

CES/EE Curriculum Committee Meeting
March 11, 2021
12:30-1:30 (Zoom)

Attendance

Faculty: Max Laddomada, Debasis Dawn, Thillainathan Logenthiran, Jenny Sheng, Nafiul Siddique, Hossein Pedram, Mike McCourt, Raj Katti Vahid, Dargahi

Staff: Alice Dixon, Chris Barrett, Megan Reardon, David Ross, Beth Jeffrey, Bob Landowski

Approval of the minutes from the last meeting held on February 18, 2021

Minutes Correction: conditional admits allow for completion of Physics III for both EE and CES in summer if necessary.

- Debasis D moved, Mike M seconded. 6 in favor, 0 against,

Update on MSECE

Max asked the engineering voting faculty to meet regarding the final teaching plan. Meeting date and time was agreed upon for March 16, from 12:00-2:00 pm.

Max updated the group on the status of the two (2) final candidates for the full-time temporary lecturer. It was agreed that the engineering voting faculty would vote on Tuesday, March 16, by way of an on-line catalyst that will be sent to them.

Assessment data for EE and CES

Max reminded the group that he needs to collect assessment data from last fall and this winter quarter. He asked the group to please send them to him, at their earliest convenience.

Policies on internship for EE and CES students

There was a discussion regarding request from students for senior elective credit for internships. At this time, Computer Engineering Systems and Electrical Engineering does not have a policy per se. It was agreed upon by the engineering faculty that students who are currently employed or actively looking for an internship would be considered. Students need to submit job description and job duties along with the internship form. To qualify, their current duties must include using engineering knowledge to complete tasks. Internship forms will be deferred to Max for final decision.

Updates from the advisors

Beth asked the engineering faculty what their policy was regarding students who are out sick versus students who are not but want to have the same options as those who are such as dropping a low grade as it is outlined in the syllabus. It was determined that syllabi should contain less articulated details of how illness or other issues are dealt with to allow the faculty maximum flexibility to deal with individual student issues as they arise.

Updates from the faculty council

None

Old business

None

New business

None