

CES/EE Curriculum Committee Meeting

April 15, 2021

12:30-1:30 (Zoom)

Attendance

Faculty: Max Laddomada, Debasis Dawn, Thillainathan Logenthiran, Jenny Sheng, Nafiul Siddique, Hossein Pedram, Mike McCourt, Vahid Dargahi, Matt Tolentino, Orlando Baiocchi, Bryan Goda

Staff: Alice Dixon, Beth Jeffrey, Bob Landowski, Zaide Chavez

Approval of the minutes from the last meeting held on March 11, 2021

Minutes Correction: added Vahid Dargahi to attendance. Changed “per say” to “per se” under: Policies on internship for EE and CES students’ paragraph.

- Mike M moved, Vahid D seconded. 7 in favor, 0 against.

Vote on revised syllabus for TECE 700 Master Thesis

Max led a discussion with the engineering faculty regarding the maximum credit hours for the TECE 700 master thesis. It was agreed that the syllabus would state the following: maximum of 15 total credit hours. Debasis Moved, Mike M seconded. 7 in favor, 0 against.

Vote on reappointment of part-time instructors Jeremy Parks and Hossein Pedram

The engineering faculty voted on part-time instructors by way of anonymous catalyst, the results were as followed:

Motion for Jeremy Parks, part-time lecturer for the academic year 2021-22 to be reinstated to teach TCES203A. Moved by Max L, seconded by Mike M. Results: 8 in favor, 1 no, 0 abstain -passed

Motion for Hossein Pedram, part-time lecturer for the academic year 2021-22 to be reinstated to teach any course in Master of Science Electrical Engineering and Bachelor of Science Electrical Engineering. Moved by Mike M, seconded by Jenny S. Results: 9 in favor, 0 no, 0 abstain -passed

Discussion on Tenure and promotion documents and teaching professor promotion document

There was a discussion with the engineering faculty regarding the documents for tenure and promotion and teaching professor promotion. It was decided that the language in the documents needs to be more precise. Faculty council representatives, Mike and Debasis stated that the goal is for the documents to be finalized before the next SET Faculty meeting so that it can be voted on. They asked that in the next week or two the engineering faculty read the documents and submit comments.

Engineering Labs

Bob Landowski brought up that as part of the document agreement for student to be on campus during COVID, students in labs must be supervised to ensure that they are following safety/COVID policies and procedures. He asked that the labs be secured to not allow student access to them on their own.

Updates from Advisors

Beth advised the group that the summer quarter registration will start April 12th. Advisors are currently working on admissions; some students have already been conditionally admitted. The bulk of applications will come at the end of spring quarter. She also asked that the engineering faculty please announce in their classes, that seniors need to apply for graduation.

Policy on undergraduate students taking master level course

Saved for next meeting

KEEN engineering unleashed (Heather Dillon)

Saved for later

Old business

None

New business

None