

Faculty Assembly Goals 2006-2007

Standing Committee: Curriculum

Committee Members: Erica

Date: May 25, 2007

Coe (*ex officio*), Brian Coffey, Patrick Pow (*ex officio*), Kären Landenburger, Bobbe Miller-Murray (*ex officio*), José Rios (chair), Sam Chung, Tom Diehm, Emily Ignacio, & Kent Nelson.

Goals	Activities	Accomplishments
<p>OBJECTIVE 1: E-submission of all course applications by the end of the school year.</p> <p>Autumn: Complete Procedure Winter: Educate staff and faculty Spring: Implement</p>	<p>E-submission template completed. UW Seattle Curriculum Office changed forms for winter 2007 quarter. Implementation delayed until E-submission template is updated.</p>	<p>UWT E-submission format may be used as a pilot project during 2007-08 academic year. We will take up this project in the autumn.</p>
<p>OBJECTIVE 2: Update Curriculum Committee procedure and criteria.</p> <p>Autumn: Evaluate existing print and web materials Winter: Rewrite materials Spring: Post to website and ADVERTISE!</p>	<p>Procedures discussed in light of new forms and E-submission project. Minor changes made to website. Discussed changes to UWT deadlines to avoid conflicts with UWS deadlines. Also discussed additional meeting during July.</p>	<p>New deadlines established and approved. Will post during the summer for 2007-08 academic year. We will meet during late July.</p>
<p>OBJECTIVE 3: Have each program develop a formal course submission procedure in writing.</p> <p>A. Needs to include contact positions for</p>	<p>Contacted all programs and requested written policies. Discussed similarities and differences among programs. Will make recommendations to certain programs regarding clarity of procedures.</p>	<p>Have collected information on all programs. Discussions in progress. Recommendations to programs forthcoming.</p>

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Curriculum Committee staff use. B. Needs to include a “closing the loop” process.		