Health and Safety Committee Minutes
November 18, 2021
Zoom Meeting

In attendance: Christopher Barrett, Wade Haddaway, Nikolette Tabafunda, Sonia Honeydew, Jessica Asplund, Jennifer Mitchell, Sara Contreras, Nathan Ketzner, Vann Smiley, Steve Costanti, Sean Schmidt, Michelle Miller

Absent: Megan Harper, Manisha Konnur, Brett Konzek, Erin McKeown, Aron Rigg, Stanley Joshua, Michelle Earthwright, Cara Farnell, Jet Hegenuer, Susan Wagshul-Golden

Meeting called to order: 1:04 pm

October Minutes
- Approved

Accident / Incident Reports

<table>
<thead>
<tr>
<th>Case #</th>
<th>Summary</th>
<th>Supervisor Response</th>
<th>Committee Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021-10-003</td>
<td>Employee with previous injury resulting in the need of crutches slipped on a wet surface while using crutches</td>
<td>Suggestion to speak with physician. Take notice of caution signs especially while using walking aids and if more accommodations are needed because of the walking aids to consult DRS.</td>
<td>Suggestion to facilities to make sure signs are visible and encourage wiping feet to keep floors dry.</td>
</tr>
<tr>
<td>2021-10-004</td>
<td>Student employee's hand got smashed by folding panel walls.</td>
<td>Preventative measures to train and/or retrain student coordinators on operating the wall. The students will be supervised by professional staff on safely completing the process.</td>
<td>Would like to see better contributing factors – may not be showing up due to a bug in Tableu</td>
</tr>
<tr>
<td>2021-10-086</td>
<td>Employee injured back while delivering a large box to the mailroom</td>
<td>Box was too heavy for employee to lift. In the future refrain from lifting heavy large boxes.</td>
<td>Contact supervisor to share EHS regulations on heavy lifting and two person lift guidelines.</td>
</tr>
</tbody>
</table>

U-Wide Meeting Report:
- COVID Update
  - Recommending vaccine boosters
    - Recommended, but not required
  - Policy regulating to individuals who have not been vaccinated

EH&S Update:
- Walk through of access of employee OARS metrics

Round Table:
- Reminder that students are required for MMR vaccinations and have always been required. This is not to be confused with the COVID vaccination.
- Be cautious of walking during winter/fall weather.
- C17 students walking on car ramps rather than pedestrian exits is a hazard that is happening often
- Plans on fixing WCG elevator. Construction issues predict a fix by spring.

Meeting adjourned 1:34 pm

Respectfully submitted,
Nikki

Next Meeting: Thursday December 9, 2021
1-2pm