**Undergraduate Program Committee Meeting Minutes**

March 3, 2021 12:30pm – 1:30pm

<https://washington.zoom.us/j/96838986648>

Voting Committee Members: M. Eberly, J Heckman, R. Jindal

Committee: N. Tabafunda, K. Janz, M. James

**Approval of Minutes –J. Heckman**

* Did not meet quorum

**Follow Up on Action Items –M. Bergman**

* Program Refresh presentation during meeting potential
  + Rough draft slide show

**UG Program Refresh Workshop this Friday – M. Eberly**

* Still working through competency goals
* Come with reactions

**Ideas for TBUS 400 focus groups– M. Eberly**

* Annual grad student focus group
* Question suggestions
  + Run similar questions to what was asked of management students.
    - Share previous survey with E. Zhang and R. Jindal
  + What kind of support students felt from the school and what kind of support students felt could have helped
* Conducted in April, still time to think of questions

**Spring Meetings – J. Heckman**

* First Tuesday of each month will be proposed to Margo

Meeting Adjourned: 12:50 pm