School of Engineering and Technology
IT Committee Meeting Minutes
February 19, 2021
Virtual Zoom
1:00 pm – 2:00 pm

Attendees: Bryan Goda, Charles Costarella, Chunming Gao, Jim West, Yan Bai,
Ankur Suri, Deveeshree Nayak,
Non-voting members: Raj Katti, David Ross, Beth Jeffrey, Gabi Crosby,
Absent: D.C. Grant
Seminar Leader: Kenneth Robertson

Meeting Minutes

Approval of January 15, 2021 Minutes
Moved: Charles Costarella
Second: Chunming Gao
Approved: 6
Opposed: 0
Abstained: 0

1. Advisors Report – David
   For spring registration - If students want to take a specific class please refer or forward
   the request to the advisers. Application for fall quarter 2021 are open now. David
   encourages faculty to do more targeted kind of outreach, for example, like talking to
   students in the 142 and 143 classes. Bryan will reach out to Meagan to connect with
   UWT Admissions to advertise our program to get more students.
   Beth – IT people from PCC and IT faculty from UWT, MSIT will be a part of it. Bryan
   received already a letter from Green River College, needs a letter from PCC too.

2. Seminar Leaders
   Not many students signed up for seminar class this quarter, so only one of us is hosting
   the class. Kenneth offered to be a student's grader if faculty needs help. Due to the
   graduation of the current seminar leader new seminar leaders are needed.
   Bryan ask Kenneth if he can think of a good junior that would make an excellent seminar
   leader, if so, please encourage him/ them to apply.

3. Cheating
   Bryan submitted to the Dean of Students a report in regards that student cheated on the
   exam. UWT needs stronger regulations, what are the consequences if faculty can proof
   students cheated. Charles suggested a better security model, specifically for online
   classes. If faculty caught students repeated cheating in an exam they should get a 0 or
   failing the class after repeated.

4. Budget- No Updates

5. MSIT

   Bryan received positive feedback and now is working on the full new Graduate Degree Program Proposal. It passed the idea stage, PO and I done, gone around the Council of Deans, executive Budget committee. APCC still has to look at it. Bryan will send out the proposal for faculty to look at it before the March 10th meeting, next deadline is February 24th. After APCC writes their comments, it will go to Dr. Purdy for approval.

6. ABET Schedule

   Bryan is asking faculty for the winter quarter assignments/ worksheets.
   iTech Fellows: Raj said that only iTech Fellows faculty can only teach online, if there is a need in the curriculum. Only in person classes are in the fall quarter 2021.

7. MCL Info Sessions

   New MCL student's priority application deadline is March.
   Yan encourages faculty to write a letter of recommendation for current students who are applying for the MCL program.