

**Faculty Affairs Committee Meeting Minutes**

November 15th, 2021 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Sharon Laing, Yonn Dierwechter, Wei Cheng, Ehsan Feroz, Alex Miller, Diana Falco (Filling in for Ken Cruz), Christopher Knaus, Margo Bergman (Chair, Non-Tenure Track Faculty Forum)*.***Guests:*** *None* ***Administrative Support***: *Andrew Seibert*

1. **Recording Permission/Consent**
   * Recording permissions granted by the Committee. Recording started via Zoom and is for minutes purposes only.
2. **Approval of Minutes** 
   * **Minutes from 10/18/2021**
     + Edits:
       - No edits were made to the October 18, 2021 Minutes.
     + A motion was made to approve the minutes as written. So moved by Christopher Knaus, seconded by Diana Falco
       - ***Vote:*** *7 yes, 0 no, 0 abstentions*
   * Minutes are approved as written.
3. **Update from Non-Tenure Track Faculty Forum**
   * Margo Bergman, Chair of the Non-Tenure Track Faculty Forum had the following to report
     + The Non-Tenure Track Faculty Forum did not meet due to the Veterans Day holiday
     + A Concern was brought to the attention of the committee via email regarding the credentials of the Co-Chairs of the EVCAA Search.
       - This concern was also brought up in the UWT Executive Council and the Faculty Assembly Chair has decided to not pursue any further actions on this and commended the Co-Chairs for their high level service.

1. **Discussion of Faculty Workload and Timeline (See Timeline)**
   * Discussion of the [Proposed timeline](https://docs.google.com/document/d/1AfS1U1vVS1o999Snouxb_5FOtoLSwcr0/edit?usp=sharing&ouid=110676048149328722441&rtpof=true&sd=true)
     + Alex Miller, SIAS Representative has volunteered for the 12/7 deadline on data review
   * Discussion on [Workload](https://docs.google.com/document/d/1tGgearfQyk2s7FRo_30R1SX0fljwCzUM/edit?usp=sharing&ouid=110676048149328722441&rtpof=true&sd=true)
     + Ehsan Feroz recommended having a discussion with the Chancellor and Faculty Assembly Chair to see if the resolution is a possibility.
     + Many representatives are in support of moving forward with the work on the workload discussion.
     + A resolution will be developed and presented to the Committee to review and vote. The FAC-approved document will be forwarded to the Executive Council.
2. **Discussion of COVID-19 instrument and timeline**
   * Discussion of COVID-19 Needs Assessment Survey
     + Discussions by each representative
       - Alex Miller, School of Interdisciplinary Arts & Sciences
         * Recommended adding an assessment of any reduction in productivity and the impact of caregiving
       - Ehsan Feroz, Milgard School of Business
         * Recommended adding a question on Faculty who are currently modeling a distance learning or Hybrid model

* Ehsan Feroz, Milgard School of Business
  + - * + Concerns regarding faculty being immunocompromised or having a family member immunocompromised yet returning to in-person instruction
* Margo Bergman, Milgard School of Business
  + - * + Concern regarding faculty with unvaccinated children at home yet having to return to in-person instruction.

The above will be separate questions

* + - * Yonn Dierwechter, School of Urban Studies
        + Asked if there are baseline data that show how Faculty spend their time in teaching and research
        + Wei Cheng, School of Engineering & Technology Representative mentioned that although they are collecting that data now, it has never been collected previouslyChris Knaus, School of Education

Recommends changing the section title from Child Care to Caregiver or Caretaker

Under Teaching and Scholarly Activities

Recommends to add wording that includes engaging student support

* + - * Recommends question addressing faculty returning back to the campus.Margo Bergman (Non-Tenure Track Faculty Forum)
        + Recommend changing the rating scales
      * Chair Sharon Laing will send out the document to the Committee for review and any necessary edits

1. **Adjournment**
   * Meeting was adjourned at 1:31PM
     + Next meeting Dec 13, 2021
       - Zoom