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**Faculty Assembly Executive Council (EC) Meeting**

February 06, 12:30 pm – 2:00 pm

Tacoma Room

**Attendees:** Katie Baird, Jill Purdy, Zoe Barsness, Charles Williams, Luther Adams, Marjorie Dobratz, Marcie Lazzari, Greg Benner, Bonnie Becker, Tracy Thompson, Donald Chinn, Rich Furman, Nita McKinley

**Absent:** Sergio Davalos, Matt Kelley, Orlando Baiocchi, Linda Dawson, Yonn Dierwechter, Debra Friedman, J.W. Harrington

**Guests:** Doug Wills, Allison Cardinal, Roseann Martinez

**Updates, Announcements, and Information:**

* **Senate Update:**
* EC committee discussed the UWT Senator election:
* The deadline for the election is February 11, but an extension will be requested for February 25
* Katie Baird will provide names to Marcia Killien, Secretary of the Faculty; Marcia will then administer the election on Catalyst
* All Senators’ terms are expiring 2013, new candidates must be selected; Note: an additional senator position has been added (increased from four to five members).
* Katie led discussion with EC asking if the committee wants to rethink the way Senators are elected. Options are to:
* Do what we have always done—email for volunteers, and elect Senators, each of whom represent all of UWT’s faculty
* Alternatively, consider getting representatives from the units, and move to a representative model rather than “at large” candidates
* After discussion, proposal was made by Katie and agreed upon by the committee to continue with current system:
* Council will rely on institutional memory, and chair of FA to revisit the policy at the end of two years
* Pros and cons to consider regarding current and alternative Senator election policy:
* Accountability to specific units
* Implications of possible burden on faculty in smaller programs
* Difficulty with getting volunteers for seven programs with five representatives
* Ankur Teredesai sent out an update to Faculty on the January 31, Senate meeting:
* Katie has assigned dates for Senate members to give reports; Jamie Burks, FA Administrative Coordinator, will follow-up and remind members of assigned dates to report
* Update from Senators will be included in the FA Newsletter.
* **Future Agenda Items:**
* J.W. Harrington’s draft statement about rank of faculty hire was significant and merits circulation; EC members were encouraged to read it if they haven’t done so for conversation at a later date
* Elizabeth Pierini, President of Associated Students of UWT (ASUWT), has been invited to March 21 EC meeting to discuss student perspective of YMCA project
* New PI Policy:
* Joel Baker, Special Assistant to the Chancellor for Research, sent a memo regarding eligibility to serve as Principal Investigator or Principal Director on Research Proposals
* EC briefly discussed how the committee would like to respond “collectively”
* Donald Chinn will identify and summarize issues, and EC will discuss
* Campus Development Presentation:
* A Campus Development Forum will be hosted by Chancellor Friedman and Vice Chancellor Harlan Patterson. This event is in response to the EC’s request for a forum regarding campus moves. The Forum will be held at the Carwein Auditorium on Monday, March 18, from 12:30-1:15 pm
* Faculty memorial:
* A general policy titled “Tributes to Faculty/Staff: Philanthropic Options” was recently drafted by Chancellor Friedman. The policy was drafted in consultation with Facilities, and in response to a request from Katie and Jill to commemorate recently deceased faculty members, Phil Heldridge and Bob Howard
* Handouts of the policy were distributed. Questions/comments should be emailed to Katie, and they will be addressed by council at a later time
* SBC/Budget:
* Discussion about SBC and EC role in budget will be put off until March 7th after we’ve discussed Y investment and next FY budget.

**Campus Fellows Update**

* Campus Fellows *Quantitative Literacy* Fellows Committee Update: Douglas Wills, Chair

Members: Julie Eaton, Cynthia Stanich, Peter Selkin, Linda Dawson

* The committee is evaluating practices and policies surrounding quantitative literacy.
* Discussed with Teaching and Learning Center, and lack of coordination between coursework and their tutoring and other services. Potential for greater coordination.
* In the Spring they will be hosting a conference with local community college instructors. The conference will focus on how the different institutions are addressing quantitative literacy and how we can work together.
* they are developing proposals to provide support to UWT faculty to embed quantitative literacy across the curriculum.

 Campus Fellows *Writing* Committee Update: Alison Cardinal, Chair

Members: Nicole Blair, Michael Kula, and Deirdre Raynor

* The committee will use funds to bring in writing consultants in May or June
* Prior to the WPA visit, they will undertakean extensive self-study of all the different units on campus; Subsequent to WPA consultant visit, they will issue a report with recommendations, and the committee will write a response outlining a process for going forward
* Committee will reconstitute in the Fall and will seek more representatives outside of IAS
* They will also be sending Catalyst surveys asking what specific units are doing to teach writing and what problems they are encountering

1. **Budget Discussion/Presentation: Jill Purdy**

Chancellor has asked for EC’s advice on $4 million dollar request from Student Activities Fee Committee (SAFC), asking UWT to contribute $4 toward financing the YMCA. The Council is scheduled to report at the March 7 EC meeting. Jill distributed two budget handouts: “How Budget Advice is structured at the Three UW Campuses”, and “How Might We (Executive Council) Structure Faculty Budget Advice at UW Tacoma”. Jill stated that she would like to address budget discussion with a two-fold approach:

* Addressing current issue regarding Fiscal Year 2013 budget decisions outline from Chancellor, and $4million SAFC request letter
* Need for EC to evaluate what is the long term process for giving advice on specific issues
* Background/Contextual Issues discussed:
* Budgeting at the University has changed; there used to be a “biennial system” with operating budget and capital budget, there is no longer a separate capital budget
* University has to create a new method of self-financing for capital expenditures
* UWT has a large reserve of about $22 million, aside from contingency funds, although the ability to replenish reserve funds is diminishing
* YMCA will self-support, paying for its own operational costs, and have existing plans to provide UWT space that will greatly reduce the cost of design
* Campus Relocations
* **EC Concerns that Emerged from Budget Discussion:**
* Faculty would like to have better insight on expenditures of reserves, before they are spent
* Struggle in getting information; need more transparency, accessibility, and clarity of intentions of expenditures before and after
* Did we get input from all constituents
* Reluctance to give advice or input on decisions that are already made; to provide input, EC should be in on conversations at an earlier stage and input sought earlier.
* Concern voiced over Christian orientation of YMCA and history as a men’s organization
* Childcare was used as an example to illustrate emerging issue where Faculty could be involved at the beginning. EC should ensure it has mechanisms for advising early when collaborating with partners even when some discretion or secrecy is required.

Key issues and concerns that evolved in today’s EC meeting will be expressed to the Chancellor prior to her attendance at March 7 EC meeting.

**Meeting Adjourned.**