

UNIVERSITY OF WASHINGTON, TACOMA  
FACULTY ASSEMBLY EXECUTIVE COUNCIL

April 22, 2008

WCG 322

12:50-2:00 pm

In Attendance: Greg Benner, Donald Chinn, Sharon Fought, Diane Kinder, Bill Kunz, Janice Laakso, Stern Neill, Julie Nicoletta, Mark Pendras, Beth Rushing, Marcy Stein

Guests: Karen Landenburger

The meeting was called to order at 1:00 p.m.

**Meeting Synopsis:**

1. Approval of Agenda
2. Approval of Minutes from April 2
3. Report from the Chancellor's Office – Beth Rushing
4. Report from the Chair of Faculty Assembly
5. Old Business
  - a. Standing Committee Reports
    - Curriculum
    - Faculty Affairs
    - Academic Policy
    - Appointment, Promotion and Tenure
6. New Business
  - a. Benefits for Part-Time Lecturers
  - b. Agenda for Faculty Assembly May 8
    - Presentation by Marcia Killien, Secretary of the Faculty
    - Faculty Council Reports
  - c. Collaboration with Staff Association and ASUWT
7. Agenda for Faculty Assembly meeting on April 9
8. Adjournment

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**1. Approval of Agenda**

The agenda was approved.

**2. Approval of Minutes**

The minutes from April 2<sup>nd</sup> were approved with additions by S. Fought.

### 3. Standing Committee Reports

a) Karen Landenburger, Chair of APT committee reported that the APT committee was:

- Finishing up policies and procedures document;
- Dealing with the issue of when faculty can put papers in APT packs. The issue has surfaced because different review committees review different packets;
- Addressing questions concerning 3<sup>rd</sup> year review. The committee noted that there is little direction in code about procedures for conducting 3<sup>rd</sup> year reviews. The APT Committee is working with Shelby and taking information from HR policies and procedures. The second issue addresses the differences in procedures from program to program. Specifically, the issue of whether a Program Director votes with faculty in addition to providing a separate recommendation (i.e., directors voting twice). The APT Committee recommends that at some point next year, these issues be brought to Faculty Assembly for inclusion in the UWT Handbook.
- Marcy will follow up with Karen to get APT's goals from earlier this year.

b) No other committee chairs were present at EC meeting.

### 4. New Business

a) Discussion of Agenda for Faculty Assembly May 8

- At next Faculty Assembly meeting (5/8), Council Chairs will be asked to provide Standing Committee Reports.
- Marcy proposed that May 8<sup>th</sup> be last Faculty Assembly of the academic year.
- Marcy announced that she has been working with the UWT Staff Association to co-sponsor a viewing of the 'Last Lecture' on May 27<sup>th</sup> at 12:50 in Carwein Auditorium and asked EC members to encourage their faculties to attend.
- Marcy announced that she has invited Marcia Killien, Secretary of the Faculty-elect to the next Faculty Assembly meeting. Gerry Phillipsen, current UW Secretary of the Faculty will accompany Marcia.

b) Benefits for Part-Time Lecturers

- Marcy reported that she had heard from faculty about the fact that UWT has a different policy for providing benefits for part-time lecturers. At UWT, one course for lecturers is considered .33 FTE; on the other campuses, one course is .50 FTE. The question of the financial impact on the campus of changing the current policy was raised by Beth Rushing. Beth commented that her office is examining the financial implication of changing from 33% to 50%. During

discussion, EC members mentioned that some programs struggle to get lecturers and the policy may affect UWT's ability to attract lecturers. Beth suggested that faculty make recommendation to VC and Chancellor on changing the policy. The EC decided that the issue be postponed until the next academic year.

**c. Report from the Vice Chancellor on the status of Schools & Colleges.**

- Beth distributed a document that proposed the following structure: Milgard School of Business; School/College of Interdisciplinary Arts and Sciences; New College; Institute of Technology (Director).
- She suggested that College designation be reserved for large units that have multiple subunits (departments/divisions).
- Beth remarked that the only difference between the current proposal and the recommendations suggested in the Ad Hoc Committee report is that the "New College" would initially not have a Dean (until funding is acquired); Directors within New College may be appointed to Associated Deans. If UWT Faculty agrees to this proposal this academic year, the campus can move forward beginning in 2008-2009. The proposal will be required to go through the RCEP process prior to presenting the proposal to the UW Regents, with possible implementation in autumn 2009.
- The questions and comments from EC members included the following topics: governance changes, APT would require school/college level review to be added to review process; hiring of Dean/Associate Dean rather than Directors for IAS and Education; allows for flexible structure ("New College" has a quasi-Dean?).
- Marcy requested that EC members take the DRAFT report back to their programs for faculty discussion and 'consensus vote' on proposed structure and report out summary at next EC meeting (5/29). A general discussion among the full faculty will take place during Faculty Assembly meeting on May 8<sup>th</sup>. Marcy proposed that May 29 EC meeting not include standing committees.

**d. Question regarding Promotion Policies**

Donald Chinn asked about guidelines from promotion of lecturers (i.e., change in rank). Currently, annual (re)appointments are done within programs. It was suggested that this may be an issue for APT next year.

**8. Adjournment**

The meeting was adjourned at 2:05 p.m.