: "Emphasizes effects of institutions...science and technology." Return to Jose when corrected.

TCXIN 400: Approved with the following changes: much of the Justification needs to be dropped; eliminate it all until the sentence that begins, "By emphasizing the diversity..."

Also, drop “Taught in English” from the Catalog Description. Also, there is no “Week 10” in the course schedule. There are several errors in the syllabus that need attention. For instance, under “Using Blackboard” on page 8, the student is directed to locate the course in Blackboard, but the course listed in 490: Contemporary Spanish Culture. The syllabus needs a good proofreading before returning it to the committee. Return to Jose when corrected.

TSMIN 450: Not approved. The syllabus and front page of the application indicate this is a 5-credit class, but section 4 of the syllabus indicates 7 contact hours (and then 8 out-of-class hours, which is unusual). Please sort this out and explain to Jose how the credits are going to be working for this course. Also, the learning objectives on the application do not match those in the syllabus at all—they need to match exactly. Return to Jose when corrected. Finally, in the justification it states that that the course “will require some background in Spanish (equivalent to Spanice 102). If this is a pre-requisite, it should be listed as such in the Catalog Description. If it is not, then you cannot require it in the Justification. Finally, under 4.c there is reference to an “internship (credited separately).” If credit is being awarded for an internship, that also needs approval of the Curriculum Committee. Has this been done previously? Is it a separate course number? This is all very confusing and needs to be made quite clear, both for the committee and for potential students. These issues need to be addressed and the course resubmitted to the Curriculum Committee for further consideration.

TSMIN 451: Approved with the following corrections: In catalog description, change second sentence to: Examines the conditions...2001 (i.e., drop Also, add Examines). Under Week 2 of the schedule, there is a reference to the class meeting in Suzallo Library. Is that the case? If not, please correct it. Return to Jose when corrected.

TSPAN 483: This course was being revisited from last meeting. Alice Dionne joined us to explain why this course was being submitted as it was. In summary, it must be offered through an academic program in order for teachers to receive academic credit, which is their preferred way of performing professional development work. While the Key Bank Center will administer the class via the Summer School program, it will show up as an IAS course because of its content. This is the same way in which this is done on the Seattle campus. Once this explanation was given and a few questions answered, the course was approved as submitted.

TINST 100: Memo of Responsibility. Approved as submitted.

TCORE 110: Approved with the following changes: Under section 4.c, the word attendance needs to be dropped. You cannot grade on attendance. The sentence reading “one excused absence is permitted” should also be omitted. Return to Jose when corrected.

4. Next Meeting

The next meeting is scheduled for Wed. 12/12/07 at 12:45 pm.

The meeting adjourned at 1:55 p.m.

Respectfully submitted,

Tom Diehm, PhD, MSW
Committee Member