In attendance: Jessica Asplund, Megan Harper, Christopher Barrett, Jennifer Mitchell, Cara Farnell, Michelle Hansley, Sean Schmidt, Nikolette Tabafunda, Susan Wagshul-Golden, Forrest Tyree, Carina Tapia, Jimmy McCarty, Erica McKeown

Absent: Carla Van Rossum, Wade Haddaway, Nathan Ketzner, Stanley Joshua, Denise Bender

Meeting called to order: 1:00 pm

February Minutes
Motioned and approved

**Accident / Incident Reports**

<table>
<thead>
<tr>
<th>Case #</th>
<th>Summary</th>
<th>Supervisor Response</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020-02-047</td>
<td>Employee rolled ankle while walking to class</td>
<td></td>
<td>Send report back to have supervisor comments, root causes, and preventative measures.</td>
</tr>
<tr>
<td>2020-02-092</td>
<td>Employee experienced respiratory issues from mold uncovered by facilities in office.</td>
<td>Repair damaged pipes and replace ceiling tiles. Ensure that the office space involved is safe to occupy.</td>
<td>Still on going. Forward to facilities.</td>
</tr>
<tr>
<td>2020-02-093</td>
<td>Employee bumped head on overhanging cabinet.</td>
<td></td>
<td>Send report back to have supervisor comments, root causes, and preventative measures. Return to report next month</td>
</tr>
<tr>
<td>2020-02-105</td>
<td>Student worker hit fingertip on counter</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**U-Wide Meeting Report:**
Update from Erin who attended U-wide:
Discussion on COVID-19, edits in the charter, update in labor and industries.

**EH&S Report:**
Nothing new.

**Round Table Discussion:**
Members had discussions on:
Who typically attends U-wide? , cleaning of computer labs with EH& S, and being able to get cleaning and sanitizing products.

Meeting adjourned: 1:26pm

Respectfully submitted,
Nikki
Next Meeting: Thursday April 9, 2020
1-2pm, Location TPS 110