**Undergraduate Program Committee Meeting Minutes**

Feb 1, 2021 12:30pm – 1:30pm

<https://washington.zoom.us/j/96838986648>

Voting Committee Members: M. Bergman (C), M. Eberly, J Heckman, R. Jindal, E. Zhang

Committee: A. Steffens, K. Barker, H. Norbjerg, N. Tabafunda, Z. Barsness, K. Janz, M. James

**Approval of Minutes –M. Bergman**

* Minutes approved by all voting members

**3Core Internship Policy (VOTE) – M. James**

* Change policy to 3 upper division classes rather than 3 core classes
* Policy suggestions:
	+ Either or policy; 3 core or completion of x amount of courses in focus
* Motion to change 3 upper division business courses
	+ All Approved
	+ Item to be sent to faculty

**Course Change TFIN 420 (VOTE)– M. Bergman**

* Document available on UPC OneDrive
* Change class to Applied Financial Modeling to:
	+ Developing financial applications using analytical and computational tools
	+ Allows to use different programs to teach materials from
* Only things changed its name, book, and learning objectives
* Concern on the course’s name being too limiting on a specific focus when learning objectives are broader
	+ Future discussion on names
* Have until next spring to make a decision

**Classes for Bielefeld exchange students– M. Eberly**

* Documents available on UPC OneDrive
* Bielefeld is requesting MSB courses available for students to take related to program’s focus
* Exchange lists in order to compare classes and find equivalents
* Edits:
	+ Remove TMKTG 440 and TMKTG 471

**Update on UG Program Refresh – M. Eberly**

* Document available on UPC OneDrive
* First proposal has been developed and presented.
	+ Work shop has been scheduled for 3/5
* Draft brought to UPC for feedback before presenting to faculty and staff
* Draft will completely ready to present by the 1/5
* Featured:
	+ Learning goals
	+ Learning objectives
	+ Explanation of learning goals
* Use UPC meeting 3/2 for mock presentation

Meeting Adjourned: 1:22 pm