



## Computing Lab Policies

There are two computing lab spaces available to students in the GIS Certificate Program and Geospatial Technologies graduate program. All students who have been admitted to either the GIS Certificate Program or Geospatial Technologies graduate program have 24/7 access to these labs. Bear in mind, however, that the expectations for each lab space are slightly different.

**Pinkerton 130** (PNK 130), otherwise known as the GIS lounge, is a flexible space that provides you with opportunities to work on a computer, print documents, collaborate with your small group, or simply to socialize with other GIS and Geospatial Technologies students. When using PNK 130, please be respectful of the following policies:

- The GIS lounge is not to be left open and unattended for any reason. If you leave the lounge, please close the door behind you.
- Food and drink are to be consumed on one of the non-computer tables. If you choose to bring food/drink to the lounge, it is your responsibility to clean up after yourself.
- The microwave and coffee maker in the lounge have been donated by previous GIS students. If you use either of these appliances, please clean them after you have finished.
- The plotter (wide format printer) is for use only by faculty. If your project requires the use of the plotter, you may request assistance from one of the GIS/Geospatial Tech faculty members.
- There is one computer designated 'graduate student priority'. Though anyone may use this computer, graduate students will have priority access to this computer at all times.
- Computers may not be reserved, but if you must leave a procedure to run for a significant length of time then please plan to do so during the late afternoon/evening or early morning hours. If you have a procedure running on one of the computers, please post a note on the computer with your name and mobile number so that we may contact you if there is a problem.

**Pinkerton 131** (PNK 131), our teaching lab, provides you with abundant computing resources to complete your class assignments or capstone projects.

- There is a schedule posted on the door of the lab. As a student in the GIS/Geospatial Tech program you have access to this lab at all times except those in which a class (or other event) has been scheduled.
- The lab is not to be left open and unattended for any reason. If you leave the lab, please close the door behind you.
- The lab is not a social space. Please keep noise to a minimum in PNK 131.
- Food/drink are not permitted in the lab.
- There are four computers designated 'graduate student priority'. Though anyone may use these computers, graduate students will have priority access to these computers at all times.