Minutes
UWT Curriculum Committee
Sept. 24, 2004

Committee convened Sept. 24, 2004 2:00 p.m., GWP 215. Present: Emily Keller (Library, ex-officio), William Kunz (IAS, 2007), Diane Kinder (Education, 2005), Kent Nelson (BUS, 2006), George Mobus, Chair (Computer & Software Systems, 2007), Myrth Olgilvie (Social Work, 2007), Patrick Pow (Information Technology, ex-officio). Absent: Janet Primomo (Nursing, 2007), Brian Coffey (Urban Studies, 2006). Terms expire in June of the year indicated.

I.   Committee members present introduced themselves.

II.   Review of program submissions
        Course Applications, Business
                The following course was approved, however, the committee would like to see some changes in wording as noted below.
                T BUS 503 Accounting for Business Decisions – permanent new course.
                Changes: The course justification (Section 2) could be improved in the explanation of the relationship of this course to the curriculum. It was unclear in the second paragraph how this course was being added to the eight required without removing a course. The argument might be strengthened by indicating that an analysis of needed skills revealed a weakness that this course would correct.

                In section 4c., the evaluation of students should replicate the breakdown as given in the syllabus.

                The following course changes were approved as submitted:
                T MGMT 302 Managing a Simulated Organization – drop course
                T BGEN 431 Managerial Reality – drop course
                T BUS 467 Internship Preparatory Seminar – drop course
                T MGMT 466 Leadership in Action Practicum – drop course
                T BUS 540 Organizational Outcomes – drop course
                T BGEN 522 Financial Analysis 1B – drop course
                T BGEN 521 Financial Analysis 1A – drop course

        Course Application, Computing and Software Systems
                The following course was approved and forwarded to Jack Nelson for his signature.
                T CSS 702 Design Project in Computing and Software Systems – change credits

        Course Application, Interdisciplinary Arts & Sciences, Environmental Science
                The following course was approved and forwarded to Jack Nelson for his signature.
                T ESC 327 Earth History – permanent new course
                The committee suggests the following:
                    In the paragraph re: Blackboard, the IT staff room is 108, not 208
                    In the Required Text reference, perhaps "geology" should be capitalized.
                    In the paragraph on the Teaching & Learning Center, the CTLT is not actually on the "third" floor. Suggest change "third" to "top" to avoid confusion.
                    We recommend you not use the Grade Schedule on page 3. We suggest you provide a web link to the official site. There have been problems in the past with non-conforming grade schedules in syllabi.

III.   Diane Kinder reminded us of the potential problem we might have with courses that will be offered by the Key Development Center for continuing education (particularly in Education) for which there is a need (alleged) to carry credit. This will be a topic to convey to the Faculty Assembly executive committee to determine further investigation.

Meeting adjourned at 2:30 pm