



Student Technology Fee Committee (STFC) Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2020-02-28 16:23:15

Date Due: 2020-02-28 17:00:00

Date Submitted: 2020-02-28 16:54:37

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Sticker Making Equipment

Request Description: This request is for equipment for creating stickers at CSI, for RSOs and student usage.

ALLOCATION REQUEST INFORMATION

Department Name: Center for Student Involvement

Request Code: 20A0255

Contact Names: Rodrigo Elizondo

UW Tacoma Affiliation: Student

UWT Email Address: rse13

Phone Number: 206 422-0797

Title of Request: Sticker Making Equipment

Type of Request: One Time

Department Head Approval: Department Head: Elizabeth Hansen

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

Our RSO's currently have access to only button making as their main source of promotional material, we hope that this provides RSOs with another creative way for them to promote their club creativity and give them a way to brand themselves on campus. RSOs can use the computer in the CSI (which are currently being funded by STFC) to create the designs needed.

Currently the button making equipment is used by most RSOs, and is very popular, adding stickers will give RSO's another way to promote themselves and give something for their members to show their interests.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

Student involvement is something that every campus works on, we want to give RSO's a easy way for them to help get student more involved. Alot of times advertising RSOs and other events are difficult, and heading out flyers are inadequate or ignored, with a sticker there is a better chance they might take it and use, putting on their laptops or water bottle or etc. We hope that will generate more interest in RSOs on campus, and for the RSOs that cannot afford to buy their own stickers from a private party.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

All UWT RSOs, and students will have access to the machine, during the CSI's opening hours 7:30AM - 10:00PM.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

Once funding is done, then we will create a checkout system, make a tutorial for making stickers with the equipment, train the CSI staff, and then the equipment will be available for checkout.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The Student Center Involvement staff will be in charge of checkout the machine and making sure material is stocked as well as maintaining the equipment. It will be stored in the CSI storage when it is not being used.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Cricut Maker Machine Bundle 1	1	\$439.99	\$0.00	\$45.00	\$484.99
HP OfficeJet Pro 7740 with XL High Yield Ink Cartridges Bundle	1	\$334.45	\$0.00	\$0.00	\$334.45
Premium Printable Vinyl Sticker Paper for Your Inkjet Printer - 15 Matte White Waterproof Decal Paper Sheets	15	\$13.97	\$0.00	\$1.40	\$230.55
OVERALL TOTAL:					\$1,049.99