Minutes
UWT Curriculum Committee
April 16, 2004

Committee convened April 16, 2004 1:00 p.m., GWP 215. Present: Brian Coffey (Urban Studies, 2005), Emily Keller (Library, ex-officio), Diane Kinder (Education, 2005), Stern Neill (BUS, 2004), George Mobus (Computer & Software Systems, 2004), Katie Amundson (Social Work, 2005), Patrick Pow (Information Technology, ex-officio). Absent: Kären Landenburger, Chair (Nursing, 2005), Deirdre Raynor (IAS, 2004). Terms expire in June of the year indicated.

I.	Diane Kinder described an issue regarding a "credit-option" extension course, which apparently shows up on the student's transcript. The committee agreed this sounded wrong. Diane said she would send a memo to the chair to see if this is an issue this committee should consider.

II.	Patrick Pow brought up a problem regarding the courses approved by the committee subject to clarifications re: resource requirements. As the process currently stands, no feedback is sent to either IT or Library representatives to verify corrections..

III.	Minutes from Mar. 19, 2004 meeting were approved.

IV.	Review of program submissions
	Course Applications, Business
		The following course was approved subject to minor changes noted.
		T BUS 501 Financial Theory – permanent new course.
		Changes: Correct Credit hours (4.a.) to match course title credits. Suggest use of lower case letters for subjects, e.g., "Time Value of Money" should be "time value of money", in Catalog Description (3). First page of syllabus appears to be missing a line; Exam II is not listed.

	Course Application, Computing and Software Systems
		The following courses were approved and forwarded to Jack Nelson for his signature.
		T CSS 451 Introduction to Digital Media – conversion of a temporary course. Suggest syllabus should have the disabilities boilerplate.
		T CSS 588 Bioinformatics – temporary new course. Suggest clarification of second midterm being given in last week of course according to syllabus. Also suggest addition of disabilities boilerplate.

Meeting adjourn 1:30 pm