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School of Engineering and Technology
IT Committee Meeting Minutes
March 19, 2021
Virtual Zoom
1:00 pm – 2:00 pm

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Attendees: Bryan Goda, Charles Costarella, Chunming Gao, Jim West, Yan Bai, Ankur Suri, Deveeshree Nayak, D.C. Grant
Non-voting members: Raj Katti, David Ross, Beth Jeffrey, Gabi Crosby,
Absent: D.C. Grant
Seminar Leader: Kenneth Robertson, Ping Luarn

Students Presentation: Brian Alexander, Issa Hassan, Truc Tran

Meeting Minutes
Approval of February 19, 2021 Minutes
Moved: Charles Costarella
Second: Ankur Suri
Approved: 6
Opposed: 0
Abstained: 1

1. Report of MSIT Survey – Current Seniors and Juniors
   Students Presentation: Brian Alexander, Issa Hassan, Truc Tran
   24 Students participated in the survey.
   Interested in applying for the MSIT Program: Yes-75% (18)
   - Expand knowledge
   - Proposed courses are really interesting
   - Better job opportunities for the future
   Not interested: 25% (6)
   - Need more money
   - Trying to gain more experience
   - Want to start working
   Assumption-if students have money they more likely to advance their degrees now and not later.
   Post undergrad plan:
   - Experience matters
   - Solidify experience
   - Get more certifications
   - Get DOD clearance
   - Get a job that could fund graduation tuition
   Biggest surprise in all responses-students would like options in class to help find internships, sponsorships, and more awareness of scholarships.

2. Advisors Report
   David – IT application remains open until spring.
   Beth suggested to offer a 390 Seminar class (could be added on to a quarter in the junior year) to be a more formalized way to prepare students for internships and job preparations.

3. Seminar Leaders
   Ping-nothing specific to report, except for a student cheating on the assignment.

4. Cheating
   Bryan suggested, to change assignments to prevent cheating. Make assignments different from the previous academic year. All students caught cheating need to be reported and face the consequences.

5. Stephen Rondeau Replacement
   Bryan – preparing for Stephen's retirement in 2-3 years. SET faculty needs to be involved and work with Joel Larson to find the replacement for Stephen.

6. Schedule 2022
   Bryan – faculty needs to check the 2022 schedule for room, times, and class (class size) correctness. Any questions or concerns, please contact Zaide.
   Beth-we need to offer more electives or offering a new track and hire a part-time lecturer. There is no capacity to offer more classes in the current path.

7. MSIT
   Bryan – MSIT went to APCC, proposal about 80% completed. MSIT program will start in about 2 years.

8. MCL
   Yan – 48 new application, final deadline to apply is April 15, 2021. One cohort capacity is 40, if more applicants are accepted a second cohort is needed.

9. ABET
   Bryan asking for winter quarter assignments. He doesn't need every student just the total number of students in a percentage. The report needs to be ready before the beginning of spring quarter.