**Faculty Assembly Executive Council Special Meeting Minutes**

Friday, 05/28/2021, 11:00 a.m. – 12:30 p.m.

Open Public Zoom Meeting

***Present:*** *,Chair Sarah Hampson, Vice Chair Turan Kayaoglu,, FAC Co-Chair Sharon Laing, APCC Chair Menaka Abraham, APT Chair Yonn Dierwechter, Arindam Tripathy, Katie Haerling, Anaid Yerena, Kathy Beaudoin, Maureen Kennedy, Amanda Sesko, Mary Hanneman, Monika Sobolewska, Andrea Hill, Sushil Oswal, Jacob Martens, Randy Nichols,Marisa Petrich.* ***Excused****: Past Chair Marian Harris, EVCAA Jill Purdy, Jim West, Rupinder Jindal, Annie Nguyen.* ***Guests:*** *Sharon Fought (Dean: School of Nursing and Healthcare Leadership),* ***Faculty Assembly Coordinator:*** *Andrew Seibert*

1. **Consent Agenda & Recording Permission**
	* Agenda was approved and recording permission was granted by the Council.
2. **Announcements**
	* Land acknowledgement.
	* Attendance note: This is an Executive Council Special meeting. Any representatives who could not attend this meeting were not marked as absent and automatically excused since this was an additional meeting.
3. **APT Charge Discussion and Possible Vote**
	* **Important note:** This meeting was scheduled before a meeting with Provost Richards, UWT Faculty Assembly, and UWT Faculty.
	* Chair of Faculty Assembly recommended that Executive Council Representatives that were not present at the Faculty Assembly Spring Quarter meeting to watch the presentation by APT Chair Yonn Dierwechter. You can find the recording and presentation [here](https://www.tacoma.uw.edu/uwt/faculty-assembly/faculty-assembly-quarterly-meetings)
		+ Objectives of this meeting:
			- Agree on a conclusion Present findings and create a taskforce to make a decision on the status of APT in the 2021-2022 Academic Year.
		+ Tasks for Executive Council
			- Clarify the wording of the APT Charge for the 2021-2022 Academic year
			- Can the 2019 guidance to strike Associate Professors on APT from voting on cases involving Associate Professor to Full Professor continue as is? (as per guidance of Secretary of the Faculty Mike Townsend.
		+ A recap of goals was presented by APT Chair Yonn Dierwechter
	* Discussion on the following statement:
		+ APT deliberation should take place assuming that the committee has been charged to undertake a procedural and substantive review of all candidate files.
		+ Key discussion items: Some, but not all key items discussed were as followed:
			- APT Charge is process based
				* A EC Representative recommended to have more transparency of letters
			- Whether APT should do substantive review
			- Edit guidance document changing the word “assuming” to “understanding”
				* Possibly revise charge which requires Class A Legislation vote

Adopted language changing “assuming” to understanding.

* + - * Recommended to make Promotion and Tenure a discussion in the Faculty senate
				+ Campus-wide discussion needed
			* An amendment proposal was made by Maureen Kennedy to add language clarifying the process whether APT undertakes a content or procedural change with a timeline. The proposal was seconded by Randy Nichols.
				+ **Amended language:** APT deliberation should take place with the understanding that the committee will undertake a procedural and substantive review of all candidate files for the academic year 2021-2022 with the understanding that the charge is to be reviewed by EC during the same year.

A recommendation was made to have APT undergo procedural review only during the 2021-2022 Academic year by Randy Nichols, seconded by Monika Sobolewska

Discussion:

The APT Chair had recommended against removing substantive review as it could be problematic.

To go with procedural review only would extend clarity on the Committee’s Charge. This representative would also be concerned with the cases brought up in the 2021-2022 Academic year.

***Vote:*** *3 yes, 12 no*

The recommendation to have APT undergo procedural review only did **not** pass. The original amended statement above continues to be the final language voted by EC

* + - * More transparency needed moving forward on communication with APT, UW Seattle and Leadership
				+ Confidentiality on the individual
			* Faculty Assembly Leadership would like to expand on the idea of having a Taskforce look at the APT Charge and process for the Committee
			* UW Seattle has their own schools review Promotion and Tenure cases
				+ UW Tacoma and UW Bothell have an APT or similar committee that has reviews come in from all schools.
			* A recommendation was made to have APT undergo procedural review only during the 2021-2022 Academic year
	+ Discussion on Subtracting the following language below
		- Effective the 2019-2020 promotion cycle, Associate Professors serving on the APT shall recuse themselves from a vote on candidates going up for promotion to Full Professor.
		- Key discussion items: Some, but not all key items discussed were as followed:
			* The Vice Chair of Faculty Assembly supports this subtraction as the Associate Professor selected on APT should be eligible to vote on all cases.
			* A representative acknowledged this needs to be striked to honor and follow Faculty Code. This same representative also states that it may be wise to appoint Full Professors to APT
				+ This will be recommended to the Taskforce to follow up on next academic year.
			* A request was made from a representative to hear someone who is against the language above.
				+ A representative wrote stating they were uncomfortable with Associate Professors voting on substance, especially in other disciplines and would like to see only full professors on APT
	+ After extensive discussion, the Executive Council is uncomfortable voting on these matters right away. It was recommended to create a Catalyst Survey to have a formal vote. The Faculty Assembly Coordinator will send out a link next week.
1. **Adjournment**
	* Meeting was adjourned at 12:37 p.m.
		+ Next meeting: Monday, June 7, 2021, Zoom