

University of Washington, Tacoma
Curriculum Committee
Minutes
Wednesday, March 19, 2008, 12:45 p.m.

Present: Jose Rios, Yonn Dierwechter, Emily Ignacio, Kent Nelson, Ruth Rea, Tom Diehm. **Absent:** Sam Chung. **Guests:** Patrick Pow, Bobbe Miller-Murray, Erica Coe

1. Approval of Minutes

Minutes from the February 20, 2008 meeting were approved.

2. Course Applications

TFIN 431: Approved as is.

TMGMT 530: Approved with change of “Association Professor” to “Associate Professor” at bottom of page 1 of application form. Return to Jose when corrected.

TBGEN 500: Request to drop course approved.

TBUS 502: Request to drop course approved.

TBUS 590: Request to drop course approved.

TBUS 599: Request to drop course approved.

TEDUC 563: Returned to Education program for resubmission to April meeting. Justification provides no actual justification for why the class should be offered—a listing of other courses in the sequence is not a justification. Catalog description needs to be double-spaced and written in active voice (e.g., “Examines research on the social contexts...”). Credit allotment in section 4a should be 3-6-9, not 3-9-12. Evaluation criteria (section 4c) do not equal 100% and do not include all the things on which students are being evaluated (e.g., participation is missing). In syllabus, please remove "Attendance and promptness are exemplary" from the Evaluation Criteria.

TEDUC 564: Returned to Education program for resubmission to April meeting. Justification provides no actual justification for why the class should be offered—a listing of other courses in the sequence is not a justification. Catalog description needs to be double-spaced and written in active voice (e.g., “Focuses on research findings...”). Credit allotment in section 4a should be 3-6-9, not 3-9-12. Evaluation criteria (section 4c) do not equal 100% and do not include all the things on which students are being evaluated. In syllabus, please remove "Attendance and promptness are exemplary" from the Evaluation Criteria.

TEDUC 565: Returned to Education program for resubmission to April meeting. Justification provides no actual justification for why the class should be offered—a listing of other courses in the sequence is not a justification. Catalog description needs to be double-spaced and written in active voice (e.g., “Examines mathematics...”). Credit allotment in section 4a should be 3-6-9, not 3-9-12. Evaluation criteria (section 4c) do not equal 100% and do not include all the things on which students are being evaluated.

TEDUC 569: Returned to Education program for resubmission to April meeting. Justification provides no actual justification for why the class should be offered—a listing of other courses in the sequence is not a justification. Catalog description needs to be double-spaced and written in active voice (e.g., “Focuses on research...”). Credit allotment in section 4a should be 3-6-9, not 3-9-12. Evaluation criteria (section 4c) do not equal 100% and do not include all the things on which students are being evaluated. In syllabus, please remove "Attendance and promptness are exemplary" from the Evaluation Criteria.

TCORE 101: Approved with following condition: catalog description needs to be reduced to 50 words. Edit as follows: “Introduces principles of argument, critical thinking, analytical readings, and writing and research skills needed for academic writing. Covers skills...” Return to Jose when corrected.

TGH 399: Approved as is.

TIBCIN 410: Return to IAS for resubmission at April meeting. In justification, change “compliments” to “complements.” In Section 4A, total contact should be 15, not 5. In section 4c, drop “see below” from evaluation criteria. Learning objectives need to be provided; the existing material appears to be an overall course goal. In the syllabus, a link to the grading webpage, or the grading scales to be provided. Also, clean up reading list to get rid of HTML-related characters and symbols.

TCXG 369: Approved with following change: In catalog description, change “texturally” to “textually.” Return to Jose when corrected.

TIAS 513: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: GRAD RESRCH/WRITING. Return to Jose when corrected.

TIAS 548: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: CULTUR ADMIN/POLICY. Just a note (change not required)—does this title change communicate effectively to students what the course is about? How does one administer culture? Return to Jose when corrected.

TIBCG 448: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: CULTUR ADMIN/POLICY. Just a note (change not required)—does this title change communicate effectively to students what the course is about? How does one administer culture? Return to Jose when corrected.

TPSYCH 202: Approved as is.

TWRT: 131: Approved with following corrections. Provide an abbreviated title (19 characters, including spaces).

TWRT 272: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: INTERMED WRITING. Return to Jose when corrected.

TWRT 374: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: ADV DISPLINARY WRIT. Return to Jose when corrected.

TWRT 465: Approved with following change: abbreviated title can only be 19 characters and spaces. Change abbreviated title to: WRITING: SOC CHANGE. Return to Jose when corrected.

TSOCWF 100: Approved with the following changes. In catalog description, change “An introduction to” to “Introduces”; also change, “Emphasis is placed on” to “Emphasizes.” Return to Jose when corrected.

TSOCWF 150: Approved with the following changes. In catalog description, change “This course will increase” to “Increases”; “explore” to “explores”; and “develop” to “develops.” Also, changes last word of course title on syllabus to “Responses.” Return to Jose when corrected.

TSOCWF 312: Approved as is.

3. Other Business

Jose read a memo of responsibility from Julie Buffington regarding Autumn 2008 course changes.

Patrick let us know that the online template for course submission is nearly done. He will be meeting with Program Administrators and other appropriate personnel over the next few weeks. He hopes to bring the final product to the April meeting for discussion of piloting procedures.

TSPAN 483: The requested information was provided to Seattle, but no decision has been communicated back to campus. It appears very unlikely this course will be offered in Summer 2008.

4. Next Meeting

The next meeting is scheduled for April 23, 2008, 12:45-2:00 pm in CP 206C.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,
Tom Diehm, PhD, MSW
Committee Member