

UNIVERSITY OF WASHINGTON TACOMA
Faculty Assembly Faculty Affairs (FA) Minutes
Thursday, November 15, 2012
1:30-2:30pm
CP 103

Attendance: Donald Chinn (Chair), Katie Adamson, Chris Demaske, Rupinder Jindal, Matthew Weinstein, Anne Wessells

1. The minutes from November 1, 2012 were approved.

2. Merit and Raises

The committee continued the discussion on how to proceed with providing information and recommendations to faculty and administration regarding merit and raise determination. There was a discussion of the workshop held on November 2, 2012, in which experts on the UW Code discussed the Code, how money is divided (regular merit, additional merit, unit adjustments, retention, promotion), what each unit's responsibilities are for deciding how that money is allocated to faculty, and what leeway units have in determining merit and raises.

The committee is charged with providing information, guidance, and recommendations to help academic units develop a robust set of policies and practices regarding merit and raises. Demaske will devise a list of questions/principles that units can use to guide their discussions as they develop policy and to use as a check to see whether the process/policy they devise is a good one. Chinn will provide background information on the University Handbook, summarizing the important responsibilities of faculty in the merit/raise process. All committee members were asked to provide information about current policy/practice in their respective units. Chinn will collect and summarize that information in the report.

Chinn said that he would distribute documents from a workshop held in Spring 2012 regarding workload and merit. The committee's report will likely make references to these documents.

The goal is to have a near-final draft of a report by next meeting (Nov. 29).

3. The meeting adjourned at 2:30pm.