

Annual Report from Academic Policy and Curriculum Committee (APCC) 2020-2021

**Submitted by Menaka Abraham, Chair
June, 2021**

Committee members:

Voting Faculty

Anthony Falit-Baiamonte (School of Urban Studies); Evelyn Shankus (Milgard School of Business); Laura L. Feuerborn, (School of Education); Sonia De La Cruz, Tanya Velasquez, Julie Masura (School of Interdisciplinary Arts & Sciences); Robin Evans-Agnew (School of Nursing & Healthcare Leadership); Gillian Marshall (School of Social Work & Criminal Justice); Menaka Abraham (School of Engineering & Technology)

Ex-Officio

Jill Purdy (EVCAA), Andrea Coker-Anderson (Registrar); Patrick Pow (IT); Serin Anderson (Library); Lorraine Dinnel (Advising); Dennis Adjety (ASUWT); Tammy Jez (Academic Affairs)

Faculty Assembly Administrative Coordinator

Andrew Seibert

In 2020-2021, the work of the APCC comprised of:

- 1) Conduct monthly reviews of the curricular and program proposals and graduation petitions that constitute the main activity of the committee. (See chart below for numbers and comparison to last year)
- 2) Provide orientation and training for members
- 3) Conduct policy discussions
- 4) Facilitate training for UW Curriculum Management (UWCM) System
- 5) Attend meetings for APCC

Each of these will be briefly summarized below.

1) Proposal Reviews – September 2020 to June 2021

<i>Type of Proposal</i>	<i># Reviewed 2019/20</i>	<i># Reviewed 2020/21</i>	<i>Change</i>
New Graduate Program/Options	5	1*	-4
Changes to Graduate Programs/Options	1	2	+1
New Undergraduate Programs	3	4*	+1
Changes to Undergraduate Programs	26	12	-14
New Courses	69	92*	+35
Course Changes	35	64	+29
Retire Changes	0	5	+5
Diversity Designations	3	1	-2
Graduation Petitions	8	1+	-7
PNOIs	4	3*	-1

*This academic year cycle, we reviewed the new program proposals and PNOIs that our part of the academic plan. We reviewed many new courses as a result of these new program proposals.

+Due to remote teaching, we didn't see many waivers for distance learning credits in the area of graduation petitions.

2) Provide Orientation and Training for APCC Members:

APCC used the first meeting of the academic year as orientation and training so that members can learn how to review course and program proposals. Deans, chairs of program, curriculum coordinators were invited to attend this online orientation. The orientation for program proposals didn't happen due to time constraints. Recordings were made available instead. These recorded trainings are on Canvas for any future APCC members and hope that the training continues every year.

3) Conduct policy discussions: Here are some of the policies that were discussed this year.

- A tri campus effort on Community Engaged Learning (CEL) has triggered some discussions in our meetings to approve the common definition and process to designate CEL. After much discussion, it was decided that APCC would continue to use the Service (S) designation and process that the faculty groups came up with 2 years ago.
- Discussed Diversity Designation (DIV) policy and APCC decided to reexamine the policy and process with wider faculty involvement under the guidance of Center for Equity and Inclusion (CEI) and faculty with diversity expertise. The Faculty Council on Tri Campus Policy is examining these designations. As a result, this designation's discussion has been tabled for this year.
- Reviewed Hybrid & DL Review Policy proposed by the Office of Digital Learning targeting instruction in fall quarter. This hasn't been approved at Executive Council (EC) and will be worked on over the summer by faculty appointed by EC.
- Reviewed and approved Test Optional policy to remove SAT test requirement for our campus that was proposed by Dr. Bonnie Becker and Myria Stevens. This policy was approved by EC.

4) Facilitate training: Previously, UWCM software didn't allow for processing undergraduate program proposals. With the addition of this new feature, several of the members from APCC attended this training that was held virtually this year.

5) Attend meetings for APCC:

- Attend UWCC monthly meetings and facilitate the sign up of other APCC members for the meetings. *Chair sincerely thanks members: Robin Evans-Agnew, Sonia De La Cruz, Tanya Velasquez, Julie Masura, and Evelyn Shankus for attending these monthly meetings and some of the members attended more than one meeting*
- Attend EC meetings twice a month representing APCC
- Attend Curriculum Management Oversight Committee (CMOC) meetings on behalf of the campus

6) Other Activities:

- Provide a list of tasks and duties to help understand the workload for chair in preparation for election
- Compile Best Practices for Course and Program Proposals for future use

Julie Masura was voted in as Chair of APCC for the 2021-23 academic years!