



## Student Technology Fee Committee (STFC) Annual Allocation Request

### ALLOCATION REQUEST DATE INFORMATION

Date Created: 2020-02-28 08:38:53

Date Due: 2020-02-28 17:00:00

Date Submitted: 2020-02-28 08:53:28

### ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Multimedia Lab Hardware/Software Proposal

Request Description: The Multimedia Lab would like to purchase 14 annual Adobe Creative Cloud licenses for all our editing stations and 6 replacement computers to upgrade our outdated stations.

### ALLOCATION REQUEST INFORMATION

Department Name: Information Technology

Request Code: 20A0246

Contact Names: Zachary Curtis

UW Tacoma Affiliation: Staff

UWT Email Address: zcurtis@uw.edu

Phone Number: 253-692-4654

Title of Request: Multimedia Lab Hardware and Software

Type of Request: One Time

Department Head Approval:  Department Head: Patrick Pow

## Annual Request Information

**1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?**

The Multimedia Lab is a one of a kind resource on campus that helps students make all sorts of media projects. We provide one on one assistance with students from every discipline and all skill levels as they work on media projects. We specialize in helping people with video editing and photoshop but that's just the tip of the iceberg when it comes to what we do. We've helped RSO's make posters and t-shirts, we've instructed classes on how to produce podcasts, we help with senior photo editing, research poster layouts, brochures, logos and more.

The Multimedia Lab would like to purchase the annual Adobe Creative Cloud license for all our editing stations, Nuance Dragon Professional to assist students with transcribing recordings, replacement computers to upgrade our outdated stations and apple care to protect those computers for several years.

**2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.**

Our current fleet of iMacs are all approaching their seven-year anniversary and greatly exceed IT's computer lifecycle policy. Last year we began the process of upgrading our Mac editing stations and we'd like to complete the upgrade this year by purchasing 6 new iMac computers. Our current computers are late 2013 models and have a hard time keeping up with the demands of projects we see now. We would like to purchase 6, 27" iMacs with 8-Core i9 processors, 64GB or RAM, and with Radeon Pro Vega. These computers will allow students to edit video without waiting for the computer to catch up as well as allow students to multitask more efficiently with multiple apps running at the same time. Not only would these computers help students complete projects with short deadlines but it also ensures that our lab is equipped with machines that meet industry performance standards. We'd also like to purchase Apple Care for each one to ensure that the machines are protected for 3 years should anything happen to them.

#### Replacement items

- 6 27" iMac Pro's with 3.6GHz 8-Core i9 processors, 64GB memory, & Radeon Pro Vega
- 6 Apple Care+ protection plans

The software we are requesting would allow us to continue offering the most up to date, industry standard, creative software in Adobe Creative Cloud. These applications are used heavily by other programs and RSO's on campus and would allow us to maintain compatibility with them.

This year we'd like to request a new piece of software called Nuance Dragon Professional. This software allows students to upload audio files for an artificial intelligence to transcribe. This will greatly assist students that have been asked to transcribe interviews they've conducted. When students have to do this transcription themselves the process can take several hours to complete. With this software it takes 1 hour to transcribe for every hour of audio submitted. Student's would visit the lab, provide us with their audio file and email. Once the transcription is completed It would be emailed to them. To get the most out of this service we would like to purchase three licenses for our PC stations. This would allow us to process more than one file at a time.

#### Software Items

- 14 Adobe Creative Cloud licenses
- 3 Nuance Dragon Professional licenses

### **3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.**

We plan to promote our new stations and software to campus and raise awareness that they are available to all disciplines of study.

Located on the Pacific Avenue level of Cherry Parkes (CP 005) the Multimedia Lab is open to all registered UWT students. We are currently staffed Monday through Thursday, 9-6 and Friday 10-3.

During midterms and the weeks leading up to Finals Week, we try to extend our hours of operation, especially Fridays to try and accommodate student schedules and deadlines.

We are primarily a drop-in lab but requests can also be made for appointments at athelp@u.washington.edu.

### **4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.**

Installation and upgrades will take place no later than summer 2020 and be in place for the first day of the autumn quarter.

### **5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.**

Information Technology, as well as Computer Services, will install, support and maintain the items requested. All pricing quotes have been determined by consultation with Information Technology's Multimedia Services and Computer Services.

## **Funding Request Items**

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
27	6	\$4,149.00	\$180.00	\$423.00	\$27,612.00
Apple Care	6	\$169.00	\$0.00	\$17.24	\$1,117.44
Adobe Creative Cloud	14	\$270.00	\$0.00	\$27.54	\$4,165.56
Nuance Dragon Professional License	3	\$300.00	\$0.00	\$30.60	\$991.80
OVERALL TOTAL:					\$33,886.80