**Faculty Assembly Executive Council Meeting Minutes**

Monday, 3/29/2021, 12:30 p.m. – 1:20 p.m.

Open Public Zoom Meeting

***Present:*** *Chair Sarah Hampson, Vice Chair Turan Kayaoglu, Past Chair Marian Harris, EVCAA Jill Purdy, APT Chair Yonn Dierwechter, FAC Spring Co-Chair Sharon Laing, APCC Chair Menaka Abraham, Randy Nichols, Anaid Yerena (Arrived after Minutes approval), Kathy Beaudoin, Arindam Tripathy, Rupinder Jindal (Arrived after Minutes approval), Maureen Kennedy, Amanda Sesko, Jacob Martens, Mary Hanneman,, Andrea Hill, Annie Nguyen, Sushil Oswal, Katie Haerling.* ***Excused****:Jim West, Monika Sobolewska* ***Absent:*** *Marisa Petrich* ***Guests:*** *Sharon Fought (Dean, School of Nursing and Healthcare Leadership), Diana Falco(Co-Chair Non-Tenure Track Faculty Forum), Greg Lund (Co-Chair Non-Tenure Track Faculty Forum), Belinda Louie (Chair: Research Advisory Ad Hoc Committee), Cheryl Greengrove (Associate Vice Chancellor for Research).* ***Faculty Assembly Coordinator:*** *Andrew Seibert*

1. **Consent Agenda & Recording Permission**
   * Agenda was approved and Recording permission was granted by the Council.
     + Approval of 3/05/2021 Meeting Minutes
       - Minutes revisions:
         * Revision on last sentence in Section 7:

Replaced Faculty council with All Faculty

* + - * Motion to approve the Minutes as written made by the Chair of Faculty Assembly. So moved by Randy Nichols, seconded by Mary Hanneman.
        + ***Vote:*** *12 yes, 0 no, 2 abstentions*
      * Minutes stand approved with revisions.

1. **Announcements**
   * Land acknowledgement
   * Listening Sessions dates
     + Spring faculty listening session - May 4th 12:30-1:30 (Tenure Track)
   * The Faculty Assembly Survey on Expenses during COVID-19 is still open. Please fill out the survey if you have not already done so. The survey can be found [here](https://catalyst.uw.edu/webq/survey/assembly/404193).
   * Faculty Assembly Leadership had a meeting with the Climate Survey Faculty Implementation Team. At their request, the Chair has reached out to Schools for the next Faculty meeting to encourage Faculty to take the governance positions seriously and encourage better representation in Faculty of color. If your unit has not scheduled with Faculty Assembly Leadership, please contact the Chair of Faculty Assembly
2. **EVCAA Report**
   * **Leadership Searches**
     + We are nearing completion of the search for Dean of Social Work and Criminal Justice and continue moving forward with discussions for the interim dean of SIAS.
   * **Tuition Exemption Policy**
     + The proposed change in policy regarding graduate student tuition exemption for state employees has been approved. The policy is posted on the Registrar’s website [here](https://www.tacoma.uw.edu/uwt/registrar/tuition-exemption).In two years, UW Tacoma will evaluate the policy and its impact.
   * **Go-MAP Scholarships**
     + Through a partnership of the deans, the Office of Equity and Inclusion, and the Graduate School, UW Tacoma will be launching [GO-MAP scholarships](https://grad.uw.edu/equity-inclusion-and-diversity/go-map/programming-and-events/) for graduate students. The program is designed to recruit and support graduate students of color. We will be seeking input from graduate program faculty on a proposed pilot program soon.
   * **Update on Spaces at UW Tacoma**
     + WCG 322 Conference Room refresh to be completed Summer 2021, capacity will be 16.
     + No classroom refreshes are planned for Autumn 2021.
     + The conversion of SCI 309 into a chemistry lab will be completed and ready for use in Autumn 2021.
     + Dougan 210 has been converted into the Office of Community Partnerships, with a door that opens directly onto Jefferson Avenue.
   * **Questions and Responses**
     + How many faculty searches are occurring?
       - There are currently 18 faculty searches occurring across campus.
     + Is there any news on nonmandatory promotions?
       - Campus has not yet received any news on nonmandatory promotions.
     + What is happening with the Library and engineering projects?
       - Work is underway on the Library remodeling (SNO-TLB) and to create the new engineering labs on the ground floor of the Academic Building (GWP-BB-BHS-WCG). Librarians have relocated materials and work is starting to create the Learning Commons and an expanded Center for Equity and Inclusion.
       - Milgard Hall will be sited next to Snoqualmie in the Cragle Parking Lot. Construction is expected to begin in fall of 2021 and be completed by Autumn 2023.
3. **Updates from Standing & Ad Hoc Committee Chairs**
   * Standing Committees
     + Appointment, Promotion and Tenure Committee
       - APT is currently working on the policy side of the Committee
       - Now that there are Deans and schools are formed for all Academic Units, there is a greater chance of having APT requests to the Faculty Assembly Executive Council
         * APT Chair and Faculty Assembly will have Provost Mark Richards attend and discuss more about the Tenure and Promotion process
     + Faculty Affairs Committee
       - Faculty Affairs is currently working on the following goals
         * Faculty Workload specific to the Tenure Faculty and Research.

A catalyst survey was developed and received great feedback from Faculty.

Faculty Affairs looked into peer institutions workload outside of the UW system,

To get information, some representatives had to speak to the peer professors.

Once data was collected, the committee proceeded to hold listening sessions in most units.

Some representatives still have not scheduled their listening sessions

* + - * + The Non-Tenure Track Faculty Forum Co-Chairs have been added permanently to the Faculty Affairs Committee as an ex-officio role.
        + The Faculty Affairs met with a Student representative and gathered data for remote learning for students and how some things may be able to continue post COVID-19 pandemic.
    - Academic Policy and Curriculum Committee
      * Updates
        + APCC held 3 meetings this quarter
        + Meetings have been busy with many program and course change proposals.
        + Members took turns attending UW Seattle curriculum committee meetings that are held once a month
        + Chair attended Community Engaged Learning (CEL) Tri Campus meetings and hopes to work with the campus partners to come up with a process and plan to implement this designation
        + Work with Libi (SIAS Online teaching mentor) and Darcy to bring DL & Hybrid Review Policy to APCC review targeting instruction starting Fall quarter
        + Work with Bonnie Becker and Myria Stevens regarding SAT requirements for our campus
        + APCC chair provided a list of tasks and duties to help understand the workload for chair in preparation for election at March 10th meeting
        + APCC elected Julie Masura as the chair for the academic years 2021-23
        + Chair, admin and a few other APCC members attended training on Jan 21st for the Program proposals to go through the UWCM system.
  + Ad Hoc Committees
    - Research Advisory Ad Hoc Committee
      * The Research Advisory Ad hoc committee added a rubric to review applications for the Founders endowments
        + 12 applications were submitted, and 6 were funded

Total of $16,264

* + - * + A report was sent to EVCAA Jill Purdy
        + The Committee plans to review its process and rubric to learn from the experience
      * The Committee worked hard to build a resource climate on campus and get support with the Office of Advancement to provide scholarship for all Faculty. As a group they analyzed five top goals from the 2016 and 2020 surveys.
        + With the information gathered, they have asked the Office of Advancement to fund 5 course releases to support undergraduate research assistants and provide mentorship to students
    - Non-Tenure Track Faculty Forum
      * The former Lecturer Affairs Committee is finalizing their transition to the Non-Tenure Track Faculty Forum
      * The Committee is looking into the Sabbatical process for non-tenure track faculty. as it was brought to their attention that some non-tenure track faculty were not informed about their sabbatical eligibility.
      * The Committee is looking into the promotion process so they have a centralized location to look at how the process is done
      * The committee is supporting non-tenure faculty by looking into onboard mentoring
      * The Co-Chairs have also met with the Faculty implementation team on the Climate Survey results and are looking at ways to increase representation for non-tenure faculty.
    - Faculty Assembly Budget Advisory Ad Hoc Committee
      * Due to time constraints, this has been tabled to the next Executive Council meeting.

1. **Adjournment**
   * Meeting was adjourned at 1:18 p.m.
     + Next meeting: Friday, April 9, 2021
       - Zoom