



Student Technology Fee Committee (STFC)

Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2020-02-27 16:24:10

Date Due: 2020-02-28 17:00:00

Date Submitted: 2020-02-28 09:05:24

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: University Y Computer Replacements

Request Description: This request is for funding a replacement batch of computers in the Center for Student Involvement.

ALLOCATION REQUEST INFORMATION

Department Name: Student Involvement

Request Code: 20A0244

Contact Names: Zvon Casanova

UW Tacoma Affiliation: Staff

UWT Email Address: zvon@uw.edu

Phone Number: 2536924937

Title of Request: Center for Student Involvement Computer Replacements

Type of Request: One Time

Department Head Approval:

Department Head: Bernard Anderson

Annual Request Information

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

For the opening of the University Y Student Center back in January 2015, the University-managed computers in the facility were purchased in November 2014 and were funded by STFC. There are a total of 35 computers funded by STFC in the University Y. Each of the computers came with a three-year warranty, which elapsed in November 2017. Two years ago, STFC agreed to a replacement plan for the computers which consists of approximately 10-15 computers per year.

Last year, STFC replaced 10 computers in the Center for Student Involvement. This leaves 10 computers remaining. We also did some transitioning with our Center's Coordinator station that was originally located at one of the computers in the open office area, relocating their station to the front desk. As a result, this left the former spot vacant without a computer. We want to re-accommodate this space for student use by requesting an additional computer with the 10 replacements.

This request is for 11 computers total — all in the Center for Student Involvement. This puts all computers on a rotation that aligns with ensuring that they do not go out-of-warranty.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

All computers in the University Y Student Center that are funded by STFC are open and available to all students – whether it is the computers in the meeting/event spaces or in the Center for Student Involvement. For the event and meeting spaces, students are the primary users of the spaces, with student organization reservations accounting for over 50% of the total reservation count. Additionally, many events that are department-planned/hosted, are still for the direct benefit of students (i.e. workshops, speakers, class lectures, etc.). Computers in these spaces are critical to their function and how they operate.

In the Center for Student Involvement (UWY 107), the computers we have are open and available for use by all students. Some of the computers are assigned to registered student organizations (RSOs) for their use. Having these computers for RSOs allows them to have a dedicated place to work on their RSO-related items (event planning, meetings, flyer creation, etc.). Additionally, our office provides a variety of other RSO services (printing, equipment check-out, advising, etc.), so RSOs can easily access all of this while also at their computer workstation – one centralized place for RSOs. We also have a lot of cross-RSO collaboration and ideas being generated in the Center, due to RSO students working together at their stations in the same space.

The RSO-assigned computers are also available for open use by any student when it is not being used by the assigned RSO. This makes our space available to all students and it complements well with the free printing available in the Center.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

As noted in the section above, these computers would be available for use by all students.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

If approved, the computers would be replaced in the Summer when funding becomes available.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The IT department on campus would be responsible for ordering, installing and updating all computers purchased. Please note that this request is NOT for any computer that is not open for general student use or for a computer that is used by a staff member (i.e. offices, front desk, etc.). Those computer requests are submitted to the Services & Activities Fee committee instead, because they are not available for general student use.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Center for Student Involvement Computer Replacements (plus one additional computer). Dell All-In-Ones (includes 10% buffer per computer for inflation)	11	\$1,200.00	\$0.00	\$0.00	\$13,200.00
OVERALL TOTAL:					\$13,200.00